

**DELHI URBAN SHELTER IMPROVEMENT BOARD
(CARE TAKING BRANCH)**

Room No. E-18
Vikas Kutteer
I.P. Estate
New Delhi-110002

File No: PM/1810/P-32(2)DUSIB/2014-15/D-SPL-01 Dated: - 23.03.2016

NOTICE INVITING QUOTATION


Sealed Quotations are invited from printing press / publishing house in DUSIB for printing of Annual report of DUSIB for the year 2014-15. (Approximate 250 reports containing 74 pages per report). The quotations will be received upto 3.30 p.m. on **dated 04/04/2016** and shall be opened on the same day at 4.00 p.m. in the presence of Director (Admn.), Dy. Director(CT) B&FO(DUSIB) and quotationers or their representatives, who wish to be present there in the above said room.

Specifications are as under:-

S.No	Description	Unit / Per Page	Rate
1.	A-4 Size (B/W) on Normal Paper		
2.	A-4 Size (B/W) on DO Paper		
3.	A-4 Size Color Photocopy on DO Paper		
4.	A-4 Size Color Photocopy on Glossy Paper		
5.	Thermal / Perfect Binding		

M/s

Dy. Director (system) with the request to display it on DUSIB website.


(R.M. SINGH)

DY.DIRECTOR (CT)

TERMS & CONDITIONS:-

1. The supply should be completed within 07 days from the receipt of the supply order.
2. Rate should be inclusive of Sales Tax/VAT, Cartage etc.
3. Conditional quotations shall not be accepted.
4. Along with Quotation, Sample must be submitted as per specifications
5. Validity of rates will be for One Year.
6. Quotations received after the due date will not be considered.
7. Earnest money amounting to Rs. 5,000/- in form of demand draft issued by bank in favour of Delhi Urban Shelter Improvement Board payable at New Delhi.
8. Payment shall be made through RTGS.



R.M. SINGH
DY.DIRECTOR (CT)
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