

DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF NCT OF DELHI
PUNERWAS BHAWAN, I.P. ESTATE, NEW DELHI-110002.
ADMINISTRATION BRANCH

No. GA/1073/23/Admn./2022/D- 16

Date: 13/01/23

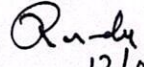
OFFICE ORDER

Consequent upon joining of Sh Rakesh Kumar Sharma, as Dy.CA after taken on the strength of DUSIB w.e.f 21.12.2022(F/N), vide O/o No GA/1073/23/Admn/2022/D-333 dated 27.12.2022. The distribution of work in respect of following DCAs is made with immediate effect:-

S.No	Name of DCAs	Work assigned
1	Sh K.L Sharma, DCA-I	1. Procurement of goods and services, 2. Night Shelters(All Works) 3. GIA to NGOs and Works(Plan) 4. PE/Tender/Concurrence, 5. Pay Fixation and other related service Matters, 6. Pay and Allownces(HQ), 7. Any other works Assigned by the Higher Authorities.
2.	Sh Rakesh Kumar Sharma, DCA-II	1. All PF/GPF Proposals, 2. Budget and Compilation and Double Entry System, 3. Audit and Accounts of DUSIB, 4. Medical Reimbursement, 5. Housing Account Unit Including Parkings, Land etc, 6. Any other work Assigned by Higher Authorities.

The officers shall also act as a "Link Officer" of each other.

This issues with the approval of CEO, DUSIB.


(R.K Gosain) 12/01/23
Director(Admn)


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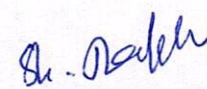
1. All Directors/SEs/B&FO.
2. Law officer/All EEs/All DDs/DCAs
3. Officers concerned.
4. A.O(HQ)/HC(Estt).
5. Office copy/Guard file.

Copy for information to:

1. PS to CEO,DUSIB.
2. PS to Member(Admn/Fin./Engg), DUSIB.

DD(System)

PS Inl.

16.1.23



Diary No. 70
Date 16/1/23
Computer Division (DUSIB)
Govt. of NCT of Delhi