

**DELHI URBAN SHELTER IMPROVEMENT BOARD  
GOVT. OF NCT OF DELHI  
(LIBRARY SECTION)**

**Room No. E-18  
Vikas Kuteer, I.P Estate,  
NEW DELHI-110002**

No: DUSIB/GAD/Library/2016-17

Dated .....

Sub:- **SUBMISSION OF SEALED TENDERS FOR THE SUPPLY OF NEWS PAPERS & MAGAZINES IN LIBRARY DUSIB, NEW DELHI FOR A PERIOD OF ONE YEAR.**

Delhi Urban Shelter Improvement Board proposes to call the tender from the reputed distributors, authorized agents or reputed agencies preferably having experience in supply of News Papers & Magazines for Library.

The detailed terms & conditions are contained in Tender Form which can be downloaded from the website ([delhishelter.nic.in](http://delhishelter.nic.in)) on payment of Rs. 100/- and may send their bid along with the cost of bid form through separate bank drafts in favour of DELHI URBAN SHELTER IMPROVEMENT BOARD NEW DELHI, payable at New Delhi.

All intended bidders may submit their bids for Delhi Urban Shelter Improvement Board, New Delhi with relevant documents in accordance with the terms & conditions of the Tender Document.

Amount of tender cost as well as Earnest Money should be deposited through RTGS/NEFT in DUSIB A/c No. 3086234857 of Central Bank of India, DDA Slum & JJ Wing, Vikas Kuteer, ITO, New Delhi, IFSC Code: CBIN0283525 in the name of DUSIB.

The sealed tender should be submitted in the office of Dy. Director (GAD/CT) Room No. F-06, Punarwas Bhwan, I.P Estate, New Delhi on or before **08/02/2017**. The tender submitted by FAX or email or after the time & date mentioned above will not be accepted. Delhi Urban Shelter Improvement Board reserves the right to reject one or all bids without assigning any reason.

**DATE & TIME FOR SUBMISSION OF TENDER  
DATE & TIME FOR OPENING OF TENDER**

**16/02/2017 BY 13:00 HRS  
16/02/2017 AT 15:00 HRS**

Yours faithfully,

  
DEPUTY DIRECTOR (GAD/CT)

**DELHI URBAN SHELTER IMPROVEMENT BOARD**

# **TENDER**

**FOR**

**SUPPLY OF**

***NEWS PAPERS & MAGAZINES***

***FOR***

***LIBRARY***


**AT**

**DUSIB, NEW DELHI  
PUNARWAS BHAWAN, I.P ESTATE,  
NEW DELHI-110002  
Website: [delhishelter.nic.in](http://delhishelter.nic.in)**

**TERMS & CONDITION**

1. **Earnest money amounting to Rs. 2,000/-/-** in the form of Demand Draft issued by Bank in favour Delhi Urban Shelter Improvement Board payable at New Delhi and Draft shall be attached with tender.
2. The **Financial bid** be submitted in Envelope.
3. The bid should be submitted in a envelope on which the words "**Tender for the supply of News Papers & Magazines**" should be super scribed on the top of the left corner of the envelope which should also show the name and address of the bidder.
4. Successful bidder shall **execute an** agreement for the due performance of the contract on non-judicial stamp paper worth Rs. 100/- within 10 days of the receipt of the supply order.
5. **Successful bidder shall have to deposit an interest free security money of Rs. 5000/-** within 10 days of the receipt of the supply order which will be refunded on the expiry of the contract.
6. EMD to the unsuccessful bidder will be refunded after finalization of the contract and of successful bidder on execution of agreement and deposit of security money.
7. Competitive rates exclusive of taxes on items manufactured by reputed agencies quoted in tender should be valid of one year from the date of acceptance of bid.
8. Items quoted by the firms should be strictly as per specifications.
9. The supplies shall be executed at the time and in the manner prescribed by the indention officer. Any contravention thereof shall be deemed as a breach of contract and penalties as prescribed by the Member (Administration), DUSIB New Delhi may be imposed.
10. The rates shall be operative for one year from the date of award of contract.
11. The Member(Administration), DUSIB will have the right to reject any or all the bids without assigning any reason.
12. The supply of the News Papers & Magazines shall be made for, Delhi Urban Shelter Improvement Board Library, Vikas Kuteer, I.P Estate New Delhi.
13. The payment will be through RTGS for which authorization letter is placed at Annexure-A.
14. Bids received without Earnest money, conditional or incomplete having cuttings or overwriting is liable to be rejected.
15. The supplies received, if not found as per specification of tendered items, are liable to be rejected.
16. In case the suppliers fails in making the supply in a given time and place the DUSIB shall have the right to purchase the same from the other source at the risk and cost of supplier.
17. The Member(Administration), Delhi Urban Shelter Improvement Board will be legally competent to cancel the contract of supply and also to take any other action against the supplier including imposing of any penalty on the supplier during pendency and till the final execution of the contract of the supply, in case the supplier is ever found to have committed any fraud against DUSIB in supplying the material or indulge in any other malpractice's thereof causing any financial losses during contract period.
18. The Member(Administration), Delhi Urban Shelter Improvement Board have the right of awarding the work to one supplier or different suppliers for the supply of News Papers & Magazines.
19. The Member(Administration), Delhi Urban Shelter Improvement Board will have the right to forfeit the earnest money, if the terms & conditions of the agreement are not adhered to by the supplier/breach of contract.
20. The distributor/Suppliers should be registered having PAN No.

