

DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF N.C.T. OF DELHI
ADMINISTRATION BRANCH
F-04, Vikas Kuteer, I.T.O, I.P. Estate, Delhi-110002

No. GA/1030/10/88/D-03

Date: 01/01/19

CIRCULAR

Sub: - Submission of Immovable Property Return (IPR) for the year 2018, as on 31.12.2018 by 31.01.2019 by all Group 'A' & 'B' Officers.

In terms of Rule 18(1) (ii) of the CCS (Conduct) Rules, 1964, every Government Servant holding Group 'A' & 'B' post is required to submit an annual return to the Government giving full particulars of his/her immovable property inherited by his/her or held by him/her on lease or mortgage either in his /her own name or in the name of any member of his/her family or in the name of any other person.

Hence, all Group 'A' & 'B' officers are, therefore, requested to submit their statement of Immovable Property Return for the year - 2018 (as on 31.12.2018), giving complete details in every column of the prescribed *proforma* (copy enclosed overleaf) by **31.01.2019** positively in the office of undersigned.

This may be treated as '**MOST URGENT**'

Dy. Director (Admn.)

Encl: As above.

Distribution:

1. P.S to CEO (DUSIB).
2. P.S to Member (Admn./Finance/Engineering).
3. CVO (DUSIB).
4. P.S to C.E-I & II.
5. F.A/All Directors/B&FO/Architect.
6. All S.Es
7. All Dy. Director/Dy. CA/Ex. Eng. ~~DD (System)~~
8. All Head of Branches with the request to circulate among the aforesaid officers working under them for compliance.
9. Dy. Director (System) with request to upload this circular on official website of department.
10. Office Copy/Guard file.

Upload p.

3/1/19

AD-HSP

pl upload on DUSIB web site.

HSP

03/01/19.

Prog (m/A)

IP
R-09/20 comd/19
2/1/19

STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR ENDING

1. Name of Officer (in full)
 and Service to which the officer belongs.
 3. Date of Birth

2. Present post Held

4. Present Pay:

Name of districts, sub- Division, Taluk and village in which property is situated	Name and details of Property		@Present Value	If not in own name, state in whose name held and his/her relationship to the members of the Service	How acquired whether by purchase, lease, mortgage, inheritance, gift or of otherwise with date of acquisition and name with details of person/ persons from whom acquired.	Annual income from property	Remarks
	1. Housing and other buildings	2. Lands					
1.	2.	3.	4.	5.	6.	7.	8.

Signature

Date

In-applicable clause to be struck out.

In cases where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated. Include short term lease also.

Note— The declaration form is required to be filled in and submitted by every member of the Class-I and II (Group 'A' and 'B') Services under rule 18(1) of the CCS (Conduct) Rules, 1964, on first appointment to the Service, and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own or in the name of any member of his family or in the name of any other person.