

**OFFICE OF THE DY. DIRECTOR(HQ/COORD.)
DELHI URBAN SHELTER IMPROVEMENT BOARD**

No. DD(HQ)/DUSIB/2015/D- 52

Date: 20/08/2015

Sub: Minutes of Power Point Presentation given by all DDs except Sh. Manoj Kumar, Sh. Naresh Kumar and Sh. R.K. Meena in the Conference Room of Punarwas Bhwan on 03.08.2015 at 2.00 PM before CEO(DUSIB) & other Senior Officers.

The following officers were present during Power Point Presentation:

- (i). CEO(DUSIB)
- (ii). Member(Admn.)
- (iii). Member(Engg.)
- (iv). Director(Admn.)
- (v). Director(SUR/Allotment/JJR)
- (vi). CVO/Director(A&M)/JNNURM

1. Administration/Board Branch:

Commencing the Power Point Presentation Sh. V.P Jha DD(Admn)/Board presented his resume with his previous departments' experience and various activities performed by Administration Branch & Board Branch working under him. He also explained in detail the targets of his branch for the remaining months of this year besides the achievement made during the period 01.04.2015 to 31.7.2015. His targets for the remaining part of this financial year include promotion of eligible staff of all categories, appointment on compassionate grounds against the vacant post, grant of MACP selection grade scale to all eligible staff. He also informed that Administration Branch allot the staff Quarters to DUSIB staff.



CEO desired that exact number of staff quarters available with the department together with other basic details e.g.:

- (i) How many quarters allotted to staff?
- (ii) How many quarters are vacant?
- (iii) What is the existing condition of allotted & vacant quarters?

Further CEO instructed all DDs that timeline of each proposed activities be given in the Power Point Presentation. He further cautioned that timeline given by the DDs shall be closely monitored.

CEO also directed that where admissible promotions, grant of MACP/ACP etc be completed by 30th Nov, 2015

Action: V.P. Jha, DD(Admn.)

2. Care Taking Branch:

Sh. R.M Singh, DD(CT) while presenting the Power Point Presentation of his branch explained the activities performed by his branch. Scarcity of furniture and stationary was the problem being faced by almost every branch. DD(CT) was directed to solve these problems & wherever feasible the unserviceable furniture may be got repaired. Those items of furniture which cannot be repaired be condemned by following the prescribed procedure immediately.

CEO pointed out that in almost every office, a large quantity of unserviceable furniture is lying. Care Taking Branch should make a realistic assessment which of these furniture items can be repaired and which furniture items have become absolutely unserviceable and deserve to be condemned. His performance will be evaluated by having ascertained all these vital information.

There is a general complaint that internet is not functional and this problem is rampant in kuteer where maximum number of branches are functioning. CEO

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desired that Director(CT) will found out the solution of this problem immediately and ensure that uninterrupted internet service is available in all sections.

CEO informed that a high level co-ordination committee under the Chairmanship of Member(Admn.) has been constituted which would meet on every Monday at 3.00 pm to resolve all the issues referred to it. All sections are informed that they may make reference of such important issues, which need immediate resolution and warrants the approval of higher authorities, to the High Level Co-ordination Committee.

Action: All Directors

3. Lease & Liquidation Branch:

Sh. Ashok Kumar while presenting power point of his branch gave almost every minute detail of the properties of 38 colonies that come under his jurisdiction. He also gave the bifurcation of 13000 properties as 9500 properties as tenements and 3500 properties as plots. He explained how his branch was doing the conversion of lease hold properties into free hold. CEO appreciated the way DD(L&L) prepared the Power Point Presentation showing all important information as bullet points and desired that all effective steps should be taken up for augmentation of recovery by L&L branch.

Action: DD(L&L)

4. Night Shelter Branch:

Sh. B.L Meena, DD who is bestowed with the duties of supplies to all N.Ss besides PGMS, RTI etc. explained the working of Night Shelter and the department's role in their effective functioning. CEO expressed his unhappiness over the way upkeep of blankets is made at Night Shelters. He also expressed his dissatisfaction over the appointment of care takers by the NGOs, manning the Night Shelters. He desired that complete information e.g. name of the caretaker with his photo, address, mobile phone number etc. should be readily available at every Night Shelter and displayed at a conspicuous place. The same information should

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also be available in office itself. He informed that hardly any single person claiming to be the caretaker of Night Shelter found to be working at the Night shelter when he visited the Night Shelters in the recent past.

