Delhi Urban Shelter Improvement Board

Punarwas Bhavan, ITO, New Delhi 110002

Instruction for filling up Survey Form
Name of form : Slum Survey 2012

Side A

Field Name / No.	Instructions
Sheet No.	The form captures data for 8 people of a house hold. If there are more than 8 people in the house hold, then : (a) Use an additional form. (b) Additional form should have the same form no. as that of the original form. (c) Sheet of the original form should be marked as **'A'** (d) Sheet of the additional form should be marked as **'B'** (e) In case there are more than 16 members in the dwelling, use one more form and mark it as above with sheet no. as **'C'**
Form no.	Form no. is pre-populated.
Cluster no.	Fill the cluster no. from the list of clusters given to you.
Ward no.	Fill the ward no. of the cluster from the list of clusters given to you.
Jhuggi no.	Fill the Jhuggi no. from the NPR slip given to the dweller.
Name of person	In sl. no. 1, fill the name of the HEAD of the FAMILY. Name : Harbans Prasad Singh Yadav will be filled as below <table><tr><td>**Harbans**</td><td>First name</td></tr><tr><td>**Prasad Singh**</td><td>Middle name if any</td></tr><tr><td>**Yadav**</td><td>Surname</td></tr></table>
Gender	1 : Male 2 : Female 3 : Other – For those who do not belong to male or female category of gender
Relationship with Head of family	Codes should be entered as below. For all others, choose 19. For non-blood relations or relations not by marriage, choose 20 1 : Self 2 : Wife 3 : Husband 4 : Father / Father in law 5 : Mother / Mother in Law 6 : Brother / Brother in Law 7 : Sister / Sister in law 8 : Son / Son in law / step son 9 : Daughter / Daughter in law / step daughter 10 : Grand father 11 : Grand mother 12 : Grand son / grand daughter

	13 : Uncle / Spouce's Uncle 14 : Aunt / Spouces Aunt 15 : Cousin male / female cousin's wife 16 : Cousin female / male cousin's wife 17 : Cousin's child male 18 : Cousin's child female 19 : Other relationship : where any relationship exists, with any member of the family, but is not covered above. 20 : Not related : for those who are not related to any of the members of the family for example : friends, people from same village etc.
Age in years as on 01 Jan 2012	Write only number of years. For a person born on 12 Feb 1972, who will be 49 years on 01 Jan 2012 write **'49'**
Enrollment ID	Write the enrollment ID from the UID enrollment slip. Write first part in first line Write second part in second line Write third part in third line For example enrollment ID 1180/23594/6078 will be written as <table><tr><td>**1 1 8 0**</td></tr><tr><td>**2 3 5 9 4**</td></tr><tr><td>**6 0 7 8**</td></tr></table>If the person does not provide enrollment ID, then fill four zeros in first row.
UIN	This is the Unique Identity Number, issued by UIDAI If the person has received his/her number then enter the number as below, for example 3249 6636 7110 will be written as <table><tr><td>**3249**</td></tr><tr><td>**6636**</td></tr><tr><td>**6078**</td></tr></table>If the person has not received UIN then fill four zeros in first row.
Marital status	1 : Never married 2 : Currently married 3 : Widowed 4 : Separated 5 : Divorced
Religion	1 : Hindu 2 : Muslim 3 : Christian 4 : Sikh 5 : Buddhist 6 : Jain 7 : Other
SC/ST	Scheduled Caste can be only from Hindus, Sikhs and Buddhists and not from

status in Delhi	any other religion. Scheduled Tribe can be from any religion. 0 : None 1 : SC 2 : ST SC and ST status can be determined from the list supplied.
Highest Education level	0: Illetarate 1: < Class 5 or can read, write names etc. in any language. 2 : Class 5-8 3 : Class 9-10 4 : Class 11-12 5 : Graduate 6 : Professional diploma 7 : Professional degree 8 : Medical diploma / para-medic (including dental) 9 : Medical degree 10 : Post-graduate 11 : M. Phil / Doctorate
Months worked last year	Number of months for which the person was able to get work and earn between 01 January 2011 and 31 December 2011
Days worked in last month	0 : Nil 1: <5 Days 2 : 5 – 10 days 3 : 10 – 15 days 4 : 15 – 20 days 5 : >20 days
Category of economic activity	0 : Not applicable 1 : Agricultural/ forestry 2 : Mining/ natural resources 3 : Construction 4 : Retail 5 : Wholesale 6 : Consumer services 7 : Manufacturing (organized) 8 : Manufacturing (unorganized) 9 : Transport 10 : Health 11 : Conservancy/ public utilities 12 : Odd-jobs (miscellaneous & household) 13 : Others
Class of worker	0 : Not applicable **Wage/salaried worker** 1. Regular wages/salary from Government 2. Regular wages/salary from Private 3. Irregular wages from Government

