

**Delhi Urban Shelter Improvement Board**  
**GOVT. OF NCT OF DELHI**

No. D-138/RP/15

Dated...18-6-15

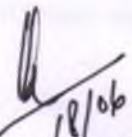
Please find enclosed herewith a copy of Notice Inviting Tender (NIT), Tender Form and Terms & Conditions for allotment of open chunk -B at West Delhi District Centre, Raja Garden, New Delhi through open tender for temporary use by the Public.

1. Deputy Director (PR) is requested that NIT may be published on and before 22.06.2015 in four leading newspapers namely The Times of India, The Hindustan Times in English and Nav Bharat Times and Dainik Jagran in Hindi.
2. Deputy Director (System) is requested to upload the NIT, Tender Form and Terms & Conditions on the official website-delhisheltrr nic.in.

  
Director (AM)

Copy to for information and necessary action to:-

1. PS to CEO.
2. Member (A)
3. E.E. C-4 along with photocopies of duly approved NIT, Tender Form and Terms & Conditions with the request to display the same prominently on the notice board or at a conspicuous place in his office.

  
Director (AM)

DELHI URBAN SHELTER IMPROVEMENT BOARD  
GOVT. OF NCT OF DELHI

Room No. 6,  
Punarwas Bhawan  
I.P. Estate, New Delhi-110002

**Notice Inviting Tender**

Sealed Tenders are invited by the Director (AM), DUSIB, Room No. 6, Punarwas Bhawan, I.P. Estate, New Delhi-110002 up to 07.07.2015 as per schedule given below from eligible Private Parties/Persons/Firms for allotment of open ground designated as Chunk- B at West Delhi, Distt. Centre, Shivaji Place, Raja Garden, New Delhi for a period of one year (w.e.f 01.08.2015 to 31.07.2016) for temporary utilisation for the purpose of organising marriages, Social/ cultural/religious function, fair/ fetes, exhibition, cultural event & Circus by way of booking at their own level as per the prescribed Terms & Conditions for allotment of the above noted chunks.


**Time Schedule:-**

1. Downloading of Tender form-----22.06.2015 to 07.07.2015 ( up to 3.00PM)
2. Last date of receipt of Tender Form-----07.07.2015 (up to 3.00 PM)
3. Date of opening of tender ----- 07.07.2015 (at 4.00PM)

**Cost of tender for chunk**

The intending Private Parties/ Person /Firms may download the tender form alongwith requisite terms & conditions from the website:- delhishelter.nic.in. The downloaded tender form duly filled up should be submitted to the Department alongwith Demand Draft / Pay Order of Rs. 2000/- (Two thousand only) as cost of tender form and the prescribed amount of Earnest Money including attested copies of the relevant documents such as PAN, Latest ITCC, VAT No., EPF nos., ESI Nos., as applicable.

The other details and Terms & Conditions of the tender may be seen at Delhi Urban Shelter Improvement Board (DUSIB) website--delhishelter.nic.in.

  
Director (AM)

**Not to be Published:** -Deputy Director (PR) with the request to get NIT Published in four leading newspapers namely The Times of India , The Hindustan Times in English and Nav Bharat Times and Dainik Jagran in Hindi latest by 22.06.2015.

  
18/06/2015  
Director (AM)

**DELHI URBAN SHELTER IMPROVEMENT BOARD  
GOVT. OF NCT OF DELHI**

**TENDER FORM**

Director (AM),DUSIB) invites tender in sealed cover on behalf of Delhi Urban Shelter Improvement Board from eligible private parties/persons / firms having valid PAN, I.T.C.C., VAT No., EPF & ESI Nos. for allotment of open ground designated as Chunk – B, at West Delhi District Centre, Shivaji Place, Raja Garden, New Delhi for a contract period of one year (w.e.f 01.08.2015 to 31.07.2016) for utilization for the purpose of organising marriages, social / cultural / religious functions, fair / fetes, exhibitions, cultural events & circus by way of booking at their own level as per prescribed terms & conditions of allotment of open ground chunk.

**Name of work:** Allotment of open ground (Chunk-B) at West District Centre, Shivaji Place, Raja Garden through open tender for temporary use by public.

