

**DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF N.C.T. OF DELHI
(ESTABLISHMENT BRANCH)**

No. D-38/Dy Dir (Estt)/2023

Dated:- 17/1/23

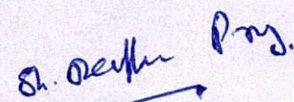
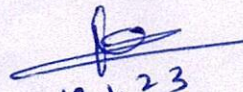
During Audit of Personal/service book of DUSIB officials for the period 2010 to 2021-22, it has been observed by Directorate of Audit party, GNCTD of Delhi that in service Book old photos of official has been pasted and Service Book was not shown to employees. Whereas, as per rule, Periodical inspection of Service Books by the concerned Government Servant is necessary every year and in token of inspection of PF/SB the official concerned has to put his signature in service Book. All the officials/officers are, therefore, requested to submit latest photo and inspect the service Book and put their signature therein in token of his her having inspected the Service Book. All the officers/officials are requested to submit copy of Adhar Card for making necessary entry in Service book.

Diary No. 74 20(Sys)
Date 18/1/23
Computer Division (DUSIB)
Govt. of NCT of Delhi


Dy. Director (Estt./Admn)

Copy to: All Concerned

1. Dy. Director (System) with the request to upload the circular on DUSIB website.


S. Deyth Png.

18.1.23