	4. Irregular wages from Private **Self Employed** 5. Own account worker 6. Employer (i.e., with at least one family or nonfamily worker) 7. Helper in household enterprise (family worker)
Skill subset	**0 : Not applicable** **If Skilled:** 1. Driver 2. Mechanic 3. Carpenter 4. Mason/ Contractor 5. Tailor 6. Electrician 7. Cobbler 8. Plumber/ fitter 9. Painter/ polisher 10. Fabricator/ blacksmith/ upholstery 11. Glazier/ fitter 12. Cook 13. Gardener 14. Waiter at hotel/ restaurant 15. Workman skilled in organized industry 16. Formally/ informally trained in a particular vocation 17. Other entrepreneurial skill **If Unskilled:** 18. Guard 19. Maid/ domestic help 20. Other domestic worker 21. Shop worker (unskilled) 22. Petty trader/ vendor or hawker (in market/ with a cart) 23. Unskilled construction workers (bhishti, beldar, helper etc.) 24. Unskilled agricultural/ forest laborer 25. Untrained shop floor or factory worker 26. Waiter at dhaba 27. Beggar 28. Rickshaw puller 29. Ragpicker/ conservancy worker 30. Other unskilled work **If from organized sector:** 31. Teacher at aanganwadi/ Government/ private school 32. Nurse/ midwife (at any kind of recognized healthcare establishment) 33. Other employee (Government/ private) 34. Defence/ law enforcement
One way distance to work	Mention number of kms traveled to reach work place.

Mode of travel to work (major distance covered)	0 : Nil 1 : Foot 2 : Bicycle 3 : Two wheeler 4 : Four wheeler 5 : Bus / Metro 6 : Train 7 : Other
Migration : Seasonal / Permanent	0 : Have not migrated, belong to Delhi / migrated in earlier generations. 1 : Seasonal, come to Delhi for work for some part of the year and go back to native place. 2 : Have come from outside Delhi and settled in Delhi / work and live in Delhi.
State from which migrated	Fill in the number of the state from which the person has migrated : 0 : Not migrated, 1 Andaman and Nicobar Islands, 2 Andhra Pradesh, 3 Arunachal Pradesh, 4 Assam, 5 Bihar, 6 Chandigarh, 7 Chhattisgarh, 8 Dadra and Nagar Haveli, 9 Daman and Diu, 11 Goa, 12 Gujarat, 13 Haryana, 14 Himachal Pradesh, 15 Jammu and Kashmir, 16 Jharkhand, 17 Karnataka, 18 Kerala, 19 Lakshadweep, 20 Madhya Pradesh, 21 Maharashtra, 22 Manipur, 23 Meghalaya, 24 Mizoram, 25 Nagaland, 26 Odisha, 27 Puducherry, 28 Punjab, 29 Rajasthan, 30 Sikkim, 31 Tamil Nadu, 32 Tripura, 33 Uttarakhand, 34 Uttar Pradesh, 35 West Bengal, 36 Bangladesh, 37 Nepal, 38 Myanmar, 39 Pakistan, 40 Afghanistan, 41 African countries, 42 Sri Lanka, 43 Other countries.
Year of migration	Mention year of migration e.g. 1987 Mention 0000 if not migrated
Reason for migration	0 : Not migrated 1 : Work / Employment / Livelihood 2 : Business 3 : Education 4 : Marriage 5 : Joined family staying in Delhi 6 : Displaced e.g. Kashmiri migrants, Punjab terrorism migrants 7 : Natural Calamities like Flood, drought , earthquake etc 8: Conflict 9 : Other

