

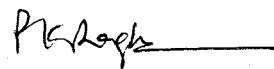
**DELHI URBAN SHELTER IMPROVEMENT BOARD  
GOVT. OF NCT OF DELHI  
PUNERWAS BHAWAN**

**No.PS to Director(Admn.)/DUSIB/2016/D- 162**

**Dated: 21/4/16**

**Subject: Minutes of the meeting of High Level Coordination Committee (HLCC 27/2016)  
held on 19.04.2016 at Punarwas Bhawan, I.P. Estate, New Delhi.**

Please find enclosed herewith Minutes of the meeting of High Level Coordination Committee (HLCC) held on 19.04.2016 under the Chairmanship of Member (Admn.) for information and further necessary action.



**DIRECTOR(ADMN.)/CONVENER**

Encl.: As above

**ALL CONCERNED**

**Copy to:-**

PS to CEO for information.

**DELHI URBAN SHELTER IMPROVEMENT BOARD  
GOVT. OF NCT OF DELHI  
PUNERWAS BHAWAN**

Minutes of the meeting of High Level Coordination Committee (HLCC 27/2016) held on 19.04.2016 under the chairmanship of Member (Admn.) in his chamber.

The following were present.

- |   |          |
|---|----------|
| 1. Sh. Pankaj Asthana, Member(Admn.)            | Chairman |
| 2. Sh. M.K. Tyagi, Member(Engg.)                | Member   |
| 3. Sh. S.K. Mahajan, SE(Coord.)                 | Member   |
| 4. Sh. M. A. Ashraf, Director(Reh.)             | Member   |
| 5. Sh. H.S. Nanra, BFO (Rep. of Member(Finance) | Member   |
| 6. Sh. P.K. Raghav, Director (Admn.)            | Convener |

Sh. Ravi Dadhich, Member (Power) did not attend the meeting. Sh. Shivender Kumar, SE-II, Sh. R.K. Gupta, Director (BVK), Sh. V.P. Jha, Dy. Director(Admn.) and Sh. Gagan Deep, Dy. Director(Reh.) are also invited and present in the meeting. Director(Admn.)/convener briefed about the agenda items to be discussed during the meeting. The Committee after detailed deliberation on the items contained in the agenda has taken the following decisions:-

**1. Change of flat from 2<sup>nd</sup> Floor to Ground Floor at Baprola**

Dy. Director (Reh.) informed the Committee that a flat No.594-C, Pocket G, Second Floor, Baprola was allotted to Sh. Digamber Singh S/O Sh. Shiv Ram under Delhi Slum and Rehabilitation Policy, 2015 relocated from JJ cluster of Jawalapuri near Virat Co-operative Society on 24.11.2015 through computerized draw of flats held on 18.10.2015. Dy. Director (Reh.) also informed the committee that Sh. Digamber Singh is Divyang (both lower limbs) and is unable to climb staircases and has requested to allot a flat at ground floor. Dy. Director (Reh.) further informed that there is no provision in the policy for such type of cases. Dy. Director(Reh.) informed that there are 09 flats at ground floor at Baprola are vacant.

After detailed deliberation, Committee recommends that the request of Sh. Digamber Singh may be considered by allotment of flat through draw of lots among available ground floors flats at Baprola. Committee further suggested that such requests, modification in this regard may be incorporated in the operating guidelines of the Delhi Slum and Rehabilitation Policy, 2015.

**Action: Director(Reh.)**

**2. Release of payment of Leave Encashment in respect of Sh. Harish Chander Vats, Retd. Dy.Director**

Dy. Director (Admn.) informed the Committee that Sh. Harish Chander Vats has retired as Dy. Director on attaining the superannuation i.e. 30.06.2013. At the time of retirement, two cases in

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

Vigilance branch were pending against him, hence leave encashment and Gratuity were not released to him. Sh. Harish Chander Vats has also approached PGC for release of leave encashment. Dy. Director(Admn.) also informed that as per Rule 39(3) of CCS Leave Rule, competent authority i.e. CEO(DUSIB) has discretionary power to decide the quantum of payment to be released in such cases. In the recent similar cases 50% payment of leave encashment have been released after the approval of competent authority.

After detailed deliberation, Committee recommends that to maintain uniformity, 50% of leave encashment may be released in the case of Sh. Harish Chander Vats, Retd. Dy. Director.

**Action: Director(Admn.)**

**3. Allotment of 20 seater conventional JSC in JJ cluster Harijan Camp, Chunna Bhatti and JJC Reshma Camp, Kirti Nagar Industrial Area to NGO Akshar Empowerment Trust.**

SE-II informed the Committee that two 20 seater conventional JSC, at JJC Harijan Camp, Chunna Bhatti and JJC Reshma Camp, Kirti Nagar Industrial Area have been constructed and to be allotted for its operation and management. A NGO, Akshar Empowerment Trust, run by current and alumni students of Shaheed Sukhdev College of Business Studies, Delhi University associated with Enactus, an international non-profit organization, has shown interest in operation of these JSCs. A letter from Dr. Poonam Verma, Principal Shaheed Sukhdev College of Business Studies, Delhi University has also recommended AKSHAR for adopting a toilet complex. At present, AKSHAR is operating and maintaining the JSC at C-7 Block, Sultanpuri on free of cost basis and the performance of the NGO is reportedly very good. This NGO has drawn paintings on the walls of JSC and made it look good and also spreading awareness to the residents for using JSC which is checking open defecation. SE-II informed that minor repairs will be attended by the NGO. SE-II also informed that in some of the cases department is paying some amount to NGO for operation and management of JSCs and some of the cases department are receiving some amount as license fee from NGO for operation and management of JSCs.

