

DELHI URBAN SHELTER IMPROVEMENT BOARD  
GOVT. OF N.C.T. OF DELHI  
(Administration Branch)

Date: 27/5/2020

No. GA/1073/7/Admn/2020/D-276

Sub: Advertisement for the post of Tehsildar on deputation basis.

I am directed to enclose herewith an advertisement for appointment to the post of Tehsildar on deputation basis in DUSIB to be uploaded on the website of DUSIB.

Encl: As above

*Ran-ahi* 27/05/20  
Dy. Director (Admn.)

✓ Dy. Director (System)

93 PD CF-11  
Diary No. 27/5/2020  
Date: 27/5/2020  
Computer Division (DUSIB)  
Govt. of NCT of Delhi

**DELHI URBAN SHELTER IMPROVEMENT BOARD**  
**GOVT. OF N.C.T. OF DELHI**  
**ROOM No. F-4, VIKAS KUTIR**  
**I.P. ESTATE, NEW DELHI-110002**

Delhi Urban Shelter Improvement Board (DUSIB), GNCT of Delhi, established in 2010, is primarily responsible for rehabilitation of slum dwellers including their relocation and providing basic amenities to them. The Board invites applications from the suitable Officers to fill up the following Post on Deputation basis :

S.No.	Name of Post	No. of Post Vacant	Pay Scale	Eligibility Criteria for deputation
01	Tehsildar	02	Rs. 9300-34800/- Grade Pay- Rs. 4800/- (Pay Matrix Level-8)	Officer working in Central /State Govt./Public Sector Undertaking/Autonomous Bodies having following eligible criteria : (a) Holding analogous post on regular basis in the parent Department. OR (b) With 6 years of Regular Service in the parent Department PB-II i.e. Rs. 9300-34800 with Grade Pay of Rs. 4200/-

Interested candidates may apply with detailed biodata, in prescribed Pro forma duly forwarded by their Controlling Officer along with requisite documents, by **15<sup>th</sup> April, 2020** to Director(Administration), Delhi Urban Shelter Improvement Board, Govt. of NCT of Delhi, Punarwas Bhawan, I.P. Estate, New Delhi-110002.

For details, please visit our website : <http://delhishelterboard.in>

E-mail : [mjain.delhishelter@gmail.com](mailto:mjain.delhishelter@gmail.com)

  
(Abdul Dayyan)  
Director(Admn)  
011-23378957

**ABDUL DAYYAN**  
**Director (Admn./GAD)**

DELHI URBAN SHELTER IMPROVEMENT BOARD  
GOVT. OF N.C.T. OF DELHI

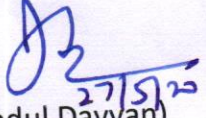
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For details, please visit our website : <http://delhishelterboard.in>

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(Abdul Dayyan)  
Director(Admn)  
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Director (Adms.)  
Delhi Urban Shelter Improvement Board

**ANNEXURE-A**  
**CURRICULUM VITAE PROFORMA**

1. Name & Address (in Block letters) - .....
2. Date of Birth (in Christian era) - .....
3. Date of retirement under Central/State Government rules- .....
4. Educational Qualifications- .....
5. Whether Educational Qualification & other qualifications required for the post are satisfied. (if any qualifications has been treated as equivalent to the one prescribed in the rules, state the authority for the same.- .....

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
Essential (1)		
(2)		
(3)		
Desired (1)		
(2)		

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post- .....
7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient - .....

Office/ Institution	Post held	From	To	Scale of Pay and basic pay	Nature of duties (in detail)

8. Nature of present employment, i.e. ad hoc or temporary or Quasi-Permanent-.....
9. In case the present employment is held on deputation/ contract basis, please state----
  - (a) The date of initial appointment- .....
  - (b) Period of appointment on deputation/ contract.
  - (c) Name of the parent office/ organization to which you belong- .....
10. Additional details about present employment: ... Please state whether working under (indicate the name of your employer against the relevant column)----
  - (a) Central Government- .....
  - (b) State Government .....
  - (c) Autonomous Organization .....
  - (d) Govt. Undertaking .....
  - (e) Universities .....
  - (f) Others .....

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.....

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.....

13. Total emoluments per month now drawn.....

14. Additional information, if any, which you would like to mention in support of your suitability for the post.....  
(This among other thing may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement).

(Note—enclose a separate sheet, if the space is insufficient).

15. Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis. (Officers under Central/ State Governments are only eligible for "Absorption". Candidates of non- Government organization are eligible only for Short Term Contract.) .....

16. Whether belongs to SC/ST.....

17. Remarks .....

(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and (iv) any other information.

(Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Date:

Address:.....

.....

Countersigned  
(Employer with Seal)