

**DELHI URBAN SHELTER IMPROVMENT BOARD**  
**GOVT. OF NCT OF DELHI**

Housing Branch  
Room No. B-3  
I.P. Estate, I.T.O.  
New Delhi-02

No.D/GH/8501/

/D

Dated:-

To

Shri/Smt. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Subject:-Transfer of Registration/Allotment in Death Case.**

Sir/Madam.

With reference to your letter dated \_\_\_\_\_ on the subject cited above, I am Directed to request you to furnish the following documents so that necessary action in the matter may be taken:-

1. Indemnity Bond on a Non-judicial stamp paper worth Rs. 100/- duly registered with sub-
2. Registrar (specimen attached).
3. Affidavit on Non-judicial stamp paper worth Rs. 10/- duly attested by 1<sup>st</sup> Class Magistrate (specimen attached)
4. Relinquishment deed from the legal heirs on a Non-judicial stamp paper worth Rs. 100/- duly registered with sub-Registrar (specimen attached)
5. Death Certificate in original of the deceased.
6. Three passport size photographs along with three specimen signatures duly attested by a Gazetted Officer.
7. Copy of Ration card duly attested by a Gazetted Officer.
8. Death certificate of the deceased registrant's mother, if applicable.
9. Any other documents relinquishment deed from her, if relevant.
10. Undertaking (Specimen attached).

Enclosed: As above

Yours faithfully

Dy. Director(Housing)

(On Stamp Paper of Rs.100/-)

**INDEMNITY BOND**

This bond of indemnity made by Shri/Smt. \_\_\_\_\_  
S/o, D/o, W/o Late Shri \_\_\_\_\_ Aged \_\_\_\_\_  
R/o \_\_\_\_\_ New Delhi  
("hereinafter called "the Executant") in favour of DUSIB. The expression "the Executant" and the Authority shall unless the context requires a different and another meaning include the successors, legal heirs, executors, administrators and permitted assigns of the Executants and assigns of the Authority.

Whereas a sum of Rs. 3000/- (Rupees Three Thousand Only) was deposited by Shri/Smt./Km. \_\_\_\_\_ S/o, W/o, D/o Late Shri \_\_\_\_\_ on account of registration of intending purchase of Flats/Houses with the Slum Wing MCD, the registration of flat and the same amount had since been paid by the said Authority as a deposit carrying interest at the rate of Rs. 7% per annum from the date of Regn. vide deposit receipt No. \_\_\_\_\_ dated \_\_\_\_\_ and registration certificate No. \_\_\_\_\_ dated \_\_\_\_\_ and whereas Shri/Smt./Km. \_\_\_\_\_ died on \_\_\_\_\_.

3. And whereas the deceased has left the following legal heirs:-

S.No.	Name	Age	Major/Minor	Relationship With the deceased
1.				
2.				
3.				
4.				

4. And that there are no other legal heirs except those mentioned above and the major legal heirs have given their consent and no objection for transfer of registration in the name of Shri/Smt./Km. \_\_\_\_\_ S/o, W/o, D/o Late Shri/Smt./Km. \_\_\_\_\_ R/o \_\_\_\_\_ the Executant.

5. And whereas the major legal heirs of the deceased has requested the MCD/DUSIB for the transfer of the registration in the name of Shri/Smt./Km. \_\_\_\_\_ S/o, W/o, D/o Late Shri \_\_\_\_\_ R/o \_\_\_\_\_ New Delhi.

That in case there shall hereinafter by any claim against the said authority by any person for the registration and deposit or an portion thereof the executants Shri/Smt./Km. \_\_\_\_\_ S/o, W/o, D/o Late Shri/Smt. \_\_\_\_\_ R/o \_\_\_\_\_ Shall

undertake to indemnify the Authority for any loss, damage, penalty or action against the Slum Wing, MCD (Now DUSIB) arising out of along with this transfer of registration.

Now this Deed witnesses that in pursuance of the said aforesaid agreement and in consideration of the said authority transferring, the registration in the name of Shri/Smt./Km. \_\_\_\_\_ S/o, W/o, D/o Shri/Smt. \_\_\_\_\_ the said executants does here by agree with the authority that he/she will at all times indemnity and keep harmless that said authority against all losses and damages/demands and all actions and proceeding taken against the said authority by any person in respect of the transfer of the said registration and of the said deposit or any part thereof in favour of the Executant.

Place \_\_\_\_\_

Dated \_\_\_\_\_

EXECUTANT

Witnesses

1.

2.

(On Stamp Paper of Rs.10/-)

**Affidavit**

Affidavit of \_\_\_\_\_ S/o, D/o, W/o Late Sh. \_\_\_\_\_

R/o \_\_\_\_\_ New Delhi.

I, the above named deponent do, hereby affirm and declare as under:-

That following are the legal heirs of the deceased

Shri \_\_\_\_\_ S/o \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Address \_\_\_\_\_

- 1.
- 2.
- 3.
- 4.
- 5.

2. That I or my husband/wife and minor children of deponent/relations have not been allotted any flat by the DUSIB nor I or my depended/relation possess any hereditary property of land/plot house or otherwise in the Union Territory of Delhi.

3. That I fulfil the terms and conditions of the allotment of a flat/house by the MCD (Now DUISB) for category Housing Scheme.

4. That in case my above statement is found incorrect, I shall be responsible for the consequences arising therefrom.

5. That there is no other legal heir except mentioned above and deceased has not executed any Will.

6. That the mother of the deceased is/is not alive.

Verification

DEPONENT

Verified at \_\_\_\_\_ that the above statements are true and correct to the best knowledge and belief and nothing has been concealed therefrom.

DEPONENT

Witnesses

- 1.

(On Stamp Paper of Rs.100/-)

**Relinquishment Deed/CONSENT LETTER**

Whereas Shri/Smt./Km. \_\_\_\_\_  
S/o, W/o, D/o Shri \_\_\_\_\_ Aged \_\_\_\_\_  
R/o \_\_\_\_\_  
got himself/herself registered vide Regn. Certificate No. \_\_\_\_\_  
dated \_\_\_\_\_ with Slum Wing, DDA/MCD (Now DUSIB) as an intending purchase of flat  
under \_\_\_\_\_ by depositing amount of Rs. 3000/- (Three  
Thousand only) vide deposit receipt \_\_\_\_\_ dated \_\_\_\_\_ carrying  
Interest of 7% per annum.

And whereas Shri/Smt. \_\_\_\_\_ has expired on  
\_\_\_\_\_ leaving behind the following legal heirs:-

S.No.	Name	Age	Major/Minor	Relationship With the deceased
1.				
2.				
3.				
4.				
5.				

Now I/we the undersigned legal heirs of the deceased Shri \_\_\_\_\_ relinquish  
All/my/our Consent and have no objection for transfer of the above said registration and receipt  
Deposit/flat no. in favour of Shri/Smt/Km. \_\_\_\_\_ S/o, W/o,  
D/o Late  
Shri \_\_\_\_\_ R/o \_\_\_\_\_ who is also one of the legal heirs  
Mentioned herein above.

Place:-

Dated

Executant(s)

.....  
.....  
.....

Witnesses

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_

SPECIMEN SIGNATURE

Specimen Signature and photo of:-

Shri/Smt. \_\_\_\_\_

S/o. W/o, D/o Late Shri \_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_

Attested Photograph

Signature \_\_\_\_\_

-do-

Signature \_\_\_\_\_

-do-

Signature \_\_\_\_\_

-do-