Side B

Electoral Roll details of Head of Family : Electoral rolls will be provided by DUSIB	
	2002 : mention ward number and number in voter list of 2002. Example : Ward no. 48 Number in voter list of 2002 : 605 | 0	4	8	-	0	6	0	5 | Similarly, mention for 2007 and 2010

	If name of Head of Family does not exist in voter list in any mentioned year, then, for that year, fill `0` `0` `0` `-` ` ` ` ` ` `

Election I Card no.	Fill in election I Card no. as below :
	 DL/01/002/973294
	`D` `L` `/` `0` `1` `/` `0` `0` `2` `/` `9` `7` `3` `2` `9` `4`
	Or
	CKB8899369
	`-` `-` `-` `-` `-` `-` `-` `C` `K` `B` `8` `8` `9` `9` `3` `6` `9`
	If the Head of Family does not have an Election I Card then
	`N` `I` `L` ` ` ` ` ` ` ` ` ` ` ` ` ` ` ` ` ` `

Ration Card no.	`B` `P` `L` `-` `0` `3` `2` `0` `0` `1` `3` `2`
	If the family does not have a Ration card then fill
	`N` `I` `L` `-` ` ` ` ` ` ` ` ` ` ` ` ` ` `

Ration Card Type	Valid : ONLY ration cards issued by Delhi govt. 0 : No ration card 1 : BPL 2 : APL 3 : Other
Ration card date of issue	DD/MM/YY
Sl no. of the owner	Fill in sl of the owner / head of family of ration card, from the names of family members already collected by you on Side A of this form.
No of Adults	Mention number of adults shown in the ration card. `0` `4`
No. of Children	Mention number of children shown in the ration card. `0` `2` If no children, then enter 00.
Phone nos	Fill in sl of the owner of phone, from the names of family members already collected by you on Side A of this form. Fill in mobile phone number
Land line no	Fill in land line number with STD code, and if the phone is owned by some one other than people listed on side 'A', mark it as pp

House Details (from National Population Register Acknowledgement slip)

Ward Code	Mention Ward Code shown on the National Population Register Acknowledgement slip.				
	`0`	`1`	`5`	`9`	If the house hold has the acknowledgement slip
	`0`	`0`	`0`	`0`	If the house hold does not have the acknowledgement slip

Code No.	Code no. shown on the National Population Register Acknowledgement slip.
	<table><tr><td>0</td><td>0</td><td>0</td><td>2</td><td>If the house hold has the acknowledgement slip</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>If the house hold does not have the acknowledgement slip</td></tr></table>
NPR Form no.	Mention Form number of the National Population Register Acknowledgement slip
	<table><tr><td>0</td><td>1</td><td>3</td><td>9</td><td>2</td><td>2</td><td>4</td><td>3</td><td>If the house hold has the acknowledgement slip</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td></td><td></td><td></td><td></td><td>If the house hold does not have the acknowledgement slip</td></tr></table>
No of Males	Mention number of males recorded in the acknowledgement slip <table><tr><td>0</td><td>2</td></tr></table> If acknowledgement slip is not available, fill 00
No of Females	Mention number of females recorded in the acknowledgement slip <table><tr><td>0</td><td>3</td></tr></table> If acknowledgement slip is not available, fill 00
House list block no.	Mention house list block no. mentioned in the National Population Register Acknowledgement slip <table><tr><td>1</td><td>2</td><td>3</td><td>4</td></tr></table> If acknowledgement slip is not available, fill 0000
Household no.	Mention house no. mentioned in the National Population Register Acknowledgement slip <table><tr><td>0</td><td>0</td><td>3</td><td>7</td></tr></table>
Distance travelled to school by children	Fill average number of kms : if 3 children travel 2, 4 and 7 kms respectively, then average is (2+4+7)/3 = 13/3 = 4.3 rounded to 4 kms 0: Not Applicable 1 : Children do not go to school 2 : There is no school to go to 3 : Less than 0.5 km 4 : 0.5 to 1.0 km 5 : 1.0 km to 2 km 6 : 2 km to 5 Km 7 : More than 5 Km
Distance travelled to health facility	1. Less than 0.5 km 2. 0.5 to 1.0 km 3. 1.0 km to 2 km 4. 2.0 km to 5 Km 5. More than 5 Km

