

DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF N.C.T. OF DELHI
(ADMINISTRATION BRANCH)

NO: GA/1076/27/Admn/Misc/2020/D-198


Date: 17/03/2023

ENDORSEMENT

The copy of under mentioned letter is forwarded herewith for information and further necessary action:-

Name of Deptt.	Circular N. and Date	Subject
Govt. of NCT of Delhi, Department of Urban Development, 9 th Level, C-Wing, Delhi Secretariat.	F. No.473(7)/UD/BSUP/2022 220 dated: 14-03-23	Reg. Minutes of Senior Officers taken by Chief Secretary on 10-02-23 at 11.30 A.M.

Encl : As above


Dy. Director(Admn.)

Copy to:-

- 1 PS to CEO(DUSIB) for kind information of the latter.
- 2 PS to Member(Admn) for kind information of the latter.
- 3 All SEs/EEs/Coordn.
- 4 All Directors/Dy. Directors
- 5 B&FO/Dy.CA- 1& 11
- 6 Competent Authority, Tis Hazari Court
- 7 Dy. Director(IT)- upload on DUSIB website portal.
- 8 Guard file
- 9 Office Copy

to the pr. upload.
20/3/23
Programmer

Diary No. 257 00 (S) 25
Date: 20/3/23
Computer Division (DUSIB)
Govt. of NCT of Delhi

R-7111 / CM 2
16-03-2023 (CPS)

Most Urgent

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF URBAN DEVELOPMENT
9TH LEVEL, C-WING, DELHI SECRETARIAT
I.P. ESTATE, NEW DELHI-110002

F.No.473(7)/UD/BSUP/2022/ 220

Dated: 14 /03/2023

To: The Chief Executive Officer,
Delhi Urban Shelter Improvement Board,
Punarvas Bhawan,
I.P. Estate, New Delhi

(CPS)
DD (Admin.)
R-1034
Diary No. 16/03/23
Date 16/03/23
16/3

1546
16/03/23 (CPS)

Sub: Reg. Minutes of Senior Officers taken by Chief Secretary on 10/02/2023 at 11.30AM.

Madam,

I am directed to enclose herewith a copy of Minutes of Senior Officers Meeting (SOM) taken by the Chief Secretary, GNCTD on 10/02/2023 at 11.30AM. issued by the Staff Officer to the Chief Secretary, GNCTD vide letter No.:CS/2023/3516-3537 dated 03/03/2023, received from the Dy. Secretary(Admn.),UD Department, GNCTD, vide Circular F.No.7(1175)/UD/Admn/2022/1612-23 dated 10/03/2023. for your information.

It is requested to direct the officer(s) concerned to take necessary action in respect of the point(s) related to DUSIB and submit the ATR to the Dy. Director(Plg.), UD Deptt., GNCTD, with a copy to this office.

Encl: As above

Yours faithfully,

URGENT
TIME-BOUND

Deputy Secretary (BSUP)
Phone No.23392218

CEO
MUA
DIA (Admn) - To coordinate
16/3/23

Re: ch
16/03/23

DD (Admn) 16/3

Pl. circulate.
Adm
17/3
Shri...

MCA

931'

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF URBAN DEVELOPMENT
9TH LEVEL, 'C' WING, DELHI SECRETARIAT
NEW DELHI-110002

F.No. 7(1175)/UD/Admn/2022/ 1612-23
CD No. 021700777

Date: 10/3/23

CIRCULAR

Sub: Regarding minutes of meeting of the Senior Officers taken by Chief Secretary.

Please find enclosed herewith minutes of the meeting vide F.No. CS/2023/3516-3537 dated 03.03.2023 received from Office of the Chief Secretary which states that a weekly meeting of the Senior Officers was taken by Chief Secretary on 10.02.2023 regarding various issues.

In this regard, all Branch In-Charges shall ensure compliance to the matters pertaining to their respective branches. *ATR may be sent to DD (Mng) UD dept.*

Encl: As Above


F.No. 7(1175)/UD/Admn/2022/ 1612-23
CD No. 021700777


DY. SECRETARY (ADMN)

Date: 10/3/23

Copy to:

1. PS to Secretary (UD)
2. PA to Spl. Secy. (UD)-I
3. PA to Spl. Secy. (UD)-II
4. PA to Spl. Secy. (UD)-III
5. Controller of Accounts(UD)
6. Jt. Dir. (Plg.)
7. Dy. Dir. (LB)-I, II & III
8. Dy. Secy. (SBM/Smart City/AMRUT)
9. Dy. Secy. (UC/NULM)
10. Dy. Secy.(SNA/PC/RTI Cell)
11. Dy. Secy./S.O. (Water)
12. S.O. (MLALAD)
13. S.O. (BSUP/DUSIB)
14. Guard File


