

**URGENT**

**DELHI URBAN SHELTER IMPROVEMENT BOARD**  
**GOVERNMENT OF NCT OF DELHI**  
**(OFFICE OF THE CHIEF EXECUTIVE OFFICER)**

NO.PS/CEO/DUSIB/2022/D- 02

DATED : 04-01-2023

**ORDER**

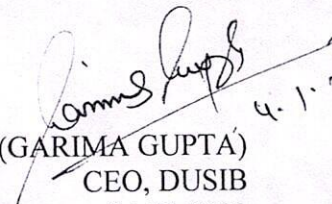
It is hereby ordered that henceforth all Directors/Dy.Directors/SEs/EEs will regularly undertake inspection of Night Shelters from 8.00 p.m. and submit report on daily-basis as per the enclosed format.

Director(Admn) is directed to issue a separate order regarding allocation of the Nights Shelters along with the names of the Shelter Management Agencies to each Director/Dy.Director/SE/EE for the purpose of preparing Inspection Reports. All Directors/SEs/Dy.Directors/EEs shall share their location to my PS, Shri Ramesh Kumar Sharma on a Whatsapp group to be created today. The daily inspection report prepared by the aforementioned officers along with the discrepancies/defects etc. noticed shall continue to be uploaded regularly on the complaint system (Night Shelter Control Room) already in force in DUSIB.

It shall be the personal responsibility of the concerned Executive Engineers (Civil & Elect) to ensure that these complaints are redressed/defects rectified within 24 hours and ATRs uploaded on the system.

Member(Engg) will regularly monitor this and send a report to the undersigned by 2.00 p.m. daily.

Any laxity on part of any officer shall be viewed seriously and necessary action as per rules will be taken against the delinquent officers.

  
(GARIMA GUPTA)  
CEO, DUSIB  
04-01-2023

Copy to :

1. Member(Engg)
2. All Directors
3. All SEs
4. All EEs/All Dy.Directors

*DDC system*

*Sh. Ramesh*

*4/1/23*



# INSPECTION REPORT(NIGHT SHELTERS)

NAME OF THE DIRECTOR/SE/DY.DIRECTOR/EE :

## DATE & TIME OF INSPECTION

□ □

[illegible]