House Details

House usage	1 : Residence 2 : Residence – cum – commercial activities (shop, office, godown, factory etc.) 3 : Commercial activities only 4 : Other

Building Material

Floor	1 : Mud 2 : Wood / Bamboo 3 : Burnt Brick 4 : Stone (loose) 5 : Cement 6 : Tile / Mosaic / Stone 7 : Other
Roof	1 : Thatch / Bamboo / Wood etc. 2 : Plastic / Polythene 3 : Earthen tiles 4 : Burnt brick 5 : Stone / Slate 6 : G.I. / Metal / Asbestos sheets 7 : Concrete 8 : Other
Wall	1 : Grass / Bamboo 2 : Plastic / Polythene 3 : Mud / mud brick (unburnt) 4 : Wood / Plywood 5 : Stone 6 : G.I. / Metal / Asbestos sheets 7 : Burnt brick 8 : Concrete 9 : Other

Habitability and Basic Facilities

Ownership status	1 : Owned 2 : Rented 3 : Other
Habitability	1 : Good 2 : Livable 3 : Dilapidated
Drinking water source	1 : Tap water from treated source 2 : Tap water from untreated source 3 : Covered well 4 : Uncovered well 5 : Hand pump 6 : Tube well / Bore hole 7 : Spring 8 : River / Canal 9 : Tank / Pond / Lake 0 : Other
Location of drinking water source	1 : With in premises 2 : Near premises (e.g. in side the cluster or adjacent lane or with in 100 mts) 3 : Away from premises

Type of Latrine	1 : Piped sewer 2 : Septic tank 3 : Pit latrine 4 : Toilet block, mobile 5 : Toilet block, stationary 6 : Public latrine 7 : Open / no latrine
Location of latrine	1 : With in premises 2 : Away from premises
Waste water disposal	1 : Closed drainage 2 : Open drainage 3 : No drainage
Cooking fuel	1 : Firewood 2 : Cow dung cake 3 : Coal / charcoal 4 : Kerosene 5 : LPG / PNG 6 : Electricity 7 : Any other 8 : No cooking
Assets	
Radio / Transistor	Fill the numbers of asset owned 0 : not owned 1 : own 1 2 : own 2 3 : own 3 etc. If used for generating income, in row belo, fill numbers of asset used for generating income.
TV	Fill the numbers of asset owned 0 : not owned 1 : own 1 2 : own 2 3 : own 3 etc. If used for generating income, in row belo, fill numbers of asset used for generating income.
Computer / laptop	Fill the numbers of asset owned 0 : not owned 1 : own 1 2 : own 2 3 : own 3 etc. If used for generating income, in row belo, fill numbers of asset used for generating income.

Telephone / Mobile	Fill the numbers of asset owned 0 : not owned 1 : own 1 2 : own 2 3 : own 3 etc. If used for generating income, in row belo, fill numbers of asset used for generating income.
Bicycle	Fill the numbers of asset owned 0 : not owned 1 : own 1 2 : own 2 3 : own 3 etc. If used for generating income, in row belo, fill numbers of asset used for generating income.
Scooter / Moped / Motorcycl e	Fill the numbers of asset owned 0 : not owned 1 : own 1 2 : own 2 3 : own 3 etc. If used for generating income, in row belo, fill numbers of asset used for generating income.
Car / Jeep / Van	Fill the numbers of asset owned 0 : not owned 1 : own 1 2 : own 2 3 : own 3 etc. If used for generating income, in row belo, fill numbers of asset used for generating income.
Bank / Post office account	0 : No bank account 1 : If head of family has a bank / post office account 2 : Any other member has a bank / post office account
Major source of income	1. Wage earnings 2. Household enterprise/self-employment earnings 3. Remittances from relatives/friends 4. Transfers (assistance/support) from government/NGOs and other institutions. 5. Charity/alms. 6. Government poverty reduction incentives (if in-kind, convert into value) 7. Pension 8. Rent 9. Interest income 10. Living off prior savings

List of schedule casts in Delhi will be provided.

List of Electoral Rolls of 2002, 2007 and 2010 will be provided.