21. In case any dispute arises in regard to the tender, the decision of the Member(Administration), Delhi Urban Shelter Improvement Board will be final and binding.
22. The tender form can also be downloaded from the website ([delhishelter.nic.in](http://delhishelter.nic.in)).



**DY. DIRECTOR (GAD/CT)**

## AUTHORIZATION LETTER

Payee's Particulars	Name of payee as in bank account	
	Address	
	Telephone/fax Number with STD code	
Bank Details	Name of the bank	
	Bank branch (full address & Telephone number)	
	Bank Account number	
	Mode of electronic Transfer Available	
	RTGS NIFD Any other	
	IFSC Code	
	MICR Code	

Signature \_\_\_\_\_  
(Owner of the Firm/individual)

Name \_\_\_\_\_

## ANNEXURE-'B'

**DELHI URBAN SHELTER IMPROVEMENT BOARD  
GOVT. OF NCT OF DELHI  
(LIBRARY SECTION)**

**TERMS AND CONDITIONS FOR THE SUPPLY OF NEWS PAPERS &  
MAGAZINES FOR LIBRARY AT DUSIB**

**FINANCIAL BID FORM**

(To be submitted in a separate envelope)

1. Name of Firm/Agency .....
2. Name of the Proprietor/Partner .....
3. Address of the firm .....
4. Telephone/Fax No. email ID .....

I/We hereby submit my/our rates including all Taxes and stationery deduction for supply of under mentioned News Papers & Magazines for Delhi Urban Shelter Improvement Board Library, New Delhi valid for a period of one year from the date of acceptance of the bid:

**MAGAZINES**

S.No	Items	Unit	Rate
1.	GRIHASIHOBA	01 Nos.	
2.	MERI SAHELI	01Nos.	
3.	SARITA	01 Nos.	
4.	MUKTA	01 Nos.	
5.	GRIHALAXMI	01 Nos.	
6.	VANITA	01 Nos.	
7.	NIROGDHAM	01 Nos.	
8.	NIROGSUKH	01 Nos.	
9.	SWAMI NEWS	11 Nos.	
10.	SCIENCE REPORTER	01 Nos.	
11.	COMPETITION SUCCESS REVIEW	01 Nos.	
12.	PRATIYOGITA DARPAN	01 Nos.	
13.	WOMAN ERA	01 Nos.	
14.	FAMINA	01 Nos.	
15.	INDIA TODAY ENGLISH	01 Set Weekly	
16.	INDIA TODAY HINDI	01 Set Weekly	

**NEWS PAPERS (HINDI)**

S.No	Items	Unit	Rate
1.	NAVBHARAT TIMES	06 Nos.	
2.	DANIK JAGRAN	08 Nos.	
3.	HINDUSTAN	02 Nos.	
4.	PUNJAB KESHRI	02 Nos.	
5.	AMAR UJALA	01 Nos.	
6.	JANSATTA	01 Nos.	
7.	RASHTRIA SAHARA	01 Nos.	

**NEWS PAPERS (ENGLISH)**

S.No	Items	Unit	Rate
1.	TIMES OF INDIA	09 Nos.	
2.	HINDUSTAN TIMES	04 Nos.	
3.	STATES MAN	01 Nos.	
4.	PIONEER	01 Nos.	
5.	TRIBUNE	01 Nos.	
6.	INDIAN EXPRESS	04 Nos.	
7.	HINDU	03 Nos.	
8.	ECONOMIC TIMES	01	

**NEWS PAPERS (URDU)**

S.No	Items	Unit	Rate
1.	SAHARA	01 Nos.	

**NEWS PAPERS (EVENING NEWS)**

S.No	Items	Unit	Rate
1.	SANDHYA TIMES	05 Nos.	

**NEWS PAPERS (EMPLOYEMENT & ROJGAR)**

S.No	Items	Unit	Rate
1.	EMPLOYEMENT NEWS	02 Nos. Weekly	
2.	ROJGAR SAMACHAR	01 No. Weekly	

**(SIGNATURE OF THE TENDER)**  
With seal

**DECLARATION**

The rates quoted are exclusive of all taxes and for DUSIB Library, New Delhi.

The information given in the financial bid by the undersigned are correct.

I/we hereby undertake to execute the supply as per supply order within seven days on receipt of supply order during the period of one year on the quoted rates FOR DUSIB Store, New Delhi.

Signature of the Tenderer \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone No. (Office) \_\_\_\_\_

(Res.) \_\_\_\_\_

(Mobile) \_\_\_\_\_