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R/2727/17/16
14/3/16

368
प्राप्ति संख्या.....
दिनांक..... 15/3/16
कार्यालय निदेशक प्रशासन
दिल्ली शाही आवासीय मंत्रालय

469/106/16
10/3/16

OFFICE OF THE DEPUTY CHIEF MINISTER
GOVT. OF NCT OF DELHI
DELHI SECRETARIAT: I.P. ESTATE
NEW DELHI-110002

It has been seen that towards the end of financial year many Departments have proposed to procure expensive photocopiers, scanners, vehicles, etc. The Finance Department will consider only such proposals which are personally certified by the concerned Administrative Secretary that the specifications for the proposed purchase are absolutely essential and they indeed propose to buy the cheapest available model. Mere endorsement of junior officer's note will not be considered for concurrence by FD. The Administrative Secretary need to give his/her recommendation categorically.

Manish
(MANISH SISODIA)
DY. CHIEF MINISTER
08.03.2016

Hay
1.3.16
Pr. Secretary (GAD) - with the request to kindly circulate the above instructions to all the Administrative Secretaries/HODs

Copy for information to:-

1. Chief Secretary
2. Pr. Secretary (Finance)

Dispatch No. Dy. CM/1465-07
Dated: 09/03/2016

min/16/4118
9/3/16

BS (Gen)
16/3/16
SS (GAD)
DS-1 - for compliance in our department

Manish
for
14/3/16

DD (Admin)

DD
14/3/16

DD (Adm)
15/3