

OFFICE OF THE BUDGET & FINANCE OFFICER
DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF NCT OF DELHI

NO: F-2384/AO(Plan)/DUSIB/2018-19/D-45.

Dated: 20/08/2018

CIRCULAR

1. It has come to the notice of undersigned that after release of fund from HQ(Finance) to the Divisional Engineers, the same are not being released in favour of contractors immediately inspite of the fact that the demands are raised by the Divisional Officers after passing of the bills. The non release of timely payment to the contractors has resulted resentment /complaints from contractors and defeats the very purpose of issue of SOP (System of operation) vide No.F-2384/AO(Plan)/2013/DUSIB/ 2018-19/d-71 dated 26/07/2018 the clause 12 of which makes the Divisional Accountant/ACA/EE concerned responsible for releasing payment within 2 days of the receipt of fund from (HQ).

2. In view of above, it is once again directed that payment to the contractors must be released within 2 day of the receipt of fund from Head Quarter(Finance). Any laxity in the matter shall be viewed seriously by the Higher Authority and action will be taken against the officer at fault as deemed fit.

3. The following schedule of returns may also be strictly adhered to:

1. The closing balance at the end of month in respect of Plan Cash Books (Revenue & Capital) and Non plan cash Book may be submitted on 3rd of the following month.
2. The PLA in respect of Plan/JNNURM and DUSIB Estate Management Fund (DEMF), MLALAD, SC/ST Basties, Deposits, Securities etc may be reconciled with HQ (Finance) upto 7th of the following month.

This issue with the prior approval of Member (Finance).


20/8/18

(H.S. NANRA)

Budget & Finance Officer (DUSIB)

Distribution:-

All EEs(Civil & Elect.)

Dy.Dir.(Hort),

AO(HQ), AO(Plan), AO(PF/Pension)/FO to CE-I/II

All ACAs/Divisional Accountants

Copy to the following:-

PS to CEO, for the information of the later.

PS to Member (Admin/Finance/CVO) for the information of the later.

Chief Engineer -I, Chief Engineer-II and Chief Engineer (E)