DY. SECRETARY (ADMN)

Sol. BSUP

13/3

Sl. Manoj

*299/BSUP
10/3/23*

10/3/23

16
39

GOVT. OF NCT OF DELHI
OFFICE OF THE CHIEF SECRETARY
DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI

No. CS/2023/3516-3537

Dated: 03.03.2023

Minutes of meeting of the Senior Officers taken by Chief Secretary, Delhi on 10.02.2023.

604/504
26/16
7/3/23
A weekly meeting of the Senior Officers was taken by the Chief Secretary at 11:30 A.M. on 10.02.2023 in the Conference Room at 5th Level, A-Wing, Delhi Secretariat, IP Estate, New Delhi. A list of officers, who attended the meeting, is enclosed at **Annexure I.**

138/88/UD
06/22/23
2. The Chief Secretary directed Services Department to finalize the DPC Calendar 2023 for promotion in the various Departments of GNCT, Delhi within a period of one week. Besides this, he also directed to resolve the pendency of RRs Cases among all the Departments of GNCT, Delhi at the earliest. It was decided that a report on pending RRs alongwith reasons for such pendency and action plan will be submitted by every Department / Organization to Service Department latest by 15.03.2023. Every Department / Organization should ensure that RRs by notified by 31.03.2023, and any failure to do so without justifiable reason would be viewed seriously.

[Action by: All ACS / Principal Secretaries / Secretaries / HoDs / Secretary (Services)]

6/3
DS-A
B&FD
3. The Chief Secretary expressed happiness over the decrease of total no of pending Pension Cases. He directed all departments that all pending Pension Cases where no vigilance matter is pending should be resolved at the earliest. All pending Pension related Court Cases should be disposed off, including by expediting the disciplinary proceedings and resolving other issues at the earliest.

[Action by: All ACS / Principal Secretaries / Secretaries / HoDs]

DS(Admin)
4. The Chief Secretary directed all the departments to speed up the recruitment process of the dossiers received from DSSSB by issuing offer of appointment to the concerned candidates. No panel should expire due to inaction of the Department. A report of pending dossiers as on 31.03.2023, wherein appointment letters are not issued by concerned Department, shall be compiled by AR Department and submitted to the office of Chief Secretary latest by 05.04.2023.

[Action by: All ACS / Principal Secretaries / Secretaries / HoDs]

DS(Law)
5. The Chief Secretary directed all the departments to submit the details pertaining to the payment of Advocates, case wise in the specific Performa within one week.

[Action by: All ACS / Principal Secretaries / Secretaries / HoDs]

The Chief Secretary directed Home Department to carry out Annual Fire Audit of major hospitals of Delhi and to expedite release of funds for Home Guard recruitment.

[Action by: Pr. Secretary (Home), Pr. Secretary (Finance), Secretary (Health)]

7. The Chief Secretary directed for virtual appearing / hearing regarding 'Rehnumai' and all field functionaries of Revenue Department should submit their reports on weekly basis. IT Department was instructed to devise digital format for the same.

[Action by: Revenue Department / Secretary (IT) / all DMs]

8. The Chief Secretary directed Transport & Industries Departments to review the progress of 'Mukhyamantri Sadak Yojana' and submit the details of the same latest by 15.03.2023 by reviewing the project.

[Action by: ACS (Industries) / Pr. Secretary-cum-Commissioner (Transport)]

9. The Chief Secretary informed that Mission 2023-24 has been compiled and directed that the same to be uploaded on e-Samiksha Portal. He also directed that actions taken to be updated on the said portal by all concerned and to be reviewed on fortnightly basis.

[Action by: Secretary (IT), Planning Department]

10. The Chief Secretary directed all departments to look into the NGT Orders on Yamuna River and all NHRC matters for strict compliance.

[Action by: All ACS / Principal Secretaries / Secretaries / HoDs]

11. The Chief Secretary directed Transport Department to complete the plan for setting up of charging stations for electric vehicles in Delhi by 15.03.2023. It was directed that all Departments to scrap all the Government vehicles, which are older more than 15 years. GAD should ensure that the Government vehicles (which are older than 15 years) be scrapped as per the policy of Government of India.

[Action by: ACS (GAD) / Pr. Secretary-cum-Commissioner (Transport)]

12. The Chief Secretary directed Secretary (Health) to comprise a team of young IAS Officers to visit Delhi Government's Hospitals for inspection the working of the Hospitals. In addition to this, he also asked the Secretary (Health) for progress of Health Information Management System (HIMS). The Chief Secretary also sought the progress regarding the plan to increase the seats of MBBS, BDS and various Post Graduation Programs in the Medical Colleges of Delhi and directed the Secretary (Health) to take an action in this regard latest by 15.03.2023.

[Action by: Secretary (Health)]

13. The Chief Secretary directed Delhi Jal Board to resolve the water issues of Hindu College on priority basis and also directed make application process for water connection 100% online, including payment of charges, if any.

[Action by: CEO (DJB)]

The proposal for establishment of high security prisons in Delhi be sent to MHA priority restricting expenditure to Rs. 125 Crs.

[Action by: Principal Secretary (Home)]

75 90/C

15. The proposal of block-chain in FSL be completed by 15.03.2023.

[Action by: Special Secretary (IT)]

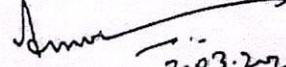
16. Tourism Department should improve the Pitampura and Janakpuri Haats to make them destinations for tourists and ACL Department shall take necessary steps to protect ancient monuments after improving the façade by taking care of them properly and make endeavors to re-develop them.

[Action by: Tourism Department / ACL Department]

17. The Chief Secretary directed Principal Secretary (Development) to complete the Asola Wild Life Sanctuary Project by 20.03.2023 and desired that next meeting of Senior Officers will be held there only.

[Action by: Pr. Secretary (Dev)]

The meeting ended with a Vote of Thanks to the Chair.


3.03.2023

(Ashish Madhaorao More)
Staff Officer to CS, Delhi

No. CS/2023/3516-3537

Dated: 03.03.2023

Copy to:

All Addl. Chief Secretaries / Pr. Secretaries / Secretaries / All HoDs /
Commissioner (MCD) / CEO (DJB) / All District Magistrates / E-in-C (PWD)

Copy for information to:

- (i) Principal Secretary to Hon'ble LG
- (ii) Additional Secretary to Hon'ble Chief Minister

**ATTENDANCE SHEET
SENIOR OFFICERS' MEETING**

DATED: 10.02.2023

No.	Name of the Officer	Designation	Department	Contact details	Signature
1	Ajay Kumar Gupta	Sp. Secy Home	HOME	9870187225	
2	CD Singh	PCCF	FD	9868809573	
3.	Amit Singh	Secretary	H+FW	9971167013	
4.	Sudhir Kumar	Secy	vop	9868809261	 14/4/23
5	ANIL K R SINGH	Pr Secy	EAF	9999457333	
6.	Manoj Kumar	SO, NIC Delhi	NIC	9870164781	
7.	Chandra Sekhar	CSO Delhi Capital B.	HoD	8575559444	
8	Ruchika Kalyan	Memsu (F)	DSB	955555910	
9.	Vikram Singh	Pr. Secy (Prin)	DSB	9650290929	
10	कुलानंद जीशी	निरीक्षण समिति	(सेवाएं)	9871251237	 10/2/23
11.	Kinny Singh	SS (S)	Services	9999212205	
12.	Prince Dhanan	SS (IT)	IT		 10/2/23
13.	Jayshah	SS/ENR			

352 88/12

**ATTENDANCE SHEET
SENIOR OFFICERS' MEETING**

DATED: 10.02.2023

S.No.	Name of the Officer	Designation	Department	Contact details	Signature
1.	CR Gargy	Secy ACL	ACL	9650469855	
2.	S.B. Deepak kumar	Comm (T & T)		8146552002	
3.	Nikhil Kumar Rai	Secy Fin/ Sgt Tourism		8130733007	
4.	Sanjay Garg	Secy (V.D)		9717022605	
5.	Gyanesh Bhat	Commissioner - MCD		9868840071	
6.	Ashish Kundra	Pr. Secy TH			
7.	Bhaskar Palashkar	H. Secy. Team		9710384247	
8.	Praveen Gupta	ACS			
9.	Shubir Singh	Secy Panna. OCSO			
10.	Hijay Kumar	Adll. Secretary	Planning	117522002	
11.	Ramchandra Shingare	Joint Director Education	Education	9281748028	
12.	Dr. A. C. Verma	PS (Fin)	Finance	9650111076	
13.	Dr. Dilraj Kumar	Secy P.S.	Food & Civil Supply	9717791250	

