

REMINDER

DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF NCT OF DELHI
ADMINISTRATION BRANCH

NO: D-26 / Dy. Dir (Admn.) / 2018

Date: 11/01/2018

CIRCULAR

It has been noticed that in spite of circular issued vide no. D-802/Dy. Director (Admn.)/2017 dated 25/09/2017 regarding medical facilities in DUSIB. Medical forms of only 500 staff members have been received till date and the same have been forwarded to Dy. Director (System) for updating the data. Member (Admn.) has directed to issue reminder to all the remaining staff members to submit the *performa* for medical card by 25.01.2018 positively.

Therefore, all the remaining serving /retired /family pensioners who have not submitted their medical application form till date have to submit to their concerned DDOs latest by **25.01.2018** positively.

All the DDOs are also requested to take necessary action for obtaining relevant *performa* from all the serving/retired/family pensioners whose files are under their custody within scheduled time.

Non-compliance may lead to their respective re-imburement claim kept pending.


Dy. Director (Admn.)

Distribution:

1. Member (Admn.)/Finance/Engineer for kind information.
2. Pr. Director (Admn.)
3. F.A/All Directors/B&FO/Architect.
4. All S.Es
5. All Deputy Directors for kind information.
6. All E.Es for compliance.
7. Dy. Director (System) with the request to upload the same to the DUSIB website.
8. Dy. Director (GA) with the request to display the circular at the conspicuous place at various locations of the Department and as per circular.
9. President(Pensioners Association) 145, Gagan Vihar , Delhi-92
10. Office Copy/Guard File

R-529/DOLS/1/18
12/1/18

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12/1/18

DD-DC