

DELHI URBAN SHELTER IMPROVEMENT BOARD

GOVT. OF N.C.T. OF DELHI

(ADMINISTRATION BRANCH)

Room No. 4 F-Block, Vikas Kutir, I.P, Estate, New Delhi-110002

NO. - DD (Admin) / DUSIB / 23 / D-431


Date 05/6/23

ENDORSEMENT

The copy of under mentioned letter is forwarded herewith for information and further necessary action:-

Name of Deptt.	Letter No. and Date	Subject
Office of the Minster(Health ,Water,U.D,Industries, I&FC,Services & Vigilance) Govt of NCT of Delhi	U.O No Minhealth/1897-1905 dated 11.05.2023	Instruction of Hon,ble Minister (UD) regarding Provision of TBR.

This issue with the approval of CEO DUSIB.


Dy. Director (Admn)

Encl: As above


Copy to:-

1. All Directors.
2. B&FO.
3. S.E/Chief Engineer.
4. All Dy. Directors.
5. Dy. Director(System) to upload on DUSIB website Portal.
6. DCA-I & II.
7. All EEs/ HOD
8. A.O(HQ)/H.C(Estt).
9. Office copy/Guard file

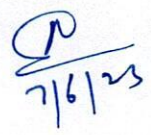
Copy for kind information:

1. PS to CEO, DUSIB.
2. PS to CEO, Member/Admn.

Diary No. 618 DDCSYD 2P
Date 7/6/23
Computer Division (DUSIB)
Govt. of NCT of Delhi


7/6/23


7/6/23


7/6/23

Programmer

Minister (Admin) 992/23
Diary No. 12/05/23

**OFFICE OF MINISTER (HEALTH, WATER, UD,
INDUSTRIES, I&FC, SERVICES & VIGILANCE)**

GOVT. OF NCT OF DELHI
7TH LEVEL, DELHI SECRETARIAT, NEW DELHI.
Tel.Nos. 23392116/2117E-Mail : moh.delhi@gov.in

Diary No. 9-535
Date 12/05/2023
G.N.C.T. DELHI

DD (Admin) 1387
Diary No. 12/05/23
Date 12/05/23

1387
12-05-2023

I have observed that the provisions of TBR are not being observed. Therefore, the following directions are hereby issued for strict compliance of TBR provisions-

1. Most of the files are being presented to me through the Chief Secretary. This is contrary to the provisions of TBR. It is also clogging the office of Chief Secretary. Therefore, it is directed that the Secretary shall present the files directly to the Minister and not through the Chief Secretary in accordance with provisions of Rule 15.
2. The files related to the subjects mentioned in Rule 23 have to be sent to Hon'ble LG through the Chief Secretary and Chief Minister. All such files should first be presented by the Secretary to the Minister quoting the sub-rule of Rule 23 which is applicable. The Minister shall give his finding whether he agrees with the Secretary. If he agrees with the Secretary, the Minister shall note his approval and send the file back to the Secretary, who in turn shall then send it to Hon'ble LG through the Chief Secretary, the Minister, Hon'ble Chief Minister and Hon'ble LG in that sequence.
3. It has been observed that the Chief Secretary is giving directions to various officers directly. Chief Secretary does not have any powers under TBR to give any directions directly to any officer. If any such direction is received from the Chief Secretary, the same should be presented before the Minister for appropriate instructions.
4. Chief Secretary has powers to call for any papers from any department only under Rule 19(4). Therefore, any file or papers should be submitted to him as soon as a written requisition is received from him under this Rule.

These directions must be followed scrupulously. Any violation shall be viewed adversely.

(Saurabh Bharadwaj)
Minister (UD)
11.05.2023

U.O.No. MntHealth/1892-1905

CEO, DUSIB

All Directors
SE (COOP)

Most of files. Intake in file.
HQA, 16/5
M (A)

145/25
Dir (A) R. S. R. 12/05/23