CEO desired that all NGO should be instructed that all the details with photographs and timings of their Care Takers working at Night Shelter should be submitted in Night Shelter branch and a laminated paper containing all these details of Care Takers be displayed at a conspicuous place at the Night Shelter also.

CEO further desired that the agreement entered into by DUSIB with the NGOs manning Night Shelters should be examined thoroughly and punitive action against the NGO violating the terms of agreement, be taken.

Action: Sh. B.L. Meena, DD(NS) & Sh. Manoj Kumar, DD(NS)

5. JNNURM Branch:

Sh. S.D Sharma presented the Power Point Presentation in respect of DD-J (HQ) & DD-J(I) branch. He informed that Rehabilitation Policy of 25.05.2013 is presently under review. Therefore, except some routine works like PGMS RTI, Court Case, no rehabilitation/ relocation work is going on in this section.

CEO desires that the services of the officers posted in JNNURM section may be utilized at HQ for the period new rehabilitation policy is brought about by the govt.

Action: Director(JNNURM)

6. JNNURAM Branch: DD-J II /III :

While explaining the Power Point Presentation of his two branches Sh. Musadi Lal, DD explained the achievement of his branch in the last four months. He also expressed his inability in shifting of clusters whose eligibility has already been determined in the absence of a new policy as on this date. He assured that he will

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take immediate action for rehabilitation of JJ clusters as soon as a new rehabilitation policy is brought about by the Govt. of NCT of Delhi.

CEO desired that Sh. Musadi Lal, DD confidentially ascertain the actual number of Jhuggies in JJ Clusters existing in AC-Tilak Nagar, Rajouri Garden, Sultan Puri & Mangol Puri.

Action: Musadi Lal, DD(J)- II /III

7. JNNURM Branch: DD-IV-J

Sh. Gagan Deep, DD-IV-J presented his Power Point Presentation and explained the activities performed during the last four months & the targets for the remaining months of the year provided the Rehabilitation Policy is brought about by GNCTD.

Action: Sh. Gagan Deep, DD(J)-IV

8. Property Branch:

After having seen the Power Point Presentation by Sh. Gyan Chand, DD, CEO, DUSIB expressed his displeasure about the indifferent attitude of Administration Branch, which has not taken any action for transfer of collector's charge of Sh. Wankhede, Director (P&M), who was also conferred the powers of Collector.

DD(Property) has not produced any records of those properties which are under encroachment and also the details of outstanding recoveries standing against the properties comes under the jurisdiction of his section.

CEO directed that the charge of Collector held by Sh. Wankhede be transferred to Sh. B.B. Sharma Director immediately and order to this effect be issued forthwith. The details of outstanding recoveries against all properties and the details of properties under encroachment be prepared and put up within 15 days.

Action: Director(Admn)/DD(Property)

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9. Vigilance Branch:

Sh. Sanjeev Sharma, DD presented his PPP of his branch and delineated the achievements made by his branch during the first four month of this year and targets fixed for the remaining months of this fininancial year 2015-2016. CEO appreciated the PPP presented by DD(vigilance) and suggested him to take the following measures immediately:

- (i) Suggest measures for preventive vigilance.
- (ii) Display of board at all the conspicuous places.
- (iii) To constitute a committee for disposing of old pending complaints in consultation with Member (Admn.).
- (iv) A meeting of all IOs be convened before CEO to discuss the pending enquiries and expediting the disposal of departmental enquiries in a time bound manner.

Action: DD(vigilance)

10. CDF/SCP/OCM Branch:

Sh. Rajender singh, DD presented his Power Point Presentation in respect of three branches held by him. CEO expressed his displeasure for not providing the specific details pertaining to properties under the jurisdiction of his branch and the outstanding recovery against these properties. He was asked to prepare the detail of vacant/encroached properties and the outstanding recoveries against the properties under the jurisdiction of all the three branches and initiate recovery proceedings on war footings.

DD (OCM) also raised the issue of revision of entry fee of Rs. 2/- per person in Old Cloth Market. He informed that the entry fee has not been revised for a long time. CEO advised him to put up a proposal for revision of entry fee on file for taking an appropriate decision on this issue.

