

GOVERNMENT OF NCT OF DELHI
DELHI URBAN SHELTER IMPROVEMENT BOARD
OFFICE OF THE BUDGET & FINANCE OFFICER

45, PUNERWAS BHAWAN,
INDRAPRASTHA ESTATE,
NEW DELHI-110002.

No. F.1484/AO(IA)/2017/D- 604

Dated: 25/5/17

Sub: Minutes of the meeting held on 8.5.2017

A meeting was held on 8.5.2017 under the Chairmanship of Member(Finance) to discuss the progress made on the decisions made in the Exit Conference held on 24.3.2017 with the CAG Audit Party of the AG(Audit), Delhi. The point wise discussions and the directions given by Member(Finance) are indicated hereunder:

(i) **HM 1 – Avoidable extra expenditure (SMAs & NGOs in Night Shelters)**

Shri Karthikeyan Deputy Director, Night Shelter informed that he has discussed the reply with FA and would be submitting the revised reply in a day or two.

{Action: Director(NS)}

(ii) **HM 2 – Unjustified setting up of a Night Shelter**

Member (Finance) reiterated his Earlier directions to the Night Shelter Wing to immediately take corrective steps on the Observations of Audit and submit revised reply to the IA Wing of DUSIB.

{Action: Director(NS)}

(iii) **HM 3 – Irregular holding of Government money (Rajiv Awas Yojana)**

B&FO informed that the unspent amount lying under the RAY Scheme has been Refunded To GNCTD for further action. Member(Finance) directed that the reply in this regard may be Furnished to the IA Wing of DUSIB.

{Action: DCA-II}

(iv) **HM 4 – Irregular payment of transport allowance (Expert Members)**

Member(Finance) directed the Deputy Director(Admn.) to determine the roles and responsibilities of the expert members and to decide the norms for salary and allowances. He also directed that instead of transport allowance vehicles may be provided to the Expert Members.

{Action: Pr. Director (Admn.)}

(v) **HM 5 – Absence of Inventory Management System (Night Shelter Branch)**

Deputy Director, Night Shelter informed that they are already maintaining the Stock Register. Member (Finance) directed that apart from the Stock Register and Indent Register may also be maintained and the Compliance reported to CAG Audit through IA Wing of DUSIB.

{Action: Director (NS)}

(vi) **HM 6 – Unauthorised transfer of funds to division (Personal Ledger Account)**

B&FO Informed that an agenda would be submitted for placing it before the Board in their next meeting.

{Action: B&FO/DCA-II}

R-822706/17
25/5/17

(vii) **HM 7 – Non-maintenance of record of outstanding rent/lease rent of property of DUSIB (Revenue Receipts)**

Member (Finance) directed B&FO to hold a meeting with the Director(AM) and Deputy Directors concerned of all Management Sections and sensitize them about the manner and format for maintenance of Registers for outstanding revenue AO/AAO (HAU) may be directed to devise the format of such registers for each Management Section.

Action: B&FO/AO(HAU)/Director(AM) & concerned Divisions.

(viii) **HM 8 – Non finalization of annual accounts**

FA informed that the booklet containing Accounting format for Central Autonomous bodies has been obtained from AG (Audit), Delhi. The Accounting format on double entry system and accounting policies have been finalized and are being reviewed to give it a final look. The format of accounts would soon be sent to AG(Audit), Delhi for obtaining the approval of CAG as per the provisions of DUSIB Act.

{Action: FA/B&FO}

(ix) **Member(Finance) directed that Finance issue directions to the Engineering Wing regarding Seeking Approval of Hon'ble LG for taking up the demolition of JSCs.**

{Action: DCA-II}

It is requested that action on all the points indicated above may immediately be initiated and compliance reported to the undersigned within ten days of issue of this letter for placing it before Member(Finance)/CEO(DUSIB).

H.S. Nanra
23/5/17
(H.S. Nanra)

Budget & Finance Officer (DUSIB)

1. CE-I/II
2. Pr. Director(Admn.)
3. FA/B&FO
4. Director(AM)
5. Director(NS)
6. Director(P&M)
7. DCA-II
8. Deputy Director (Admn.)
9. All Deputy Directors (Management Wings), Dy. Dir (System)

Copy to:-

1. PS to CEO (DUSIB)
2. PS to Member(Engineering)
3. PS to Member (Finance)

No upltd.

A
25/5/17

DD -/PC

Shanmugam
25/5/17

Sh. Anirudh