

**DELHI URBAN SHELTER IMPROVEMENT BOARD**  
**GOVT. OF N.C.T. OF DELHI**  
**(ADMINISTRATION BRANCH)**

NO: GA/1076/27/Admn/Misc/2020/D-161

Date: 01/03/23

**ENDORSEMENT**

The copy of under mentioned circular is forwarded herewith for information and further necessary action:-

Name of Deptt.	Circular N. and Date	Subject
Govt. of NCT of Delhi, Administrative Reforms Department, Delhi Secretariat.	F.03/02/AR/2019/1197-1229 dated: 27-02-2023	A campaign to reduce pendency in the GNCTD offices and to weed out the old files and scrap under the campaign 'Swatchhta'.

Encl : As above

Dy. Director(Admn.)

Copy to:-

- 1 PS to CEO(DUSIB) for information.
- 2 PS to Member(Admn) for information.)
- 3 All SEs/EEs/Coordn.
- 4 All Directors/Dy. Directors
- 5 B&FO/Dy.CA- 1& 11
- 6 Competent Authority, Tis Hazari Court
- 7 Dy. Director(IT)- upload on DUSIB website portal.
- 8 Guard file
- 9 Office Copy

pls see refer upload.

02.03.2023

Dy. Dir (Admn.)

*an-ayyji*  
*Pragya*

*dec*  
*2/3/2023*

Diary No. 215 DD(Sy) 2 P  
Date 21.3.23  
Computer Division (DUSIB)  
Govt. of NCT of Delhi

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
 ADMINISTRATIVE REFORMS DEPARTMENT  
 7TH FLOOR, 'C' WING, DELHI SECRETARIAT, I.P. ESTATE,  
 NEW DELHI-110002  
 Email-arupdate@nic.in

TP

G-210

27/2/2023

No.F.03/02/AR/2019/ 1197 - 1229

TP

Dated: 27.02.23

DD (Admin.)  
 Diary No. R-807  
 Date: 28/2/23

**CIRCULAR**

CEO  
 MAIT  
 Dist (A)

A Special Campaign 2.0 was launched in all the Ministries/ Departments, Attached/ Subordinate and Field Offices, including the offices located in the remotest parts of India from October 2nd to 31st 2022. In this Campaign, Ministries/Departments of Govt. of India succeeded in reducing pendency in government offices and earned revenue from scrap disposal.

Hon'ble Lt. Governor, GNCTD has also desired to implement such campaign to reduce pendency in the GNCTD offices and to weed out the old files and scrap under the Campaign 'Swachhta'.

In pursuance of the direction of Hon'ble Lt. Governor, GNCTD, AR Department, GNCTD has also introduced a Special campaign in all different departments of GNCTD for institutionalizing 'Swachhta' disposal of pending matters in a time bound manner.

- (i) To dispose all pendencies of PUC/Files and Public Grievance cases - **March 1, 2023 to March 15, 2023.**
- (ii) To weed out the old files and scrap disposal - **March 1, 2023 to March 31, 2023.**

Hence all the concerned are requested to ensure strict compliance to the above instructions and take up necessary assignments for the Campaign.

Pl. circulate.  
 R. Singh  
 28/02/23

R. Singh  
 28/02/2023

(L. R. SINGH)  
 DY. DIRECTOR (AR)

To

All Addl. Chief Secretaries/Pr. Secretaries/Secretaries/HODs,  
 Govt. of NCT of Delhi.

Copy for information to:

1. Secretary to Lt. Governor, Raj Niwas, Delhi-110054.

Pls put up  
 H. Singh  
 11/23/23

TP  
 (Admin.)  
 No. 1191  
 Date: 27-2-23

TP  
 (Admin.)  
 No. 623  
 Date: 28-02-23