## **DELHI URBAN SHELTER IMPROVEMENT BOARD GOVERNMENT OF NCT OF DELHI** (OFFICE OF THE CHIEF EXECUTIVE OFFICER)

NO.PS/CEO/DUSIB/2022/D-01.

DATED: 04-01-2023

## ORDER

It is hereby ordered that henceforth all Directors/Dy.Directors will regularly undertake inspection of JSCs before 10.00 a.m. and submit report on daily-basis as per the enclosed format.

SE(Coord) is directed to furnish a list of all JSCs to Director(Admn)/Dy.Directors today who will issue a separate order regarding allocation of the JSCs to each Director/Dy.Director for inspection purpose. All Directors/Dy.Directors shall share their location to my PS, Shri Ramesh Kumar Sharma on a Whatsapp group to be created today. This exercise will be apart from the regular inspection reports submitted by the SBM Team. The daily inspection report prepared by the Directors along with the discrepancies noticed shall continue to be uploaded regularly on the complaint system (JSC Control Room) already in force in DUSIB. It shall be the personal responsibility of the concerned Executive Engineers (Civil & Elect) to ensure that these complaints are redressed/defects rectified within 24 hours.

Member(Engg) will regularly monitor this and send a report to the undersigned by 4.00 p.m. daily.

Any laxity on part of any officer shall be viewed seriously and necessary action as per rules will be taken against the delinquent officers.

> CEO, DUSIB 04-01-2023

## Copy to:

- 1. Member(Engg)
- 2. All Directors
- 3. All SEs
- 4. All EEs/All Dy.Directors

M. Anul

## **INSPECTION REPORT**

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				NUMBER OF THE JSC AND COMPLETE ADDRESS	CODE
				NOTICED RELATING TO CIVIL WORK	DEFICINCIES/DEFECTS
				NOTICED RELATING TO ELECTRICAL WORK	DEFICINCIES/DEFECTS
				ENGINEER	NAME OF THE
					DIVISION
				COMPLAINT ID GENERATED	DETAILS OF
				TAKEN REPORT	ACTION