

**DELHI URBAN SHELTER IMPROVEMENT BOARD**

**GOVT OF NCT OF DELHI**  
**ADMINISTRATION BRANCH**

No: D-SG | Dy. Dir. (Admn.)/21

Date: 20/1/2021

**CIRCULAR**


The tentative seniority list of Accounts Officer worked/ working in the Delhi Urban Shelter Improvement Board, Govt of NCT of Delhi, on regular basis as on date is being published herewith for general information (Annexure-A).

The concerned officers may submit their objections if, any, they have to the Dy. Director (Admn.) within <sup>15</sup> days from the date of issue of this circular. The objections may be submitted in the form prescribed in Annexure 'B' appended herewith. The objections received after the stipulated period or in any other form may not be entertained. The information given in the columns of the seniority list as per available records & may be liable to amendment on the basis of information furnished by the concerned officers.

Each officers claiming to belongs SC/ST may be requested to inform the fact within the stipulated period along-with necessary documents and evidence, failing which it may be presumed that he is not a member of SC/ST and his seniority may be fixed as per Govt. of India's instructions on the subject.

Due note will be taken of the fact whether an officer is confirmed or temporary and his position in the seniority list may be finalized in accordance with the Govt. of India's order on the subject.

It may also be noted that each concerned officers may be held responsible in case any of the entries in the tentative seniority list are incorrect or missing and the same has not been pointed out by the concerned officer.

  
Dy. Director (Admn)

**Encl: Annexure 'A' & 'B'**

**Distribution:**

1. PS to CEO for information.
2. PA to Member (Admn/ Finance/ Engineering) for information.
3. All Directors
4. B&FO
5. All SEs
6. All Dy. Directors/ System.
7. Liaison Officer SC & ST.
8. Welfare Officer.
9. Guard file/ Office copy.

  
21.01.21

*Deepu - Pr*

Diary No. S3  
Date: 20.1.2021  
Computer Division (DUSIB)  
Govt. of NCT of Delhi

## Tentative Seniority List of Accounts Officer

Name of the Official S/Sh/ Smt/Ms.	Fathers/Husband Name S/Sh	Date of Birth	Date of Initial Appointment	Date of Appointment as Acctt.	Date of Appointment as AO	Qualification	Whether SC/ST/OBC	Remarks
S.K. Sharma	Ramji Lal Sharma	05.09.1950	07.06.1971	15.05.1984	21.11.1990	B.A.	NO	Retired
S.S. Arora	Balu Ram Arora	15.03.1948	25.06.1969	11.02.1988	10.08.1993	B.A.	NO	Retired
G.L. Gupta	Prem Chand	02.10.1951	23.10.1974	11.02.1988	10.08.1993	B.Sc. (Hons.)	NO	Retired
Jai Bhagwan Aggarwal	Bishan Swaroop	10.10.1949	14.04.1971	21.03.1989	22.06.1998	.....	NO	Retired.
Surinder Kumar Sharma	Ram Saran	05.07.1954	02.11.1974	22.03.1990	22.06.1998	Inter	NO	Retired
Kamini Vaid Dutta	S.P. Dutta	05.11.1959	16.11.1979	20.01.1987	11.02.2008	.....	NO	Retired.
Meenu Kumari	I.D. Dua	08.08.1960	13.03.1984	14.05.1993	03.09.2008	B.Com	NO	Retired
Phool Chand	Gyassi Ram	10.10.1959	02.07.1987	28.06.2005	01.01.2011	B.Com	SC	Retired
Shiv Kumar	K.S. Tyagi	15.02.1962	10.11.1983	24.05.1994	01.08.2012	M.A.	NO	Promoted as Sr. AO
Randheer Singh Sharma	Banwari Lal	10.12.1957	22.11.1983	24.05.1994	01.10.2012	B.A./LLB	NO	Retired
Rajiv jindal	Ram Avtar Gupta	21.11.1965	22.06.1987	24.05.1994	29.11.2017	B.Com	NO	.....
Madan Gopal	Babu Lal	05.07.1959	21.06.1982	14.07.2000	26.04.2018	B.Com	NO	Retired

  
 Dy Director (Admn)

**ANNEXURE 'B'**

FORM OF OJECTION TO TENTATIVE SENIORITY LIST OF \_\_\_\_\_

1. A) Name of the official : \_\_\_\_\_  
B) Father's Name : \_\_\_\_\_
2. Post held at present : \_\_\_\_\_  
(Specify if other than the categories mentioned in Annexure 'A')
3. Branch office in which presently working : \_\_\_\_\_
4. A) Particulars of objecting officials as per seniority list are correct/incorrect : \_\_\_\_\_  
B) If particulars noted in the seniority list are incorrect: \_\_\_\_\_

The correct particulars are noted below:-

Sl. No.	Name & Father's/Husband Name	Date of Birth as per school Certificate Metric/Hr. Sec. Certificate	Highest level of Academic qualification attained from recognized Board/University	Dt. Of Apptt. In the present grade	Whether permanent or Temporary	Whether belongs to SC/ST

N. B. Please refer to instructions contained in the circular before furnishing the information.

5. Specific objections (Strike out items not applicable.)

1. a) The date of promotion is incorrect and the seniority is to be fixed on the basis of correct date of promotion as indicated in 4 (b).  
b) The following evidence in support of (a) above and enclosed.
2. a) I belong SC/ST as specified in 4 (B) above, and the seniority is to be fixed as per prescribed roster of the Govt. of India.  
b) The following evidence in support of (a) above is enclosed.
3. a) In a permanent \_\_\_\_\_ as specified in 4 (b) above and my seniority is to be fixed as per the orders of Govt. of India on the subject.  
b) The following evidences in support of (a) above is enclosed.

P.T.O.

4. a) Any other objection.

b) The following evidence in support of (a) above is enclosed.

5. As per the above objection, my seniority should be fixed as follows:

Above Sh. \_\_\_\_\_ presently placed at Sl. No. \_\_\_\_ vide annexure 'A' of the Circular and

Below Sh. \_\_\_\_\_ presently placed at Sl. No. \_\_\_\_ vide annexure 'A' of the Circular and

6. DECLARATION:-

The particulars furnished above are correct. I understand that in case any of these proves incorrect or if it transpires that I have suppressed the fact of any of the particulars noted in annexure 'A' of the circular being incorrect. I am liable to disciplinary action.

NAME: \_\_\_\_\_

BRANCH OFFICER: \_\_\_\_\_

DATED: \_\_\_\_\_