

DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVERNMENT OF NCT OF DELHI
Punerwas Bhawan, I.P.Estate, New Delhi-110002

No:-BF/2313/96/10/02/AO(HQ)/2014/D-53

Dated:-20.11.2018

OFFICE ORDER

The competent authority is pleased to order following transfer / posting with immediate effect:-

S. No	Name of the officer	Present Work Allocation	Proposed Work Allocation	Remarks
1.	Sh Ajay Kumar	AAO (HQ), (B&C), C-06, and AAO C-09	AAO (HQ), (B&C), & AAO C-06.	Charge of AAO C-09 withdrawn
2.	Shri Avtar Singh, AAO	AAO C-2, C-03 and E-01	AAO C-2, C-03 and Horticulture	Charge of AAO E-01 withdrawn and Charge of Horticulture assigned.
3.	Shri Rajiv Chhatterjee, AAO	AAO C-05 and E-02	AAO C-05	Vice Shri Avtar Singh AAO.
4.	Shri Harish Gulati, AAO	AAO (Hort), C-01, Rehabilitation	AAO, C-07 and Audit.	Vice Bharat Bhushan, AAO and Shri Rajinder Kumar, AAO
5.	Shri Bharat Bhushan AAO	AAO(C-12) & C-07	AAO (E-01), C-01, and Rehabilitation	Vice Harish Gulati, AAO
6.	Shri Ram Niwas, AAO	AAO (Inv) / NS/Audit	AAO (Audit) / (Inv)/NS/C-09	Vice Shri Ajay Kumar, AAO
7.	Shri Rajinder Kumar, AAO	Audit	AAO C-12 and AAO (E-04)	Vice Ms Anju Rana AAO
8.	Ms Anju Rana	AAO C-11 and E-04	AAO C-11	Charge of E-04 withdrawn.
9.	Shri Rajiv Jindal AO	AO(Plan), DES	AO(Plan) DES and B&C	Addl charge of B&C is given.,

The officer assigned additional work vide this office order will not be entitled for any extra remuneration for the additional work. All the officers are directed to take over their assignment with immediate effect. All the officers are further directed to monitor the work of respective branches under their control and also ensure that branches maintained proper inventory of records, reconcile receipt and expenditure with divisions and banks, reconcile PLA Accounts, DEMF with concerned divisions and bank, etc etc.

This issue with the approval of Member (Finance), DUSIB.

Handwritten signature
20.11.18

Budget and Finance Officer

Copy forwarded to the following for information and necessary action pl:-

1. PS to CEO for information pl
2. PS to Member (Finance/Administration/CVO)
3. Chief Engineer-I, Chief Engineer-II and Chief Engineer (E)
4. All Directors/ All SE's/ All Executive Engineers
5. All Dy. Directors. Dy. Director (System) with the request to place it in website.
6. DCA-I, DCA-II, DCA-III
7. DD(Admin) with the request to keep the copy in PF of the officer concerned.
8. AO(HQ)/ AO(Plan)/AO(PF/Pension/IA)/ACA-I, II, III, & IV/ FO-I & II
9. AO (Internal Audit)/AO(DES)/AO(HAU)/D&C