

DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF NCT OF DELHI
(Night Shelter Branch)

No.: F-06/N/S/NUSIB/480/2017/D-660


Dated: 29/11/18

Sub: Regarding uploading the NIQ on the DUSIB website for procurement of Jute Mattresses.

Sealed item/rates quotations are invited for the purchase of 3000 Mtr. Jute Mattresses of good quality from the approved firm of legal entity. The details of the NIQ with terms and conditions are enclosed for uploading on the DUSIB website. As per NIQ interested parties may submit their quotations inquiries in the office of the Director(Night Shelter) by 01.11.2018, at 3:00 PM.

Dy. Director(System) is requested to upload the NIQ on the official website immediately under intimation to this office.

✓ Dy. Director(System)


29/10/18

Sh. Anoop

Dy. Director(Night Shelter)-II



R-985/00(Sys)/2018
29/10/18

Invitation of Quotations/Tender Enquiry

Sealed Quotations/tender enquiry are hereby invited by the undersigned on behalf of the DUSIB for procurement of:

- (1) 3000 Mtr. Jute Mattresses size should be 6' width, hand spun, hand woven of good quality.

The filled quotations/tender enquiry alongwith the entire required documents as per terms & conditions mentioned below must reach in the office of the undersigned on or before 01.11.2018, at 3:00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

“Quotations for Jute Mattresses due on 01.11.2018, at 3:00 PM”.

Terms and conditions of inviting tender for purchase of Jute mattresses

1. The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
 - a) Firm shall be registered with the Ministry of Micro, Small and Medium Enterprises, Government of India in case of item.
 - b) The firm shall have valid GST No. and IT PAN.
 - c) **The firm should not be black listed by any Govt. Agency/Dept.**
 - d) The firms should quote for item in Annexure 'A'.
2. The quotation received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.
3. The delivery of the article will be at Shahzada Bagh Store and cost of item should include all the charges of transportation/labour, GST etc. No transport/packing or any other charges will be paid for the item supplier under any circumstances.
4. The rates of item should be quoted separately as per Annexure 'A'. The rates quoted should be valid for 3 months after opening of bid. Rates once accepted shall not be altered.
5. The quotation should be submitted alongwith earnest money of Rs.50,000/- (Rs. Fifty Thousand only) for quotation (as per Annexure 'A') in the form of Demand draft in favour of Delhi Urban Shelter Improvement Board payable at Delhi. EMD will be released to the successful bidder on receipt of the performance guarantee. In case EMD exempted, a certificated should be given in this regard.
6. The supplier must submit a sample of the product, which will be evaluated by Committee meant for the purpose. The expenditure incurred for demonstrating the item will be borne by the supplier.
7. No quotation will be considered without earnest money and sample.

8. The earnest money to the agencies which are not selected will be refunded after the finalization of the lowest quoted agency.
9. If there are any reasons for delay in supply which are not attributable to the agency, it will be the discretion of the Competent Authority, DUSIB either to allow or not to allow the time extension.
10. The dispute, if any, between the supplier and DUSIB will be settled at the concerned District and Session Court, Delhi and the contract/tender will be interpreted under Indian laws.
11. The Director(Night Shelter), DUSIB reserves the right to reject any or all the bids without assigning any reason and no damages will be paid to any bidders under any circumstances.
12. The stock should be ready with the agencies for immediately supply upon the issue of supply order.
13. The deductions of taxes as applicable will be made from the payment made towards supply of the above item.
14. The supply should be as per specifications and as per sample given by the agency.
15. The material should be supplied within 15 days from the date of issue of supply order failing which the earnest money deposited will be forfeited. The validity of quoted rates shall be valid for three months from the date of opening of quotation.
16. In case, the selected agency is failed to supply the material within the specified period and the material is not found as per sample given the earnest money deposited by the agency will be forfeited.
17. Liquidated Damage: If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total order value shall be levied subject to maximum of 10% of the total order value.
18. Payment Terms: Payment will be made only after satisfactorily delivery, commissioning and inspection of material by DUSIB.
19. Becoming L-1 will not be the criteria for awarding of purchase order unless quality rates are reasonable and justified. L-1 will be decided on individual item basis.


Dy. Director(Night Shelter)-II

Annexure 'A'
PRICE
BID FORM

To,

The Director(Night Shelter)
Room No.H-15, Vikas Kutir,
I.P. Estate, New Delhi-110002

Dear Sir,

1. I/We.....submitted the quotation for Enquiry No. **"Quotation for Jute Mattresses due on, 03:00 PM"** for procurement of following item at DUSIB".
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates.
4. Warranty/Guaranty period for following item is _____ year.

S. No.	Item with specification	Qty.	Rate per unit	Tax %	Total including taxes
1.	Jute Mattresses size should be 6' width, hand spun, hand woven of good quality	3000 Mtr.			

Date:
Place:

(Signature of Authorized person)
Name:-
Name of Firm/Company/Agency:-
Phone No:
Email: