

**DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF NCT OF DELHI
(ESTABLISHMENT BRANCH)**

No: Esstt.Sec./DUSIB/2019/D-1606

Date: 06-12-2019.

This is with reference to the office circular No. Esstt/DUSIB/2019/D-1127 dated 02.09.2019 As per the information received from the respective DDOs till date, the following officers/officials are going to be retired from services of Delhi Urban Shelter Improvement Board, during the period of January 2020 upto December 2020:-

S.no	Name of the officer / officials	Post	Section From which Drawing Salary	Date of Retirement
1	Sh. Sant Parshad Pandey S/o Sh. Ram Narain Pandey	R/W/C Chaudhary	Hort.	31.01.2020
2	Sh. Anil Kumar Diwan S/o Sh. Krishan Lal	AE (Civil)	Circle-2	31.01.2020
3	Sh. Jagdish Prasad S/o Sh. Khacharu Singh	Kanoongo	AO (HQ)	31.01.2020
4	Sh. Diwan Chand S/o Sh. Narain Lal	R/W/C WIREMAN	E-4	31.01.2020
5	Smt. SushmaMahra, W/o Sh. M.R Singh	Statistical Officer	AO (HQ)	31.01.2020
6	Sh. Duli Chand S/o Sh. Ganga Ram	Driver	AO (HQ)	31.01.2020
7	Sh. Rajinder Singh Saroha S/o Sh. Jagbir Singh	UDC	AO (HQ)	31.01.2020
8	Sh. Shiv KumarVerma S/o Sh. Suresh Kumar	Pvt. Secy.	AO (HQ)	31.01.2020
9	Sh. Suresh Chandra S/o Sh. Madan Lal	UDC	AO (HQ)	31.01.2020
10	Sh. Prem Pal Singh S/o Sh. Har Prasad	AE (Elect.)	E-1	31.01.2020
11	Sh. Mahender Kumar Sharma S/o Sh. Jhamman Lal	AD (Current Duty)	C-7	29.02.2020
12	Sh. Panna Lal S/o Sh. Ram Shukh	R/W/C Chowkidar	C-11	29.02.2020
13	Sh. Rakesh Chander Nawani S/o Sh. Ansuya Prasad Nawani	AE(Civil)	Circle-2	29.02.2020
14	Miss Kamlesh Kumari Gupta D/o Late Shri Chand Gupta	F.I	AO (HQ)	29.02.2020
15	Sh. Pratap Singh S/o Sh. Sukh Lal	R/W/C Beldar	AO (HQ)	29.02.2020
16	Sh. Vijay Kumar S/o Sh. Chabbi Lal	R/W/C WIREMAN	E-4	29.02.2020
17	Sh. Shivender Kumar, S/o Sh. Chhotey Lal	SE (Civil)	SE (Coordn.)	29.02.2020
18	Sh. Kamal Singh S/o Sh. Brij Raj Saran Singh	EE (Civil)	SE (Coordn.)	29.02.2020
19	Smt. Harvinder Kaur Bhalla, W/o Sh. Mahesh Chandersingh	Assistant Director	AO (HQ)	29.02.2020
20	Sh. Kulbirsingh, S/o Sh. Mohinder Singh	Architect	AO (HQ)	29.02.2020
21	Sh. Anil kumar Sharma S/o Sh. Bhagwat Parsad	Assistant Director	AO (HQ)	29.02.2020
22	Smt. Marka W/o Late Sh. Karppan	R/W/C Coolie	C-5	31.03.2020
23	Sh. Ram Karan S/o Sh. Nanak Singh	R/W/C Beldar	C-11	31.03.2020
24	Sh. Satish Kumar Arora S/o Sh. Ram Saran dass	AE (Civil)	Circle-4	31.03.2020
25	Sh. Harpal Singh S/o Sh. Ram Dulare	Security Guard	AO (HQ)	31.03.2020
26	Sh. Ashok Kumar S/o Sh. Bishan Lal	Beldar	AO (HQ)	31.03.2020
27	Sh. P.K. Mittal S/o Sh. Devki Nandan	SE (Elect.)	SE (Coordn.)	31.03.2020
28	Sh. Hazari Lal S/o Sh. Banwari Lal	Assistant Director	AO (HQ)	31.03.2020
29	Sh. Guru Dev S/o Sh. Ram Avtar	R/W/C Beldar	C-1	30.04.2020
30	Sh. Som Nath S/o Sh. Ram Chander	JE (Civil)	C-5	30.04.2020
31	Sh. Panna Lal Gautam S/o Sh. Radhey Lal Gautam	R/W/C Asstt. Supervisor	C-7	30.04.2020
32	Sh. Shambhu Ram S/o Sh. Chhangu Ram	R/W/C Mali	C-7	30.04.2020
33	Sh. Dinesh Kumar Singh S/o Sh. Amar Singh	AE (Civil)	Circle-4	30.04.2020
34	Sh. Tejpal-I S/o Sh. Sumru Singh	R/W/C Beldar	AO (HQ)	30.04.2020
35	Sh. George Thomas S/o Lt. Sh. K.T. Thomas	D/MAN	E-1	30.04.2020
36	Sh. Prem Jeet Singh Negi S/o Lt. Sh. Man Singh Negi	Peon	AO (HQ)	30.04.2020
37	Sh. Fakireya Ram S/o Sh. Baru Ram	UDC	AO (HQ)	30.04.2020

*9/12/19 By Director (System)
a.s.m.*
- For uploading on website of DUSIB

38	Sh. Param Singh Gulati S/o Sh. Harish Singh Gulati	AE (Civil)	SE(QC)	30.04.2020
39	Sh. Jai Bhagwan S/o Sh. Shre Chand	Peon	C-3	31.05.2020
40	Sh. Khushi chand S/o Sh. Pancham Ram	R/W/C Beldar	C-10	31.05.2020
41	Sh. Ashok Kumar Arora, S/o Sh. Lal Chand	AE (Civil)	Circle-4	31.05.2020
42	Sh. Harish Dhingra S/o Sh. Tek Chand Dhingra	AE (Civil)	Circle-1	31.05.2020
43	Sh. Mangal Singh S/o Lt. Sh. Chakardhari Singh	R/W/C Weldar	E-1	31.05.2020
44	Sh. Om Prakash S/o Sh. Sohan Lal	Khallasi	AO (HQ)	31.05.2020
45	Sh. Kartar Singh S/o Sh. Mange Ram	Khallasi	AO (HQ)	31.05.2020
46	Sh. Shambhu Nath Singh S/o Sh. Shatrughan Psd. Singh	UDC	AO (HQ)	31.05.2020
47	Sh. Dharam Pal Singh S/o Sh. Chandgi Ram	AE (Civil)	C-10	31.05.2020
48	Sh. Ram Avtar S/o Sh. Ram Kishan	Peon	C-1	30.06.2020
49	Sh. Madan Kumar S/o Sh. Sant Ram	UDC	C-5	30.06.2020
50	Sh. Hari Ram Yadav S/o Sh. Chhabbu Yadav	R/W/C Chowkidar	C-5	30.06.2020
51	Sh. Sunheri Lal, S/o Sh. Chhotle Lal	Fero Printer	Circle-4	30.06.2020
52	Sh. Sanjiv Goel S/o Sh. M.L Goel	AE (Civil)	Circle-1	30.06.2020
53	Sh. Bashisht Narayan Singh S/o Sh. Nar Singh Prasad	AE (Civil)	Circle-2	30.06.2020
54	Sh. Birender Singh S/o Sh. Chander Singh	AE (Civil)	Circle-2	30.06.2020
55	Sh. Subodh Kumar Mittal S/o Sh. Hari Shankar Mittal	AE (Civil)	Circle-2	30.06.2020
56	Sh. Ram Lal S/o Sh. Mahadev Singh	R/W/C Chowkidar	E-1	30.06.2020
57	Sh. Shiv Rattan Sharma S/o Sh. Braham Dev	R/W/C Wireman	E-3	30.06.2020
58	Sh. Mahi Pal S/o Sh. Kundan Singh	Peon	AO (HQ)	30.06.2020
59	Sh. Narender Kumar Sharma S/o Sh. Ganga Parshad Sharma	UDC	AO (HQ)	30.06.2020
60	Sh. Laxman Singh S/o Sh. Jhinna Ram	Assistant Director	AO (HQ)	30.06.2020
61	Smt. Shashi Malik W/o Sh. Satish Malik	Assistant Director	AO (HQ)	30.06.2020
62	Sh. Shahshi Bind Parshad Shukla S/o Sh. Jagdamba Prashad	Daftary	C-5	31.07.2020
63	Sh. Ganesh Kumar S/o Lt. Sh. Ram Saran Sharma	UDC	C-6	31.07.2020
64	Sh. Khajan Singh, S/o Sh. Man Singh	JE (Civil)	Circle-4	31.07.2020
65	Sh. Ram Singh Tanwar, S/o Sh. Ratan Singh Tanwar	AE (Civil)	Circle-2	31.07.2020
66	Sh. Baljeet Singh S/o Sh. Kali Ram	Surveyor	AO (HQ)	31.07.2020
67	Sh. Anil Kumar Singh S/o Sh. Amar Singh	Survey Officer	AO (HQ)	31.07.2020
68	Ms.ChanchalKumari, D/o Sh. Kirpa Ram	Pvt. Secy.	AO (HQ)	31.07.2020
69	Sh. Chandra BhushanDwivedi, S/o SrikantDwivedi	Sociologist	AO (HQ)	31.07.2020
70	Sh. Vijay Pal, S/o Harichand	Asstt. Accounts Officer	AO (HQ)	31.07.2020
71	Sh. Jai Parkash S/o Sh. Chunni Lal	Driver	AO (HQ)	31.07.2020
72	Sh. Govind Singh S/o Sh. Richha Pal Singh	UDC	AO (HQ)	31.07.2020
73	Sh. Jagat Singh S/o Ramji Lal	UDC	AO (HQ)	31.07.2020
74	Sh. Shanker Lal S/o Sh. Hari Chand	UDC	AO (HQ)	31.07.2020
75	Sh. BhagwanSahai, S/o Prabhat	Survey Officer	AO (HQ)	31.07.2020
76	Sh. Rajender Kumar S/o Sh. Kishan Lal	AE (Civil)	C-3	31.08.2020
77	Sh. Krishan Gopal S/o Sh. Nathu Ram	D/MAN GR.II	E-4	31.08.2020
78	Sh. Naresh Kumar Gera S/o Sh. Jagannath	EE (Elect.)	SE (Coordn.)	31.08.2020
79	Sh. ManoharLal, S/o RaghubarDayal	Surveyor Officer	AO (HQ)	31.08.2020
80	Sh. Om Prakash S/o Sh. Ram Niwas	Peon	AO (HQ)	31.08.2020
81	Sh. Jai Kishan S/o Sh. Chander Bhan Sharma	LDC	AO (HQ)	31.08.2020