Action: Sh. Rajender Singh, DD(CDF/SCP/OCM)

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11. I.A.(Land)/RP/ Land Branch:

Sh. Arun Gupta, DD presented his Power Point Presentation in respect of his branches. CEO instructed that a complete detail of DUSIB land/properties be prepared and wherever any encroachment over the properties is detected the same should also be reported. Further wherever execution of lease Deed is pending, the same should be executed expeditiously so that Govt. revenue starts coming. It was also pointed out that Lease Deeds in respect of several properties allotted to Delhi Metro have not been executed and Delhi Metro has been using these properties commercially. Had lease Deed been executed, Delhi Metro would have started paying unearned revenue to out deptt. DD(IAL/RP/Land) was directed to take immediate action for execution of LD in respect of all pending cases. CEO desired that complete records of all assests of DUISB should be readily available and all pending issues be disposed off urgently.

Action: Sh. Arun Gupta, DD(IAL/RP/Land)

12. Estaste Branch:

Sh. A.P. Kardam, DD presented the Power Point Presentation of his branch. CEO desired that the disposal of cases referred to this branch should be made expeditiously so that recovery of Govt. dues can be expedited.

Action: DD(Estate)

13. SUR/Allotment Branch:

While presenting Power Point Presentation of his two branches Sh. D.S Pundir DD highlighted the achievement of his branch during the first four months of this year. He also delineated the targets of both these branches, he fixed, for the remaining part of this year. CEO expressed his displeasure over the lack of information about his branch DD has and highly lackadaisical approach towards the SUR properties. CEO desired that DD(SUR) should have a complete details all

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properties including vacant, sealed and under litigation before the next presentation. Further, wherever the issues of recovery of Govt. dues are pending, the same should be taken up on priority.

Action: DD(SUR/Allotment)

14. JJR Branch:

Sh. Ashish Kumar DD(JJR), while giving Power Point Presentation of his branch, delineated the achievement made during the first four months of this year and also apprised the targets he set for the branch for the remaining part of this financial year 2015-16.

CEO was not impressed with either the achievement or the targets fixed by the DD. He expressed his displeasure over the ignorance of DD about the vital information of his branch. Further he also did not furnish any information in any slide which were specifically asked for vide DD (HQ)/Coordn letter dated 31-7-2015. Information about 3768 JJ tenements, 8719 shops in JJRs, 24 sample houses, 97 coal depot and status of bathroom plots is still awaited from him. CEO opined that there must be a number of residential and commercial properties which are vacant in the 45 JJR besides a sizable number of properties, which are either cancelled or under litigation. The branch should have up-to-date information about each and every property owned by DUSIB in each & every JJR. Wherever, any action is pending which may bring about any recovery, should be initiated without any loss of time.

Action: DD(JJR)

14. BVK/Community Services/Night Shelter/Housing:

Sh. Manoj Kumar DD(BVK/Community services), Sh. Naresh Kumar, DD(NS) and Sh R.K.Meena DD(Housing) could not present their Power Point Presentation owing to their prior engagement & illness respectively on this day.

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Their Power Point Presentation is deferred for the time being and they will be informed separately about the date & time of their presentation.


Action: DD(BVK/CS/NS/Housing)

15. DD (Horticulture) :

In advertently DD (Hort) was not called for presenting his Power Point Presentation of his branch. He is also urged to be ready with his Power Point Presentation. His power point presentation must have all basic information about all properties under his charge and the status of each and every property. His Power Point Presentation will be clubbed with the Power Point Presentation of Sh. Manoj Kumar, DD(BVK/CS) & Naresh Kumar, DD(NS). Timing of Power Point Presentation will be communicated to him separately.

Action: DD(Hort.)

Power Point Presentation ended with vote of thanks to the chair.


P.K. Raghav
Director(Admn.)

To

All DDs

Copy to:

1. PS to CEO(DUSIB) for kind information.
2. Member (Admn.)
2. Member(Engg.)
3. Chief Engineer.
4. Director(Admn.)
5. Director(JJR/Housing)
6. Director(JNNURM)
7. Director(Night Shelter)
8. CVO/Director(AM)


M.S. Vats
Dy. Director(HQ/Coord.)