

DELHI URBAN SHELTER IMPROVEMENT BOARD
OFFICE OF THE BUDGET AND FINANCE
GNCT OF DELHI

NO;BF/2313/96/03/57 Misc/(DOP)/AO(Hq.)D-68

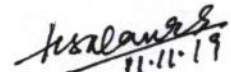
Dt: 11.11.2019

OFFICE ORDER

Consequent upon the retirement of Sh. Phool Chand, DCA, the work of DCA-III is redistribute between in the DCA-I & DCA-II as per detail given as under :

S.No	Name of the Officer	Designation	Work Allocated
1.	Ms Meenu Dua	DCA-I	In addition to work already allocated Vide Office Order dt. 20.08.2019, She will also look after the work of HAU with immediate effect. The work of P.F & Pension is also assigned to DCA-I.
2.	Ms. Raj Rani	DCA-II	In addition to work already allocated Vide Office Order dt. 20.08.2019, She will also look after the work of Audit & Medical with immediate effect.

2. DCA-I and DCA-II will be the Link Officer of each other in case of any one officer proceed on leave.
3. The work of AO(PF & Pension) is assigned to AO(Hq.) w.e.f. 01.12.2019. AO(P) will be the Link Officer of AO(Hq.) and Vice versa, whereas A.O(Medial) will be the Link Officer of AO(PF & Pension).
4. Due to shortage of staff, the Competent Authority is pleased to decide merger of B&C & DES Branches. The new Section will be known as Budget-cum-DES Branch. The work of new branch i.e. Budget-cum-DES Branch is assigned to Sh. Ajay Kumar, AAO with immediate effect.
5. This Order issue with the prior approval of Member(Finance).


11.11.19
(H.S.Nanra)

Budget and Finance Officer

Copy forwarded to the following for information and necessary action pl.

1. PS to CEO
2. PS to Member(Finance/Admn.)
4. F.A
5. Chief Engineer-I, Chief Engineer-II and Chief Engineer(Elect.)
6. All Directors/ All SE's/ All Executive Engineers.
7. Ms. Meenu Dua, DCA-I, Ms. Raj Rani, DCA-II. Both the DCAs are directed to ensure that they must inform their link officer about absence or link.
8. All Dy /Directors, Dy. Director(System) with the request to place it in Website.
9. Dy.Director(Admn.) ; with the request to place copies of these order in the personal file of officer concerned for record please.
10. All AO(Hq.)/AO(Plan)/AO(P.F) (Pension)/ ACA-I, ACA-II/ FO-I & II
11. AO(I.Audit)/AO(DES)/A.O(HAU)
12. AAO(PFO, AAO(Pension), AAO(Budget-cum-DES)
13. Office Order file.