

**DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF NCT OF DELHI
PUNERWAS BHAWAN**

No.PS to Director(Admn.)/DUSIB/2016/D- 186

Dated: 23-06-2016

**Subject: Minutes of the meeting of High Level Coordination Committee (HLCC 30/2016)
held on 20.06.2016 at Punarwas Bhawan, I.P. Estate, New Delhi.**

Please find enclosed herewith Minutes of the meeting of High Level Coordination Committee (HLCC) held on 20.06.2016 under the Chairmanship of Member (Admn.) for information and further necessary action.



NODAL OFFICER(HLCC)

Encl.: As above

ALL CONCERNED

Copy to:-

PS to CEO for information.

HLCC Minutes dated 20.06.2016

**DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF NCT OF DELHI
PUNERWAS BHAWAN**

Minutes of the meeting of High Level Coordination Committee (HLCC 30/2016) held on 20.06.2016 under the chairmanship of Member (Admn.) in his chamber.

The following were present.

1. Sh. Pankaj Asthana, Member(Admn.)	Chairman
2. Sh. M.K. Tyagi, Member(Engg.)	Member
3. Sh. Ravi Dadhich, Member (Power)	Member
4. Sh. S.K. Mahajan, Chief Engineer(Co-ordination)	Member
5. Sh. H.S. Nanra, BFO (Rep. of Member(Finance))	Member
6. Sh. M. A. Ashraf, Pr. Director(Admn.)	Convener

Sh. V.P. Jha, Dy. Director (Admn.), Sh. Anirudh Chaudhary, Asstt. Director(System) and Smt. Praveen Sharma, Asstt. Director(System) are also invited and present in the meeting. Pr. Director(Admn.)/convener briefed about the agenda items to be discussed during the meeting. The HLCC after detailed deliberation on the items contained in the agenda has taken the following decisions:-

1. Regularization of services of Muster Roll employees in to work charge establishment.

Dy. Director (Admn.) informed the HLCC that 59 nos. of employees are working on muster roll basis in DUSIB since 2004-2005 and have rendered their services in the department more than 10 years. Their extension has been given from time to time by the competent authority. There has been demand for regularization of their services. For this purpose, a Committee was constituted by the then CEO under the Chairmanship of Director(Admn.) along with members BFO, CLA/LO, SE(Coord.) and Dy. Director(Admn.). Dy. Director(Admn.) also informed the HLCC that Committee discussed the cases in detail and also in the light of Hon'ble Apex Court Judgment dt.10.04.2006 in the case of "State of Karnataka Vs Uma Devi" wherein Hon'ble Court has ordered that no new employee will be engaged on Muster Roll after 10.04.2006. The Committee has also discussed instructions contained in DoPT's OM No.49019/1/2006-Estt. Dated.11.12.2006. The employees under reference have been engaged before 10.04.2006 as evident from their date of appointment.

Dy. Director(Admn.) informed the HLCC that Committee has recommended to regularize 58 nos. of Muster Roll employees in to work charge establishment as per their educational qualification to the respective posts in the pay scale of Rs.5200-20200 with the grade pay of Rs.1800/- who possess the educational qualification of 10th. The Muster Roll employee who do not

possess the minimum educational qualification of 10th will be governed by the minimum of 1S pay band of Rs.4440-7440 with the grade pay of Rs.1650/-. The case of Sh. Inder Singh Sagar is sub-judice before the Hon'ble High Court of Delhi, hence his case may be kept abeyance till the decision of the Hon'ble Court. The Hon'ble Supreme Court of India in its Judgment dated 10.04.2006 in the matter of "Secretary, State of Karnataka and others V/s Uma Devi and others" in para 44 held as,

"There may be cases where irregular appointments (not illegal appointments) as explained in S.V. NARAYANAPPA (supra), R.N. NANJUNDAPPA (supra) and B.N. NAGARAJAN (supra) and referred to in paragraph 15 above, of duly qualified persons in duly sanctioned vacant posts might have been made and the employees have continued to work for ten years or more but without the intervention of orders of courts or of tribunals. The question of regularization of the services of such employees may have to be considered on merits in the light of principles settled by this court in the cases above referred to and in the light of this judgment. In that context, the Union of India, the State Governments and their instrumentalities should take steps to regularize as a onetime measure, the services of such irregularly appointed, who have worked for ten years or more in duly sanctioned posts but not under cover of orders of courts or of tribunals and should further ensure that regular recruitments are undertaken to fill those vacant sanctioned posts that require to be filled up, in cases where temporary employees or daily wagers are being now employed. The process must be set in motion within six months from this date. We also clarify that regularization, if any already made, but not subjudice, need not be reopened based on this judgment, but there should be no further by-passing of the constitutional requirement and regularizing or making permanent, those not duly appointed as per the constitutional scheme."

DUSIB had earlier regularized the services of Muster Roll employees in to work charged establishment in the year 2008 and the cut of the date of regularization was 31.03.2003.

During deliberation, HLCC came to know that earlier proposal was placed before the Board. HLCC, after detailed discussions referred it back to Administrative Section to provide details of deliberations of the Committee, earlier decisions of the Board and the court's decision, and all other related information about these employees and the issue, policies by other departments and steps taken by them in this regard, vacancy positions and financial implications, if any.