**Time Schedule:-**

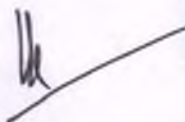
1. Downloading of Tender form-----22.06.2015 to 07.07.2015 (up to 3.00PM)
2. Last date of receipt of tender----- 07.07.2015 (up to 3.00 PM)
3. Date of opening of tender ----- 07.07.2015 (at 4.00PM)

**Details of Reserve Price of open ground chunks .**

1. Chunk – B 9200Sqm. mtrs----- Rs.2,38,00,000/- for one year.

**1. Particulars of Tenderer:-**

1. Name (In block letters) \_\_\_\_\_
2. Name of father/ husband \_\_\_\_\_
3. Age \_\_\_\_\_
4. Full address ( Residential) \_\_\_\_\_



5. Full address (Occupational) : \_\_\_\_\_

6. Cost of Tender Form paid vide Draft No./Pay Order No. \_\_\_\_\_ for  
Rs.2000/- dated \_\_\_\_\_

**2 Name of Chunk applied for: -----**

**3. Particulars of Tender /offer**

7 .Quoted Bid amount for period w.e.f 01.08.2015 to 31.07.2016:

( In figure) Rs. -----

(In words) Rs. -----

8. Amount of Earnest Money deposited @ 25% of bid amount of  
particular chunk (In figure): Rs. -----through Draft No. -----  
----- dated -----drawn on Bank-----  
-----

9. The quoted bid amount shall be valid for a period of three months  
from the date of opening of the tender.

I / We, the undersigned being the tenderer as mentioned above, hereby  
apply for the allotment of Chunk-B at the said location in accordance with the  
terms & conditions of the allotment through tender and hereby  
unequivocally accept the same. I / we have inspected the chunk –B for which  
the tender is being submitted.

I/ we shall peacefully vacate the said chunk as and when called upon by  
DUSIB to do so without demur/objection.

Date: -----

Place: -----

Signature of Tenderer



## Delhi Urban Shelter Improvement Board

GOVT. OF NCT OF DELHI

Terms & Conditions for allotment of open ground Chunks at West Delhi District Centre, Shivaji Place, Raja Garden, New Delhi through open tender for temporary use by the public :-

1. The open ground Chunk designated as Chunk – B is available at the above said location and the area of Chunk is 9200Sq. mtrs. ( i.e. 80M x115M). The Reserve Price for chunk-B is specified Rs. 2,38,00,000/- and the same has been fixed for a period of one year as noted in the tender form.
2. The chunk is available for the allotment through open tender to the private parties/persons/firms and for participating in the open tender for utilisation of Chunk. Bidder(s) shall have to apply for chunk in the prescribed tender form & shall have to deposit Earnest Money@ 25 % of the bid amount for chunk alongwith duly filled tender form in the office of the Director (AM) through Bank Draft or Pay Order of scheduled bank guaranteed by the Reserve Bank of India, drawn in favour of Delhi Urban Shelter Improvement Board. Name of the chunk (S) applied for shall be clearly mentioned on the sealed tender envelope submitted in this office. The incomplete application shall however, be rejected.
3. The agreement for the contract period for chunk shall be executed between Director (AM), DUSIB referred to as first party and the successful bidder referred to as second party. The successful bidder, on receipt of offer of allotment shall execute the agreement with Director (AM) within seven days of issue of offer. The physical possession of the chunk shall be handed over to the successful bidder by, E.E., C-IV, Ranjeet Nagar.
4. After the highest bid in respect of Chunk is approved by the Competent Authority of DUSIB, the highest bidder shall have to deposit the proportionate bid amount on monthly basis in advance by 10<sup>th</sup> day of each month through Bank draft of scheduled bank by the Reserve Bank of India in the office of Accounts Officer (HQ), Vikas Kuteer or in the

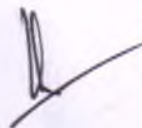
bank a/c of DUSIB i.e. Central Bank of India, Extension Counter, I.P. Estate, New Delhi - 110002 After execution of agreement between DUSIB and highest bidder the Chunk will be handed over to the second party on production of receipt/ challan in support of payment of bid amount for the first month.

5. The earnest money of the highest bidder already deposited with the Account Officer (HQ) shall be treated as Security Amount and shall be refunded to the highest bidder (i.e. Second party) after expiry of the period of contract and handing over of the physical possession of the open ground / chunk(s) by the second party to the concerned official of the first party.
6. The Chunk during the contract period shall only be utilised for the purpose of organising marriages, social/cultural/ religious functions, fair/fetes, exhibitions, cultural event and circus. The prescribed area under the Chunk shall only be utilised by the Second party during the contract period.
7. That immediately after expiry of the contract period, the Second party shall hand over the particular Chunk to the official of the First party in vacant, clear, peaceful and original condition.
8. The intending private parties / persons/firms willing to participate in the open tender for utilisation of Chunk must possess valid PAN, I.T.C.C, VAT No., Service tax No., EPF &ESI Nos. etc. as applicable.
9. The Second party shall be responsible for ensuring that no nuisance & traffic hindrances/ disturbances are created by the persons / parties organising the functions on the open ground Chunk. The Second party shall be solely responsible to the Law enforcement authorities.
10. The Second party during contract period shall allow individual persons or agencies for organising marriages, social/ cultural/ religious functions, cultural fair, meals /fetes, exhibitions by cottage industries, circus after charging suitable charges. The chunk for circus shall be allowed only to the bonafide circus units affiliated to the Indian Circus Federation. The



list of such units is notified by the Deptt. of Youth Affairs & Sports, Ministry of Human Resources Development, Govt. of India, New Delhi.

