

**DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF NCT OF DELHI
(CARE TAKING BRANCH)**

Room No. E-18
Vikas kuteer
I.P.Estate,
New Delhi-110002

No.F/1388/63/CTB/DUSIB/2014/D- 79

Dated:- 14.06.2016

NOTICE INVITING QUOTATION

Sealed quotations are invited for preparation of approximately 1500 Computerised Plastic Identity Card as per specification given below for the Officers/Officials of Delhi Urban Shelter Improvement Board. The quotation will be received in the office of Dy. Director(GAD/CT), Room No. E-18, Vikas Kuteer, I. P. Estate, New Delhi-110002, on or before 28.06.2016 up to 3.30 p.m. and shall be opened on the same day at 4.00 p.m., in the Chamber of Pr. Director(Admn.), in presence of Member of Purchase Committee and the quotationers of their representative.

Details of PVC Plastic Card is as under:

S. No.	Description	Rate in Rs. For One Identity Card
1.	PVC Card Size – (85 mm x 55 mm)	Rs.
2.	Color- Printed in Multicolor from Digital Printers	
3.	Lamination Sheet Weight – 300 gms Plastic	
4.	With Complete Design as per Department approved	

Dy. Director(System) with the request to display it on the DUSIB web site.


Dy. Director(GAD/CT)


15/6/2016

AD-PS


Pl. upload.


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TERMS & CONDITIONS:-

1. You may send your representative to this department and to contact Care Taker, DUSIB to collect the application form/data of employees as and required by him/her and delivered the same in this department at your own cost.
2. The bill will be raised after delivering the supply of I-Cards to the Care Taker, DUSIB in duplicate every month for payment.
3. Before the final delivery of cards proof of the card should be shown to Care Taker, DUSIB or the person authorized by him for proof reading and final approval.
4. The rates will be valid for one year. However, this department has the discretion to terminate the contract at any time before the expiry of one year without assigning any reason.
5. **Earnest money amounting to Rs. 2000/-(Rs. Two Thousand Only)** in the form of Demand Draft issued by Bank in favour Delhi Urban Shelter Improvement Board payable at New Delhi and Draft shall be attached with tender.
6. Successful bidder shall **execute an** agreement for the due performance of the contract on non-judicial stamp paper worth Rs. 100/- within 10 days of the receipt of the supply order.
7. **Successful bidder shall have to deposit an interest free security money of Rs.10,000/-(Rs. Ten Thousand Only)** within 10 days of the receipt of the supply order which will be refunded on the expiry of the contract.
8. EMD to the unsuccessful bidder will be refunded after finalization of the contract and of successful bidder on execution of agreement and deposit of security money.
9. Items quoted by the firms should be strictly as per specifications.
10. The payment will be paid through RTGS.
11. The supplies received, if not found as per specification of tendered items, are liable to be rejected.



Dy. Director(GAD/CT)