Therefore, considering that operation and management of JSCs cannot be linked with revenue generation, as it is a finally to be extended to the poor people of cluster for their basic need and to prevent open defecation. Prevention of open defecation is the motto of Swachh Bharat Abhiyan and as such running a JSC through the NGO is a noble and justifiable act, after detailed deliberation, HLCC recommends that aforesaid two conventional JSCs may be allotted to AKSHAR EMPOWERMENT TRUST on free of cost basis, initially for a period of six months on the terms and conditions similar to already allotted JSC at Sulatanpuri.

**Action: SE-II**

**4. Requirement of Data Entry Operations for Engineering Sections.**

SE(Coord.) informed the Committee that there are 40 engineering sections which require ministerial staff. Due to shortage of ministerial staff, it is very difficult to manage official work by the branch officers. SE(Coord.) further informed that 27 Data Entry Operations (DEO) are posted in

*Handwritten signatures and initials:*  
- A large signature on the left.  
- A signature in the middle.  
- A signature on the right.  
- A signature on the far right.  
- A large 'X' mark in the center.

some of the offices as alternative to the ministerial staff which are not sufficient as per work requirement. There are 25 offices of engineering wing (as mentioned in the agenda) which required additional DEO for smooth functioning and the additional expenditure on engaging these DEOs may be booked under plan schemes.

After detailed deliberation, Committee recommends that additional DEO for the engineering offices may be engaged from existing agency and additional expenditure on these DEOs may be charged under plan scheme.


**Action: SE(Coord.)**


**5. Additional terms and conditions for allotment of space in Basti Vikas Kendra of DUSIB.**


Director(BVK) informed the Committee that under the approved plan scheme of construction of BVK, DUSIB provided the facilities of BVK in all the existing JJ clusters. The Board's objective is to provide Built up space in the jhuggie cluster for integrated social service to the slum dwellers. These BVK are allotted by DUSIB to NGO/VO/CT/RWA/GO. The existing terms and conditions for allotment of BVK have already been approved by the board in the 5<sup>th</sup> and 11<sup>th</sup> meetings. For rationalizing the allotment of BVK available in all over Delhi there is need for additional terms and conditions to be incorporated for allotment of BVK which are also be placed before the board for final approval.

After detailed deliberation, Committee agreed with the additional terms and conditions for allotment of BVK with some suggestions. The modified copy is attached herewith.


**Action: Director(BVK)**

  
(P.K. Raghav)  
Director(Admn.)

  
(H.S. Nanra)  
B&FO

  
(S.K. Mahajan)  
S.E.(Co-ord.)

  
(M. Ashraf)  
Director(Reh.)

  
(M.K. Tyagi)  
Member(Engg.)

  
(Pankaj Ahstana)  
Member(Admn.)

### **Additional Terms & Conditions for allotment of BVK:**

1. Applicant shall provide two guarantors/ Sureties (other than family member) along with **their Aadhar Cards** for necessary legal formalities. In case of failure in depositing the outstanding dues, the same will be recovered from these guarantors/ Sureties.
2. The allotment shall be liable to be cancelled in case of violation of terms & conditions. The NGO shall deposit up to date dues and hand over the premises to the concerned Engineer. In case of failure, the premises shall be taken over by the Department by force. Department shall not be responsible for the articles/ belongings lying in the space provided for declared activity in BVK in that cases.
3. The permission is purely on provisional and temporary basis on license fee @ Rs. 5/- sq. feet per month **and security may be fixed Rs. 25,000/- per BVK per Allotment and six months licence fee may be deposited in advance.**
4. In cases where BVK Branch feels that in spite of their best effort outstanding dues are not recovered, as such an affidavit may be obtained from the President or General Secretary of the concerned NGO. The same may be forwarded to Assistant Collector (Recovery), DUSIB for recovery under the Punjab Land Revenue Act/ Delhi Land Arrear Act. The entire cost of such recovery shall be borne by the allottee. Intimation in this regard will be sent to the Registrar of the Society/ Trust for BLACK LISTING and attachment of assets of the officer bearers.
5. Any dispute related to allotment of BVK including payment of license fee or any outstanding dues, the decision of CEO, DUSIB will be final.
6. Change in terms & conditions by the Department at any stage shall be automatically applicable as it come into force in all allotment of space in BVK including spaces which have already been allotted in past.
7. Use of space for the purpose and welfare of the people living in catchment area. In no way these should be used for NGO's office other than in connection with affairs of activities of concerned area.
8. NGO/ User organization shall install separate pre-paid power meter & water connection. DUSIB will not be liable for any outstanding dues in this regard.

*Handwritten signatures and initials:*

*1. [Signature]*  
*2. [Signature]*  
*3. [Signature]*  
*4. [Signature]*  
*5. [Signature]*  
*6. [Signature]*  
*7. [Signature]*  
*8. [Signature]*

Further, in the matter of Rajasthani Camp, Sarita Vihar, CEO desired that in addition to above, the following requirements should also be fulfilled by the NGOs, which will be enforced at the time of allotment:-

1. NGO/VO/CT/RWA/GO will submit aims and objectives at the time of allotment of BVK.
2. Track Record of the NGO/VO/CT/RWA/GO will also provided at the time of applying for the allotment.
3. The NGO/VO/CT/RWA/GO will submit the background of its members.
4. At the time of presenting the proposal, all the relevant facts on front should be delineated.
5. NGO/VO/CT/RWA/GO should submit its action plan for one year or two years and if required, a presentation from the NGO/VO/CT/RWA/GO may also be taken.

~~Handwritten mark~~

Handwritten signature

Handwritten signature  
DIRECTOR (BVK)  
Handwritten signature  
H.C. (BVK)

Handwritten signature

Handwritten signature

Handwritten signature  
(MICKYAGI)  
MCE)

Handwritten signature