

**DELHI URBAN SHELTER IMPROVEMENT BOARD
COMPUTER DIVISION**

Ref. No.:Comp. Div./DD(System)/2014/D-263 Dt:-09/09/2014

NOTICE INVITING TENDER

Delhi Urban Shelter Improvement Board invites financial bids from the Vendors supplying **100 to 300** Digital Signatures (Class - 2 DSCs) for its various offices at **DUSIB HQ, CIRCLES / DIVISIONS / at Raja Garden, R.P. Bagh, Maharani Bagh, Divisions at Ranjit Nagar, Malkaganj, Dwarka Project Office, TIS HAZARI COURT / India Habitat Center / PARDAH BAGH/ZONAL OFFICES of DUSIB / Vikas Bhawan -II**. Same is being invited by Dy. Director(System) on behalf of CEO(DUSIB).

The vendors participating in the bid shall submit an EMD of Rs.10,000/- (Ten Thousand Only) in the office of Dy. Director(System) in the form of Demand Draft / Pay Order in favour of DELHI URBAN SHELTER IMPROVEMENT BOARD, within 7 days (i.e. till 15/09/2014, 3.30 p.m.) from the date of release of tender notice and before the opening of bid.

Terms and Conditions:

- (a) The agency shall submit the self attested copies of PAN No./ TIN NO., Service Tax No. allotted by the Income / Service Tax Deptt.
- (b) Tender without EMD shall summarily be rejected and the bid will not be opened.
- (c) The Class-2 DSCs shall have a validity period of 2 Years.
- (d) The Token shall be Plug in Play and FIPS 140 - 2 Certified and the Vendor shall give a written declaration regarding the certification.
- (e) The DSCs should be delivered in separate boxes for each applicant.
- (f) The DSC forms shall be collected from DUSIB office and the collected per day DSCs shall be delivered within 24 hours to DUSIB office at no extra charge, failing which a penalty of Rs. 50/- per DSC per day will be levied and the same will be deducted from the final bill.
- (g) The vendor shall submit the Financial bid in a sealed envelope mentioning the rate per DSC inclusive of all taxes and will be super scribed as "Financial BID".
- (h) The documents mentioned at (a) and (d) shall be kept in a separate envelope super scribed as "Technical BID". Non availability of aforesaid documents shall lead to rejection of the BID and the Financial BID of such vendors shall not be opened.
- (i) The vendor shall have the provision to unlock the Digital Signature and retrieve the Password.

- (j) Payment shall be made to the vendor after the delivery of every 50 Nos. of the DSCs . EMD shall be released on completion of deliveries of all the DSCs and one month after the full and final payment to the Vendor.
- (k) The Token should have metal body.
- (l) After assignment of work order if the vendor abandons the work, EMD will be forfeited.
- (m) CEO(DUSIB) reserves the right to reject any BID without assigning any reason thereof.

Sd/-



DY. DIRECTOR (SYSTEM),
Delhi Urban Shelter Improvement Board
Room No. 39,
Punarwas Bhawan, I.P. Estate,