

OFFICE OF THE FINANCIAL ADVISOR
DELHI URBAN SHELTER IMPROVMENT BORAD
GOVE OF NCT OF DELHI

No. D-21/F2384(1)/DCA-II/DUSIB/2014

Date:- 01.08.2014

Subject:- Check list for proposals of Works/Projects.

Please find enclosed checklist for according financial concurrence to the proposals of Works/Projects.

The points in the checklist should be complied with before sending file to finance for concurrence to the proposal of works/projects.

JP

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|-------------------|
| B. & F.O. (DUSIB) |
| Diary No. 973 |
| Date 01.08.14 |

To

Chief Engineer-I&II
All SEs/EEs
All ACAs/Divisional Accountants.

(BRIJ MOHAN)
F.A.(DUSIB)

Copy for information forwarded to:-

1. PS to CEO
2. Member(Engineer)
3. Member(Finance)
- ✓ 4. B&FO
5. DCA-I&II
6. AO(Plan)/H.Q.

DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF NCT OF DELHI

Check list to be submitted by the Divisions while forwarding the Preliminary Estimate to Finance Section for accord of financial concurrence under plan/non-plan works.

1. Name of Circle :-
2. Name of Division :-
3. Name of Scheme :-
4. Head of A/c :-
5. Name of work :-
SH.
6. Budget sought by Division :-
7. Budget Provision for
the Division :-
8. Expenditure incurred till the
Submission of P.E. :-
9. A/A & E&S already accorded
under the relevant Head :-
10. Whether Proposed work has
been included in Action Plan
for the year ____ and
Exist at S.No. _____ :-
11. Amount of P.E. :-
12. Master list, no. & JJ Cluster
If the work pertains to JJ Cluster:-
 - a) No of Jhuggies.
 - b) Population.
 - c) Per capita expenditure as
per write up of scheme.
 - d) Expenditure already incurred.
 - e) Total expenditure i/e this estimate.
 - f) Balance available for execution of
the work.
13. DSR applicable.
14. Whether PE, has been prepared on Plinth
area rate basis or as per actual requirement
15. Availability of clear site.

16. Whether any encroachment of site for which Proposed estimate has been prepared.
17. Drawing/Design are available or not for execution work.
18. In case of major Projects:- (example RAY/JNNURM)
 - a) Number of component/sub Head in the proposed P.E.
 - b) Provision of water supply by DJB.
 - c) Provision of external electrification by BSES/DISCOM
 - d) Provision of internal electrification.
 - e) Provision of Horticulture works.
19. Whether proposal has been examine by P&M section.
20. Whether PE has been checked by
 - a) Planning unit of Division
 - b) Planning unit of Circle
 - c) Planning unit of Zone
21. Estimate has been countersigned by the Authority competent to accord T.S.
22. Powers to accord A/A & E/S.
 - a) Board.
 - b) C.E.O.
 - c) Member(Engg.)
 - d) C.E.
 - e) S.E.
 - f) E.E./D.D.(H)
23. Powers to accord financial concurrence
 - a) Member Finance
 - b) F.A.
 - c) B&FO
 - d) Dy. CA
 - e) ACA
 - f) Accountant/AAO

Executive Engineer/S.E.

Divisional Accountant/ACA