

**DELHI URBAN SHELTER IMPROVEMENT BOARD  
GOVT. OF NCT OF DELHI  
(LIBRARY SECTION)**

**Room No. E-18  
Vikas Kuteer, I.P Estate,  
NEW DELHI-110002**

No: DUSIB/GAD/Library/2016-17

Dated .....

Sub:- **SUBMISSION OF SEALED TENDERS FOR THE SUPPLY OF NEWS PAPERS & MAGAZINES IN LIBRARY DUSIB, NEW DELHI FOR A PERIOD OF ONE YEAR.**

Delhi Urban Shelter Improvement Board proposes to call the tender from the reputed distributors, authorized agents or reputed agencies preferably having experience in supply of News Papers & Magazines for Library.

The detailed terms & conditions are contained in Tender Form which can be downloaded from the website ([delhishelter.nic.in](http://delhishelter.nic.in)) on payment of Rs. 100/- and may send their bid along with the cost of bid form through separate bank drafts in favour of DELHI URBAN SHELTER IMPROVEMENT BOARD NEW DELHI, payable at New Delhi.

All intended bidders may submit their bids for Delhi Urban Shelter Improvement Board, New Delhi with relevant documents in accordance with the terms & conditions of the Tender Document.

Amount of tender cost as well as Earnest Money should be deposited through RTGS/NEFT in DUSIB A/c No. 3086234857 of Central Bank of India, DDA Slum & JJ Wing, Vikas Kuteer, ITO, New Delhi, IFSC Code: CBIN0283525 in the name of DUSIB.

The sealed tender should be submitted in the office of Dy. Director (GAD/CT) Room No. F-06, Punarwas Bhwan, I.P Estate, New Delhi on or before **08/02/2017**. The tender submitted by FAX or email or after the time & date mentioned above will not be accepted. Delhi Urban Shelter Improvement Board reserves the right to reject one or all bids without assigning any reason.

**DATE & TIME FOR SUBMISSION OF TENDER  
DATE & TIME FOR OPENING OF TENDER**

**16/02/2017 BY 13:00 HRS  
16/02/2017 AT 15:00 HRS**

Yours faithfully,

  
DEPUTY DIRECTOR (GAD/CT)

**DELHI URBAN SHELTER IMPROVEMENT BOARD**

# **TENDER**

**FOR**

**SUPPLY OF**

***NEWS PAPERS & MAGAZINES***

***FOR***

***LIBRARY***


**AT**

**DUSIB, NEW DELHI  
PUNARWAS BHAWAN, I.P ESTATE,  
NEW DELHI-110002  
Website: [delhishelter.nic.in](http://delhishelter.nic.in)**

**TERMS & CONDITION**

1. **Earnest money amounting to Rs. 2,000/-/-** in the form of Demand Draft issued by Bank in favour Delhi Urban Shelter Improvement Board payable at New Delhi and Draft shall be attached with tender.
2. The **Financial bid** be submitted in Envelope.
3. The bid should be submitted in a envelope on which the words "**Tender for the supply of News Papers & Magazines**" should be super scribed on the top of the left corner of the envelope which should also show the name and address of the bidder.
4. Successful bidder shall **execute an** agreement for the due performance of the contract on non-judicial stamp paper worth Rs. 100/- within 10 days of the receipt of the supply order.
5. **Successful bidder shall have to deposit an interest free security money of Rs. 5000/-** within 10 days of the receipt of the supply order which will be refunded on the expiry of the contract.
6. EMD to the unsuccessful bidder will be refunded after finalization of the contract and of successful bidder on execution of agreement and deposit of security money.
7. Competitive rates exclusive of taxes on items manufactured by reputed agencies quoted in tender should be valid of one year from the date of acceptance of bid.
8. Items quoted by the firms should be strictly as per specifications.
9. The supplies shall be executed at the time and in the manner prescribed by the indention officer. Any contravention thereof shall be deemed as a breach of contract and penalties as prescribed by the Member (Administration), DUSIB New Delhi may be imposed.
10. The rates shall be operative for one year from the date of award of contract.
11. The Member(Administration), DUSIB will have the right to reject any or all the bids without assigning any reason.
12. The supply of the News Papers & Magazines shall be made for, Delhi Urban Shelter Improvement Board Library, Vikas Kuteer, I.P Estate New Delhi.
13. The payment will be through RTGS for which authorization letter is placed at Annexure-A.
14. Bids received without Earnest money, conditional or incomplete having cuttings or overwriting is liable to be rejected.
15. The supplies received, if not found as per specification of tendered items, are liable to be rejected.
16. In case the suppliers fails in making the supply in a given time and place the DUSIB shall have the right to purchase the same from the other source at the risk and cost of supplier.
17. The Member(Administration), Delhi Urban Shelter Improvement Board will be legally competent to cancel the contract of supply and also to take any other action against the supplier including imposing of any penalty on the supplier during pendency and till the final execution of the contract of the supply, in case the supplier is ever found to have committed any fraud against DUSIB in supplying the material or indulge in any other malpractice's thereof causing any financial losses during contract period.
18. The Member(Administration), Delhi Urban Shelter Improvement Board have the right of awarding the work to one supplier or different suppliers for the supply of News Papers & Magazines.
19. The Member(Administration), Delhi Urban Shelter Improvement Board will have the right to forfeit the earnest money, if the terms & conditions of the agreement are not adhered to by the supplier/breach of contract.
20. The distributor/Suppliers should be registered having PAN No.

21. In case any dispute arises in regard to the tender, the decision of the Member(Administration), Delhi Urban Shelter Improvement Board will be final and binding.
22. The tender form can also be downloaded from the website ([delhishelter.nic.in](http://delhishelter.nic.in)).



**DY. DIRECTOR (GAD/CT)**

