

No. D-55/138F/DUSIB/2015

OFFICE MEMORANDUM

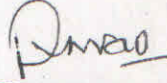
Subject:-**Enhanced Delegation of Financial Power to Director (Night Shelter), DUSIB**

In exercise of powers conferred under the provision of section 23, 24 and 50 of DUSIB Act, 2010 and also under the Rule 13 of Delegation of Financial Power Rules, 1978, the powers to sanction the payments to NGO's @ Rs.35,087/- (Rs. Thirty five thousand eighty seven only) per month per Night shelter for management of Night Shelter was delegated by CEO(DUSIB) to Director of (Night Shelter) vide OM File No:-F/DCA-III/DFPR/NS/DUSIB/2013-2014/D-03 dated 07.05.2014. After adoption of cluster management approach, the charges payable to NGO's have gone upto Rs.60,000/- Hence all payment files beyond Rs.35087/- are again marked to CEO for Sanction and approval. This takes considerable time. To cut short the delays in payment, it has been decided by the Competent Authority to enhance the delegation of Director (Night Shelter) to sanction payments to NGO's to a maximum extent of Rs.60,000/- per shelter per month. The Director (Night Shelter) can also exercise the power to sanction other expenditure of NGO's like Tea and Rusk at the rates approved by Competent Authority

Director (NS) will exercised these enhanced delegation in consultation with AAO posted in Night Shelter branch and Accounts Officer nominated in the monitoring committee of NS. These powers will be further subject to the following conditions:-

- 1 Bill submitted by NGO should be in duplicate and always addressed to Director (NS), DUSIB.
- 2 The payment will be made at the rates approved during tendering process upto a maximum extent of Rs.60,000/- (Rs. Sixty thousand) per month per Night shelter as separately approved.
- 3 The payment of Tea and Rusk at the rates approved by Joint Apex Advisory Committee in its meeting held on 09.01.2015 or as revised by the Competent Authority from time to time.
- 4 Bill will be verified by the officials of the Night shelter branch as per check list.
- 5 The work relating to maintaining night shelter is satisfactorily done as per the terms and conditions of the agreement.
- 6 Office of the Director (NS) will maintain a proper record in respect each Night shelter, NGO wise and record details of each and every bill submitted by them. Detail of entry recorded in the register shall also be recorded on each bill submitted by NGO.
- 7 AAO posted in Night shelter /AO nominated in the monitoring committee will accord necessary finance concurrence.
- 8 Director (NS) after according expenditure sanction will issue sanction order as per the provisions of Rule 23 to 29 of GFR and Rule 6 & 25 of DFPR. A specimen of the sanction order is also enclosed.

This issue with the prior approval of CEO, DUSIB


(PANKAJ ASTHANA)
MEMBER (ADMINISTRATION)

No:-F/DCA-III/DFPR/NS/DUSIB/2013-2014/ D-55

Dated:- 06.11.2015

Copy forwarded to the following for information and necessary action:-

1. PS to CEO
2. PS to Member (Finance/Administration)
3. Chief Engineer-I and Chief Engineer-II
4. All Directors including Director (NS).
5. All SE's
6. DCA-I, DCA-II and DCA-III
7. AO nominated in the monitoring committee and AAO (Night Shelter)
8. All Dy. Directors. Dy. Director (System) with the request to place it on DUSIB website.
9. All Executive Engineers
10. AO(HQ)/ AO(Plan)/AO(PF/Pension)/ACA-I, II, III, & IV/ FO-I & II
11. AO (Internal Audit)

Pls upload in website

Shardhna
9/11/15

sh. Anoop

Arora
6/11/15
Budget and Finance Officer (DUSIB)