

**OFFICE OF THE DIRECTOR(ADMN.)
DELHI URBAN SHELTER IMPROVEMENT BOARD
VIKAS BHAWAN-II,
CIVIL LINES, DELHI - 110054**

No: PS/Dir(Admn)/2015/D- 68

Dated:05.08.2015

OFFICE ORDER
INSPECTION OF NIGHT SHELTERS
AND JAN SUVIDHA COMPLEXES

In order to ensure desired standards of maintenance and up-keep of facilities in Night Shelters of DUSIB and their proper functioning by Shelter Management Agencies (SMAs) as per the provisions of the Agreements entered into with them by DUSIB as well as with a view to ensure efficient and effective operations & management of Jan Suvidha Complexes (Toilets) of DUSIB, the following inspection teams are hereby constituted :

I : Team- A

- (i) Sh. Arun Sinha, Executive Engineer-NS
- (ii) Sh. R.K.Sharma, Asstt. Engineer
- (iii) Sh. Veer Pal, Junior Engineer
- (iv) Sh. Jai Prakash, Photographer

II : Team - B

- (i) Sh. O.P.Pruthi, Executive Engineer-Toilets
- (ii) Sh. R.D. Passi, Asstt. Engineer
- (iii) Sh. D. Dabas, Junior Engineer
- (iv) Photographer can be arranged or can be clicked from mobile

2. Both the above teams will report at 09.30 A.M. to SE(Coord.), Sh S.K. Mahajan, who in consultation with SE(Night Shelter), Sh S.K. Dania will deploy them in a randomized manner to inspect Night Shelters & JSCs (Toilets); at least 10-12 in a day.

3. The teams will report back to the concerned SE i.e., SE(Coord) for JSCs (toilets) and SE(NS) for night shelters. The teams will submit a detailed report in prescribed format, duly signed by each member with photographs (soft copy) and can add sheets for additional remarks , if any.

4. The SE concerned will take appropriate remedial actions. They are authorized to give suitable directions to the SMAs through Director (NS)/ Agencies maintaining JSCs (toilets) as well as to the field officers (Engineering) of DUSIB.

5. The General Administration Branch of DUSIB will ensure that two vehicles in working condition are placed at the disposal of SE(Coord) for the purpose of inspections.

6. The inspecting officers are expected to maintain highest standards of probity and integrity and should report back the factual position. Any wrong reporting will be viewed seriously and the officer concerned will be liable to disciplinary proceedings.

7. The above instructions **come into force with immediate effect.**

This issues with the approval of CEO, DUSIB.

Sd

(P.K. RAGHAV)
Director(Admn)

Copy to:

1. All Dy Directors and above;
2. All Executive Engineers and above;
3. All Shelter Management Agencies (SMAs)
4. All agencies involved in O&M of Toilet complexes through concerned Executive Engineers

Copy for kind information to :

1. CEO
2. Member(Admn)
3. Member(Fin)
4. Member(Engg)



Director(Admn.)