

DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF N.C.T. OF DELHI
(ADMINISTRATION BRANCH)
F-04, Vikas Kuteer, I.T.O, I.P. Estate, Delhi-110002

No. GA/1030/10/88/D- 05

Date: 04.01.2022

CIRCULAR

Sub: - Submission of Annual Immovable Property Return for the year 2021 (as on 31.12.2021) by the officers of Group 'A' & 'B'-reg.

In accordance with the provisions of Rule-18(1)(ii) of the CCS (Conduct) Rule-1964, every Government Servant belonging to any service or holding a Group 'A' or Group 'B' post shall have to submit Annual Immovable Property Return in such form as may be prescribed by the government giving full particulars regarding the Immovable Property inherited by him/her or owned or acquired by him/her on lease or mortgage either in his/her name in the name of any member of his/her or in the family or in the name of any other person dependent on him.

Further, it is pertinent to mention that instruction of DoP&T issued vide its OM No. 11012/11/2007-Esstt A dated 27.09.2011 "Vigilance clearance shall be denied to an officer if he/she fails to submit his/her annual Immovable Property Return of the of the previous year by 31 st January of the following year.

Hence, all Group 'A' & 'B' officers as well as on deputation are, therefore, requested to submit their statement of Annual Immovable Property Return for 2021 to this office, by **on or before 31.01.2022** positively.

Diary No. 4
Date: 5/1/2022
Computer Division (DUSIB)
Govt. of NCT of Delhi

Handwritten signature
4/1/2022
Asstt. Director (Admn.)

Distribution:

1. P.S to CEO (DUSIB).
2. P.S to Member (Admn.).
3. P.S to C.E- (Civil) & CE (Elect.)
4. All S.Es/ Directors/B&FO/Architect.
5. All Dy. Director/Dy. CA/Ex. Eng.
6. All Head of Branches with the request to circulate among the aforesaid officers/officials working under them for compliance.
7. Dy. Director (IT) with request to upload this circular on official website of the department please.
8. Office Copy/Guard file.

Handwritten signature
Dy. Director (System)

Handwritten note
As noted.

STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR ENDING 2021

1. Name of Officer (in full) and Service to which the officer belongs		2. Present post held											
3. Date of Birth		4. Present Pay											
Name of districts, sub-Division, Taluk and village in which property is situated	Name and details of Property		If not in own name, state in whose name held and his/her relationship to the members of the Service	How acquired whether by purchase, lease, mortgage, inheritance, gift or of otherwise with date of acquisition and name with details of person/ persons from whom acquired.	Annual income from property	Remarks							
	1.	2.					3.	4.	5.	6.	7.	8.	

Signature

Date

In-applicable clause to be struck out.
 In cases where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated. Include short term lease also.
Note—The declaration form is required to be filled in and submitted by every member of the Class-I and II (Group 'A' and 'B') Services under rule 18(1) of the CCS (Conduct) Rules, 1964, on first appointment to the Service, and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own or in the name of any member of his family or in the name of any other person.