82	Sh. Mohinder Singh S/o Sh. Dungar Singh	LDC	AO (HQ)	31.08.2020
83	Sh. Vijender Singh Mehra S/o Sh. Karan Singh Mehra	AE (Civil)	C-1	30.09.2020
84	Sh. Hare Ram Singh S/o Sh. Bahadur Singh	R/W/C Work Subordinate	C-1	30.09.2020
85	Sh. Som Nath S/o Sh. Ram Avtar	R/W/C Chowkidar	C-7	30.09.2020
86	Sh. Narender Kumar Meghani S/o Laxmi Dass Meghani	JE (Civil)	C-11	30.09.2020
87	Sh. Rajiv Dhawan, S/o J. C Dhawan	AE (Civil)	Circle-1	30.09.2020
88	Sh. Hira Nand S/o Sh. Krishan Lal	AE (Civil)	Circle-2	30.09.2020
89	Sh. Vinod Kumar S/o Sh. Mool Chand	Projector Operator	AO (HQ)	30.09.2020
90	Smt. Anju Chhabra S/o Sh. Jagdish Chhabra	PA	AO (HQ)	30.09.2020
91	Sh. Mohan Gothwal S/o Late Sh. Krishan Pal Gothwal	AE (Elect.)	E-1	30.09.2020
92	Sh. Ashok Kumar S/o Hukam Chand	R/W/C Mechanic	E-3	30.09.2020
93	Smt. ChanderkantaBharti W/o Sh. Raja Ram Bharti	Architect. Asstt.	AO (HQ)	30.09.2020
94	Sh. Ram Niwas, S/o Sh. Ram Lal	AAO	AO (HQ)	30.09.2020
95	Sh. Raju S/o Sh. Perriswami	Khallasi	AO (HQ)	30.09.2020
96	Sh. Ashwani Kumar Setia S/o Sh. Mohan Lal Setia	D/MAN GR.I	C-6	31.10.2020
97	Sh. Amar Nath S/o Sh. Chhida Singh	AE (Civil)	Circle-2	31.10.2020
98	Sh. Radha Raman Singla S/o Sh. Lakhan Lal	SE (Civil)	SE (Coordn.)	31.10.2020
99	Sh. Man Singh S/o Avatar Singh	Peon	AO (HQ)	31.10.2020
100	Sh. Sudhir Kashyap S/o Sh. Mangal Sain Kashyap	EE (Elect.)	SE (Coordn.)	31.10.2020
101	Smt. Chandra Motwani W/o Sh. Deepak Motwani	Pvt. Secy.	SE (QC)	31.11.2020
102	Sh. Jai Narain Garg S/o Sh. Banarsi Dass	AE (Civil)	Circle-1	30.11.2020
103	Sh. Arun Kumar Mathur, S/o Late KishanBehariMathur	Dy. Director	AO (HQ)	30.11.2020
104	Smt. Sunita Kumari, W/o Sh. Sudesh Kumar	AD (Current Duty)	AO (HQ)	30.11.2020
105	Sh. Uma Shanker Shukla S/o Sh. Vishnu Prasad Shukla	R/W/C Asstt. Supervisor	C-3	31.12.2020
106	Sh. Arun Kumar S/o Sh. Mahesh Parsad	EE (Civil)	SE (Coordn.)	31.12.2020
107	Sh. Ashok Kumar S/o Ram Mehar Singh	Driver	AO (HQ)	31.12.2020
108	Sh. Rakesh Verma S/o Sh. Hari Lal Verma	Driver	AO (HQ)	31.12.2020
109	Sh. Harbans Lal S/o Sh. Ami Chand	Peon	AO (HQ)	31.12.2020
110	Sh. Vijay Pal Singh S/o Sh. Amar Singh	Peon	AO (HQ)	31.12.2020
111	Sh. Ashok Kumar S/o Late Sunder Lal	Asstt. Director	AO (HQ)	31.12.2020
112	Sh. Naresh Kumar Gupta S/o BanwariLal Gupta	Accounts Officers	AO (HQ)	31.12.2020

