

**OFFICE ORDER**

On the recommendations of Departmental Promotion Committee, the Competent Authority, DUSIB vide order dated 25.01.2021 has accorded approval for promotion of the following U.D.Cs to the post of Head Clerk/Assistant in Pay Matrix Level – 07 on regular basis, notionally with effect from the dates mentioned against their names :

S. No.	Name of officer	Effective date of notional Promotion
1	Sh. Ramadhar Mehto, <b>ST</b>	01.01.2019
2	Sh. Pramod Kumar, <b>SC</b>	01.01.2019
3	Smt. Rekha Kakkar	01.01.2020
4	Smt. Sehnaz Farid	01.01.2020
5	Smt. Anuradha Ajmani	01.01.2020
6	Sh. Ganga Prasad	01.01.2020
7	Smt. Rani Anand <b>PH</b>	01.01.2020
8	Sh. Raju Lal Meena <b>ST</b>	01.01.2020
9	Sh. Mahender Raj <b>SC</b>	01.01.2020
10	Sh. Kamaljeet	01.01.2020
11	Sh. Sanjeev Handa	01.01.2020
12	Sh. Dalip Kumar	27.02.2020
13	Sh. Naresh Kumar Jain	01.01.2021
14	Sh. Satpal Singh Yadav	01.01.2021
15	Sh. Ramakant Sharma	01.01.2021
16	Sh. Chaman Lal Ranot <b>SC</b>	01.01.2021
17	Smt. Veena Sharma	01.01.2021
18	Smt. Lata Rani <b>SC</b>	01.01.2021

Above officials are directed to submit their joining to the post of Head Clerk/Assistant to Dy. Director(Admn.). However, they shall continue to discharge their duties, as per their present place of posting, till further orders.

The above officials may exercise the option under FR 22 I(a)(1) within one month from date of issue of this order.

Asstt. Director (Admn.) II

Distribution :

1. All Chief Engineers
2. All Directors/S.Es/B&FO
3. All Dy. Directors/Ex. Engineers/Law Officer/DCA **DD (System)**
4. A.O. (HQ)/(PF)/(Medical)
5. A.D.(Estt.)/A.D.(Admn.)I
6. Individual concerned
7. PF/SB of officials concerned
8. Office copy/Guard file

Copy for information to :

1. PS to CEO, DUSIB
2. P.A. to CVO
3. PS to Member (Admn/Finance), DUSIB

Diary No. 68  
Date 28/1/2021  
Computer Division (DUSIB)  
Govt. of NCT of Delhi