

GOVT OF NATIONAL CAPITAL TERRITORY OF DELHI
DELHI URBAN SHELTER IMPROVEMENT BOARD
ADMINISTRATION BRANCH

No: GA/1140/2/Admn/2004/D-145

Date: 14.09.2021

OFFICE ORDER

The Competent Authority, DUSIB vide order dated 14.09.2021 has accorded approval to promote the following Personal Assistant's (PAs) to the post of Personal Secretary (PS) in Pay Matrix Level-8 with immediate effect:

1. **Smt. Parveen Bala**
2. **Smt Poonam Dhall**

The above officers are directed to submit their joining to the post of Personal Secretary to Director (Admn.). However, they shall continue to discharge their duties, as per their present place of posting, till further orders.

The above officers may exercise the option under FR 22(1) (a) (i) within one month from date of issue of this order.


Asstt. Director (Admn)-II

Distribution:

1. All Directors/ SEs/ B&FO.
2. All Dy. Directors/ Ex. Engineers/ Law Officer/DCA *DD (system)*
3. Asstt. Director (Admn-I/Estt) *for upload*
4. AO (HQ)/PF/Medical
5. Official concerned.
6. PF & SB of official concerned.
7. Office copy/ Guard file.

Copy for information to:

1. PS to CEO, DUSIB.
2. PS to CVO
3. PS to Member (Admn/Finance/Engineering) DUSIB

Diary No. 194 00(17)
Date 15/9/2021
Computer Division (DUSIB)
Govt. of NCT of Delhi