11. The Second party shall ensure to maintain cleanliness and hygienic condition at the Chunk at all times on day to day basis
12. The Second party shall ensure that all the rules and regulations relating to law & order and pollution (specifically noise pollution) are followed by the parties utilising the ground/chunk and orders issued by Delhi Pollution Control Board & Delhi Police from time to time in this regard are followed strictly.
13. It will be the responsibility of the Second party to ensure that cars & other vehicles are parked at the designated parking sites only. All the applicable traffic rules will be followed by the Second party in and around the Chunk under contract.
14. The Second party shall ensure that all the necessary approvals from all the concerned departments are obtained for organising the events/ functions during the contract period.
15. If the Second party during contract period intends to surrender the Chunk to the First party due to any reasons, the full security amount deposited with the First party shall stand forfeited.
16. In the event of violation any terms & conditions by the Second party during the contract period, the first party shall have full right to cancel the agreement and the entire security amount deposited with the First party shall stand forfeited to the First party. Legal action shall also be initiated against the Second party for violation of terms and conditions, as and when required.
17. If the Second party fails to deposit proportionate monthly rent for three consecutive months, then the allotment of chunk(s) shall be cancelled and security amount forfeited.
18. The tenders will be opened in the presence of intending bidder/ persons / agencies.





19. The tender is invited for a period of 01 (One) year i.e. with effect from 01.08.2015 to 31.07.2016.
20. No pucca structure of any kind will be made/construction /erected by the second party in any chunk during the contract period failing which necessary criminal proceedings shall be initiated.
21. The Second party shall have to arrange for systematic parking of the vehicles & peaceful passage of marriage procession from their own means for which the department shall not be responsible in case of any eventuality and mishap. Any penalty/ fine imposed by any agency shall have to be paid by the Second party directly to the agency concerned under intimation to Director (AM).
22. All the necessary permissions required to be obtained from the different department / agencies shall have to be obtained by the bidder/ second party for which department shall not be responsible in case of any default caused by the bidder/second party.
23. In cases of any dispute between the parties, the dispute shall be referred to the Arbitrator to be appointed by Member (Admn.) as per the provision of Arbitration & Conciliation Act, 1996.
24. The decision of the Member (Admn.) for acceptance or rejection of bid will be final and shall be abided by all the bidders.
25. One person / party may apply for more than one chunk with separate earnest money in separate tender form.
26. The bid amount shall be paid by the successful bidder in proportionate monthly basis in advance i.e. up to 10<sup>th</sup> day of every month failing which a compound interest at the rate of 2% per month shall be levied. The contract may be terminated by the first party i.e. Director (RP) without assigning any reason by serving a notice of 60 days. The second party may surrender the chunk by serving a notice of 90 days to the first party i.e. DUSIB. In case of termination of the contract by the first party, the second party will be liable to pay rent/ proportionate bid amount up to the date of termination for contract. However, in case of surrender of chunk(s) by the second party by serving a notice of 90 days to the first



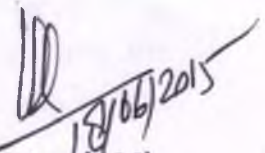
party, the second party will be liable to pay the full proportionate rent/ bid amount for the three months at the time of submission of application for surrender of chunk(s) and the security amount of the second party shall stand forfeited.

#### **ADDITIONAL CONDITIONS**

1. All taxes applicable in respect of this contract including service tax etc. shall be payable by the second party and DUSIB will not entertain any claim at any stage, whatsoever, in respect of the same. The second party shall also absolutely comply with all the extant laws as applicable to the Govt. of NCT of Delhi/U.O.I. etc.
2. The Second party shall ensure that best quality fire resistant tent & electrical fittings are used during any function.
3. The Second party shall not allow more than 1500 people within the tented premises on the allotted chunk during any function.
4. The Second party shall not allow organising of closed door events/ functions in any circumstances and shall also ensure that entry cum exit gates of the tented premises/ pandals are kept sufficiently wide & remain open all the times during the function.
5. The Second party shall positively hand over the vacant, clear, peaceful possession of the chunk in original condition to the Executive Engineer, C-IV, Ranjeet Nagar in the forenoon of the 01.08.2016. If the second party fails to hand over the same, a penalty amount equivalent to 1% of bid amount for the year 2015-16 of respective chunk for each delayed day shall be deducted from the security deposit of the Second party up to 07.08.2016 only.



Thereafter, in the event of non- handing over of chunks by the second party to the first party even after 07 (Seven) days of the expiry of the contract, then all the erected pandals shall be got removed by the First party with the help of Police at the risk and cost of Second party and vacant possession taken over by the Executive Engineer, C-IV, Ranjeet Nagar and the entire security deposit of the Second Party shall stand forfeited to the First Party.

  
18/06/2015  
Director (AM)