In order to release the Pensionary dues timely to the retire Officers/Officials, the following codal formalities are to be completed :

1. Vigilance Clearance Report from MCD/DDA/DUSIB as the case may be.
2. Reports with regard to the Advances, if taken by the retire officers/officials from the respective Accounts Officers.
3. No Dues Certificates from the respective Head of Section or Divisional Offices.
4. Reports with regard to the staff quarter, if allotted to the retiree officers/officials, if staff quarter allotted, then the Date of allotment, Date of Vacation/ Cancellation, No dues certificate from Delhi Jal Board and BSES etc. and copy of the same be endorse to the AO (Housing) for the recovery before the one month of the retirement so that the necessary recovery may be made from the officer/officials.
5. No. Dues Certificate from Accounts Officer (Medical).
6. Verification of Service of the retiree officer/officials by the respective DDOs.
7. Verification of Leave Accounts of the retiree officer/officials by the respective DDOs
8. All the Head of Department are requested to issue the office order with regard to the handing over/taking over of the charge of the retiree officer/official and the retiree officials/officers has to obtained a certificate from his/her head of section that the charge of his/her seat has been handing over by him/her before 3 days of his/her retirement.
9. All DDOs are requested to complete the codal formalities before the 6 month of his/her retirement and process their cases for timely payment of pensionary dues and forward to the respective Section.


Dy. DIRECTOR (PER.. & ESSTT)

Copy to :

1. PS to C.E.O. DUSIB for kind information of latter.
2. Member (Admn/Finance/Engineering/Power).
3. Chief Engineer(Civil) -I & II & CE(Elect.)
4. All Directors/B&FO.
5. Financial Advisor.
6. All SEs.
7. All Dy. Directors.
8. All Ex. Engineers.
9. Account Officer (P, & PF)/HQ/HAU/Medical.
10. Care Taker.
11. AD (Admn)/Esstt.
12. Staff Welfare Officer.
13. Secretary, DUSIB Employees Credit and Thrift Society (Regd.)/President).
14. Office Copy.
15. Notice Board.

Note: ALL CONCERNED ARE ALSO HEREBY REQUESTED TO GO THROUGH THE LIST AND BRING LEFT OUT NAME / DISCREPANCY IF ^{ANY} TO THE NOTICE OF THE ADMINISTRATION BRANCH.