

**Office of the Divisional Commissioner
Revenue Department,
Govt. of NCT of Delhi
5-Sham Nath Marg, Delhi-54**

Diary No. G-2348
Date 10/10/19
Office of the C.E.O. (DUSIB)
G.N.C.T. of Delhi

F. 36 (132)/Coord./Div. Comm./2017/1461

Dated: 09/10/2019

MINUTES OF THE MEETING

Sub:- Minutes of meeting of State Co-ordination Committee with RGI on 27.9.2019 under the Chairmanship of Chief Secretary, Delhi to discuss Census 2021 and Updation of NPR in NCT of Delhi

The following attended the meeting:-

- (i) Shri Vijay Dev, Chief Secretary - in Chair
- (ii) Ms. Renu Sharma, Additional Chief Secretary (Home/Finance)
- (iii) Shri Sanjay Agarwal, Principal Secretary (Law)
- (iv) Ms. Varsha Joshi, Commissioner, NDMC
- (v) Dr. Dilraj Kaur, Commissioner, EDMC
- (vi) Shri Vikas Anand, CEO, DUSIB
- (vii) Shri Brij Bhushan, Director, Education
- (viii) Shri S B Shashank, Director (WCD)
- (ix) Shri VK Gautam, Director, NDMC
- (x) Shri SK Gautam, Spl. Commissioner of Police (HQ)
- (xi) Ms. Manisha Saxena, Secretary (UD)
- (xii) Shri Prakash Chahal, Controller of Accounts

Office of Registrar General side

- (i) Dr. Vivek Joshi, Registrar General of India
- (ii) Shri Sanjay, Addl. Registrar General
- (iii) Shri Ajay Garg, Director, Census Operations, Delhi
- (iv) Shri Surender Kumar, Jt. Director, Directorate of Census Operations, (DCO) Delhi
- (v) Shri R P Singh, Dy. Director, DCO, Delhi

*R-735/Dir(CTA)/19
17-10-19*

*G/O SE (Coordn.) (3P)
DUSIB 3164
Ex. No. 18/10/19
Dated 18/10/19*

*CEO
CE (COORD)*

*JSE (Coord)
Dir (TA)*

10/10/19

Why to his office

17.10.19

DK (Coord)

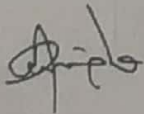
*DIARY NO. R-2743 (3P)
DATE 10/10/19
Office of CE (Coord.) DUSIB*

*G/O SE (Coordn.) (3P)
DUSIB 3077
Dy. No. 11/19/19
Dated 11/10/19*

*R-677/Dir(CTA)/19 R-735/19
18/10/19*

*Sh. Deepthi - Dy. Dir. (System)
18/10/19*

2. RGI made a presentation for conduct of Census 2021 and Updation of NPR (National Population Register) NCT of Delhi. He stated that Census 2021 will be conducted in 2 phases.
3. First phase will be executed in 2 stages in NCT Delhi. In 1st stage, approximately 29 lakhs houses, which are not properly/ systematically numbered, (out of estimated 62 lakhs houses) will be numbered. This exercise is proposed to be under taken during the month of November and December 2019 through Local Bodies.
4. The 2nd stage of first phase will consist of Housing Census and updation of NPR during the period from April to September 2020 (Any 45 consecutive days to be decided by the GNCT of Delhi
5. During the 2nd phase, Population Enumeration will be conducted from 9th February to 28th February 2021 with revisional round from 1st to 5th of March, 2021 with reference date of 1st March, 2021.
6. RGI informed that Delhi will be divided into 296 charges which would roughly correspondent to number of municipal wards under different Local Bodies. Each charge would be further divided into number of Enumeration Blocks (EBs) catering to approximately 600 to 800 population (Totalling approximately 40,000 EBs). 6 contiguous EBs would form a supervisory circle with a supervisor.
7. Approximately 325 Charge Officers of the rank of Principal/Vice Principal/Tahsildar, 6500 Supervisory Officers of the rank of PGT, Lecturers, Head Clerks etc., 42000 Enumerators of the rank of TGTs Primary teachers /



Clerical Grade officials etc. would be required for conduct of Census and
● update of NPR.

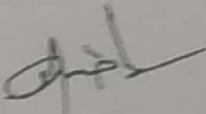
8. RGI mentioned that mixed mode of data collection i.e. Mobile Apps, Paper schedule and Self Enumeration will be adopted during Census 2021. 95% Enumerators opted for data collection from Mobile Apps during Pre-Test. The use of Mobile App. would result in much faster data, finalization. He also informed that schedules have been prepared in such manner so that the descriptive entries are minimum and most of the entries are to be filled through coded responses.