Action: Pr. Director (Admn.)

2. Review of Special Pay allowance

Dy. Director (Admn.) informed the HLCC that numbers of the representation have been received from the officials/staff, working in the office of senior officers, demanding grant of special pay allowance. Dy. Director (Admn.) informed that officials, working in the office of the then Addl.

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Commissioner(S&JJ) have been drawing Special Pay as per the order of the Addl. Commissioner(S&JJ), issued in pursuance of the order of the Commissioner, MCD.

Dy. Director(Admn.) also informed the HLCC that special pay has been termed as Special Allowance w.e.f. 01.08.1997 as per the recommendation of 5th CPC. As per FR 9(25), Special pay means an addition to the nature of pay, to the emoluments of a post or of a Government Servant, granted in consideration of

- a. The specially arduous nature of the duties.

Or

- b. A specific addition to the work or responsibility.

As per Appendix-8, there is no such provision under which Special Pay (Special Allowance) is admissible to the staff posted with Head of the Department / Senior Officers. The Special pay was granted by Addl. Commissioner, when the S&JJ Department was with MCD. HLCC, however, noted that officials/staff posted with Senior officers are required to stay late on working days and are also required to come on holidays etc. These people are required to be compensated as O.T. allowance is not admissible to them.

After detailed deliberation, HLCC considered the proposal and recommends to grant special pay for three officials/staff working with Chief Executive Officer, for two officials/staff working with Members. The rate of special pay is Rs.1,000/- p.m. to PA/PS and Rs.750/- p.m. to Group C & D officials. HLCC also recommends that Driver attached with HOD/Member can draw special pay Rs.800/- p.m., if not claiming OTA.

Action: Pr. Director(Admn.) & BFO

3. Condemnation of Obsolete and defunct Computer Hardware lying in various section of DUSIB.

Asstt. Director(System) informed the HLCC that Computer and accessories procured over a period of 10-25 years are now non-serviceable and obsolete and are required to be disposed off. IT department of GNCTD has also accorded the approval for condemnation of the IT equipments. The reserve price has been procured from Kabariwala amounting to Rs.91,050/- duly approved by Condemnation Committee. Condemnation Committee has also recommended for registration with M/S MSTC to process the disposal of condemned computer hardware by way of e-bidding through M/S MSTC, a Govt. of India undertaking.

After detailed deliberation, HLCC considered the proposal and recommends for condemnation of computer hardware by the way of e-bidding through M/S MSTC, a Govt. of India undertaking.

Action: Dy. Director(System)

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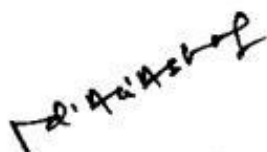
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4. Group Insurance Scheme Policy with LIC.

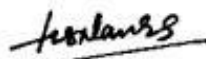
BFO(DUSIB) informed the HLCC that DUSIB has been implementing Group Insurance Scheme for its employees through Group Insurance Scheme (GIS) Master Policy No.GI/46453 of LIC of India. The Department was charging GIS contribution on regular basis from its employees @ Rs.15/-, Rs.12/-, Rs.4/- per month and sum assured was Rs.25,000/-, Rs.20,000/- and Rs.10,000/- for Group A, B and C category employees respectively. The GIS claims were settled by the LIC of India for which Annual premium was paid to LIC of India soon after a demand note was raised by on the basis of the list of employees furnished by the administration section within stipulated time as per prescribed norms of LIC of India. Being cadre controlling authority, the data in respect of all categories of employees was to be provided by the administration section to LIC of India every year who is also Trustee of this scheme. However, the policy got lapsed since 01.02.2011 due to non-submission of data by the administration. Ad-hoc premiums due on 01.02.2010 and 01.02.2011 were paid by the finance wing to LIC based upon their demand notice. Administration section has provided the list of employees in April, 2015 for the period 01.03.2010 to 28.02.2014. Since the policy has lapsed in 2011, a fresh GIS policy for DUSIB employees, similar to the policy in vogue till 2011 is required to be taken. LIC has informed the monthly premium, Sum Assured (on death) for the new policy as below. The employees of DUSIB will be required to contribute premium as shown below, as per the admissibility for the category (group A, B, C) and official and assured risk amount is also shown.

Group	Contribution (P.M.)	Contribution (yearly)	Sum Assured
A	Rs.17/-	Rs.192/-	Rs.25,000/-
B	Rs.14/-	Rs.154/-	Rs.20,000/-
C	Rs.07/-	Rs.77/-	Rs.10,000/-

Considering that a group Insurance policy for employees of DUSIB is a necessity, HLCC recommends the above proposal for implementation.



(M. A. Ashraf)
Pr. Director(Admn.)

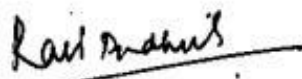


(H.S. Nanra)
B&FO

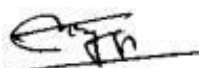
Action: BFO & Pr. Director(Admn.)



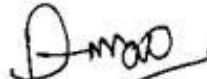
(S.K. Mahajan)
Chief Engineer(Coord.)



(Ravi Dadhich)
Member(Power)



(M.K. Tyagi)
Member(Engg.)



(Pankaj Asthana)
Member(Admn.)