

**Delhi Urban Shelter Improvement Board**  
**Govt. of NCT of Delhi**  
**Vikas Kuteer, I.P. Estate, New Delhi-110002**  
**(Vigilance branch)**

No: VG/1204/63/Misc./Vig./DUSIB/2020/D-08

Date: 06/01/2021

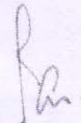
**ORDER**

The Chief Executive Officer, DUSIB, vide his orders dated 23.12.2020 is pleased to empanel the following retired officers as Inquiry Officers in DUSIB for conducting departmental inquires under CCS(CCA) Rules, 1965:

01. Sh. Ajay Tiwari, Former Sr. SE, All India Radio
02. Sh. G.R. Khetrpal, Former Director, Min. of Health & Family Welfare
03. Sh. Deepak Gupta, Former ADG(Civil), CPWD
04. Sh. Dalbir Singh Rawat, Former Director, Min. of Defence
05. Sh. S.K. Babbar, Former Pr. Chief Engineer (Civil), BSNL
06. Sh. Rackesh Kulshrestha, Former Dy. GM, Min. of Defence
07. Sh. Ramdas Narasimha Nayak, Former Director, CVC
08. Sh. Ajay Kumar Srivastava, Former Dy. Secy., Min. of Finance
09. Sh. Akash Mahapatra, Former Secy., Planning, GNCTD
10. Sh. Jagmohan Gupta, Former Addl. DG of Foreign Trade

**The terms & conditions for appointment of retired officers as the Inquiry Officers.**

- (i) No such documents/information or data shall be divulged to anyone during the Inquiry or after presentation of the Inquiry Report. All the records, reports etc. available with the Inquiry Officer shall be duly returned to the authority which appointed him/her as such, at the time of presentation of Inquiry Report.
- (ii) The Inquiry Officer shall conduct the inquiry proceedings in the official premises approved by DUSIB.
- (iii) The Inquiry Officer shall undertake travel for conducting inquiry ( in unavoidable circumstances) with the approval of the Disciplinary Authority.
- (iv) The Inquiry Officer shall submit the inquiry report after completing the inquiry within 180 days from the date of his/her appointment as the Inquiry Officer. Extension of time beyond 180 days can be granted only by the Disciplinary Authority.
- (v) The rate of honorarium and other allowances payable to the Inquiry Officer will be as per orders applicable from time to time. At present DUSIB is paying Rs. 45000/- & Rs. 10000/- to the retired and working IOs respectively for each inquiry.
- (vi) Payment of honorarium shall be payable to Inquiry Officers on acceptance of Inquiry Report by the Disciplinary Authority.
- (vii) Before the payment is received by the Inquiry Officer, it will be his/her responsibility to ensure that:-
  - a) All case records and inquiry report (two ink signed copies) properly documented and arranged is handed over to the Disciplinary Authority.





- b) The reports returns findings on each of the Articles of Charge which has been enquired into should specifically deal and address each of the procedural objections, if any, raised by the charged officer as per the extant rules and instructions.
- c) There should not be any ambiguity in the inquiry report and therefore every care should be taken to ensure that all proceedings for conducting departmental inquiries have been followed in accordance with the relevant rules/instructions of disciplinary and appeal rules to which the delinquent Government officers are governed.
- (viii) The services of Inquiry Officers whose performance is not up to the mark will be terminated with the approval of competent authority.
- (ix) The designated Inquiry Officer shall require to give an undertaking as follows:-
- a) That he/she is not a witness or a complainant in the matter to be inquired into or a close relative or a know friend of the delinquent Government Officer.
- b) Shall maintain strict secrecy in relation to the documents he/she receives or information/data collected by him/her in connection with the inquiry and utilize the same only for the purpose of inquiry in the case entrusted to him/her.
- (x) The validity of the proposed panel would be for three years.
- (xi) The appointment of retired officers to perform as Inquiry Authority from the proposed empanelment of officers are exclusively meant for Delhi Urban Shelter Improvement Board.

(Manoj Jain)

Dy. Director(Vig.)

Distribution:-

01. PS to CEO for kind information of CEO, DUSIB.  
02. Member(Admn.), DUSIB  
03. CVO, DUSIB  
04. Director(Admn.)  
05. SE(Coordination)  
06. B&FO  
07. Account Officer(HQ)  
08. Dy. Director(System) to upload in the DUSIB website.  
09. Individual concerned  
10. Guard File

Sh. Deepu

Pts upltd.

6.1.21