9. After discussions the following decisions were taken:-

i) Chief Secretary directed that the Local Bodies should make necessary preparation and formulate an action plan for proper numbering of 29 lakhs houses in November and December 2019. He asked Local Bodies to ensure that the work of numbering are not left to Beldars but it should be regularly monitored by Zonal Dy. Commissioners, Supdt Engineer/ Ex. Engineer/AEs. The trainings etc. should be organised in the month of October 2019 by respective Local Bodies in consultation with State Nodal Officer and Directorate of Census Operations (DCO), Delhi. The Local Body should appoint a Nodal Officer not less than rank of the Addl. Commissioner.

(Action by: MCD Commissioners, NDMC, Secretary, NDMC, CEO, Delhi Cantonment Board, Principal Secretary (Revenue) & DCO, Delhi).

ii) With regards to the requisition of staff for appointment as Supervisor, Enumerators and Charge Officers, DCO, Delhi informed that bulk of



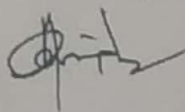
Enumerators and Supervisors are provided by Directorate of Education (75%), NCT of Delhi. Most of the Charge Officers are also provided by the Education Department. Chief Secretary observed that Assembly election is also tentatively scheduled in the month of January or February 2020 and Election Department would also require the same set of officers and officials for election purpose. He stressed need for Harmonious deployment so that both Census and Election works do not suffer. He directed to schedule a meeting with CEO, Delhi, Principal Secretary (Revenue), Secretary, Services and DCO, Delhi in this regard. He also asked DCO, Delhi to get into touch with CEO, Delhi to check the data base of manpower maintained by the CEO office for deployment in Census.

(Action: CEO, Delhi, Pr. Secretary (Revenue), Secretary (Services), DCO, Director, Education)

(iii) As regards security of census functionaries during enumeration of house listing/NPR/ Population Enumeration Chief Secretary desired that Delhi Police should nominate an officer not below the Joint Commissioner for co-ordination besides all the SHOs will also be sensitized for safety and security of Enumerators/Supervisors. Appropriate instructions will be issued by Home Department and Commissioner of Police Delhi in this regard.

(Action: ACS (Home), Commissioner, Delhi Police)

(vi) Chief Secretary directed that Services Department should immediately post an officer of the rank of Deputy Commissioner with Principal Secretary (Revenue) to deal exclusively with the work of Census. Chief Secretary also directed that Planning Department should attach/provide 4 to 5 officers of the

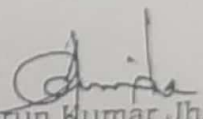


rank of Statistical Officer to DCO, Delhi in diverted capacity as was done in last Census 2011. Services Department may also attach one ADM rank officer with DCO, Delhi in diverted capacity.

(Action: Planning Department and service department and DCO, Delhi and Nodal Officer).

10. Concluding the meeting Chief Secretary emphasised that census is a Statutory National Task and is to be completed as per timelines and directed all Departments to extent full cooperation.

Meeting ended with thanks to the Chair.


(Atun Kumar Jha)
SDM (HQ)-VI

Copy for information and necessary action to:-

1. The Chairman/Secretary, New Delhi Municipal Council, Palika Bhawan.
2. The Commissioner of Police, Delhi Police (HQs).
3. All Head of Departments, Govt. of NCT of Delhi.
4. The Commissioner, North MCD, Dr. SPM Marg, Civic Centre, Minto Road, New Delhi-110002.
5. The Commissioner, South MCD, Dr. SPM Marg, Civic Centre, Minto Road, New Delhi-110002.
6. The Commissioner, East MCD, Udhyog Sadan, Industrial Area, Patparganj, Delhi-110092.
7. All Dy. Commissioners, Revenue Department, GNCTD.
8. The CEO Cantonment Board, Delhi, Sadar Bazar rd, Sadar Bazar, Delhi Cantonment Board, New Delhi-110010.
9. The Director, Directorate of Economic, and Statistics, Planning Department, GNCT of Delhi, Vikas Bhawan, Delhi-110054.
10. The Registrar General and Census Commissioner, India, Ministry of Home Affairs, NDCC Building-II, Jai Singh Road, New Delhi-110001
11. Director, Census Operation, Delhi, C-Wing, Ground Floor, Pushpa Bhawan, Madangir Road, New Delhi-110062.