

**दिल्ली शहरी आश्रय सुधार बोर्ड,  
राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार  
(स्थापना शाखा)**

No.: Estt.Sec./DUSIB/2023/D - 859

Date:- 20/10/2023

**CIRCULAR**

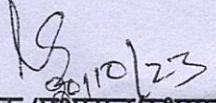
As per the information received from respective DDOs till date in response to this office circular No.Esst.Sec./DUSIB/2023/D -680 dated 01/08/2023, the following officers/officials are going to be retire from the services of Delhi Urban Shelter Improvement Board, during the period w.e.f. January 2024 to December 2024:-

Sl. No.	Name with Parentage	Designation	Section from which Drawing Salary	Date of retirement
1	Sh. Vijender Kumar S/o Sh. Lakhmi Chand	R/W/C Wireman	EE/E-2	31.01.2024
2	Sh. Shyam Charan S/o Sh. Moti Ram Bhatt	R/W/C Mate	EE/C-10	31.01.2024
3	Sh. Umesh Sharma S/o Sh. Shyam Sunder Gaur	AE(Civil)	SE-III	31.01.2024
4	Sh. Dinesh Kumar S/o Sh. M.S. Tyagi	AE(Civil)	SE-III	31.01.2024
5	Sh. Suresh Dutt S/o Sh. Mange Ram	Driver	A.O.(HQ)	31.01.2024
6	Sh. Om Parkash S/o Sh. Jilley Singh	R/W/C Chowkidar	EE/C-7	31.01.2024
7	Sh. Satish Kumar S/o Sh. Asha Ram	R/W/C Wireman Gr-II	EE/E-3	31.03.2024
8	Sh. Jeet Ram S/o Sh. Ram Singh	Survey Officer	A.O.(HQ)	31.03.2024
9	Sh. Om Prakash	R/W/C W/man	EE/E-1	30.04.2024
10	Sh. Badshah S/o Sh. Brijmohan	Driver	A.O.(HQ)	30.04.2024
11	Smt. Beena Devi W/o Late Sh. Mahak Singh	Safai Karamchari	EE/C-3	31.05.2024
12	Sh. Brij Lal S/o Sita Ram	Driver	A.O.(HQ)	31.05.2024
13	Smt. Munni Devi W/o Late Sh. Ramesh Chand	Peon	A.O.(HQ)	31.05.2024
14	Sh. Kamaljeet S/o Sh. H.M. Ram Singhani	Asstt. Director	A.O.(HQ)	31.05.2024
15	Sh. Sukhbir Singh S/o Sh. Bhane Ram	Survey Officer	A.O.(HQ)	31.05.2024
16	Sh. Mukesh Kumar S/o Sh. Lala Ram Shastri	R/W/C Chowkidar	EE/C-10	30.06.2024
17	Sh. Suresh Kumar Kathuria S/o Late Sh. Uttam Chand	Ex. Engineer (CDC)	SE-III	30.06.2024
18	Sh. Praveen Kumar S/o Sh. Om Prakash Gupta	UDC	EE/C-4	30.06.2024
19	Sh. Rajib Kumar Chatterjee S/o Sh. Shibendranath Chatterjee	AAO	A.O.(HQ)	30.06.2024
20	Sh. Manoj Kumar Jain S/o Sh. N.C. Jain	Asstt. Director	A.O.(HQ)	30.06.2024
21	Sh. Rajender Singh	R/W/C Chowkidar	EE/C-2	31.07.2024
22	Sh. Surender Singh S/o Sh. Mangli Ram	Head Clerk	A.O.(HQ)	31.07.2024
23	Sh. Pramod Kumar S/o Sh. Babu Lal Sharma	UDC	A.O.(HQ)	31.07.2024
24	Sh. Krishan Kumar S/o Sh. Lekh Raj	Incharge (Security & Vehicle)	A.O.(HQ)	31.07.2024
25	Sh. Anil Kumar Aggarwal S/o Sh. O.P. Aggarwal	R/W/C Chowkidar	EE/C-7	31.07.2024
26	Smt. Kamlesh W/o Late Sh. Balbir Singh	Khallasi	EE/C-7	31.07.2024
27	Smt. Krishna Devi	Coolie	EE/C-2	31.08.2024
28	Smt. Sunita Malhotra	Asstt. Director	EE/C-11	31.08.2024
29	Sh. Virender Kumar Mudgal S/o Sh. Mahavir Pd. Mudgal	R/W/C Asstt. Supervisor	EE/C-11	30.09.2024
30	Sh. Daya Shanker Tiwari S/o Sh. Harish Chander	R/W/C Chowkidar	EE/C-10	30.09.2024
31	Sh. Hardev Singh S/o Sh. Bachan Singh	R/W/C Chowkidar	EE/C-10	30.09.2024
32	Sh. Bhupesh Kumar S/o Sh. Bharat Singh	Dy. Director	A.O.(HQ)	30.09.2024
33	Sh. Bhoopal Singh Sirari S/o Late Sh. Kanwar Singh	LDC	Circle-1	30.09.2024
34	Sh. Vijay Kumar Rohilla S/o Sh. Banwari Lal	R/W/C Asstt. Supervisor	EE/C-3	30.09.2024
35	Smt. Parveen Bala W/o Sh. Davinder Pal Kumar	Private Secretary	A.O.(HQ)	30.09.2024
36	Sh. Naresh Singh S/o Sh. Daryao Singh	Driver	A.O.(HQ)	30.09.2024
37	Smt. Bhagya Devi	Khallasi	EE/E-1	31.10.2024
38	Sh. Pramod Kumar S/o Sh. Madan Mohan	AAO	EE/C-5	30.11.2024
39	Sh. Ram Mehar S/o Sh. Baldeva	D/Man II	EE/C-7	30.11.2024
40	Sh. Rajender Kumar S/o Sh. Hukam Chand	D/Man-Gr-II	EE/C-10	31.12.2024
41	Sh. Sunil Madan	JE (Civil)	EE/C-2	31.12.2024

Diary No. 1054/2023/18  
 Date: 23/10/23  
 Computer Division (DUSIB)  
 Govt. of NCT of Delhi

In order to timely release of Pensionary dues to the retire Officers/Officials, the following codal formalities are to be completed:

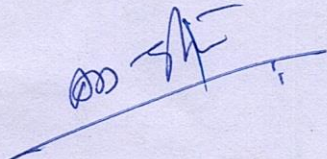
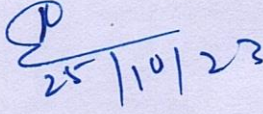
1. Vigilance Clearance Report from MCD/DDA/DUSIB as the case may be.
2. Reports with regard to the Advances, if taken by the retire officers/officials from respective Acctts. Officers.
3. No Dues Certificates from the respective Head of Section or Divisional Offices.
4. Reports with regard to the staff quarter if allotted to the retiree officers/officials, no dues certificate from Delhi Jal Board and BSES etc. and copy of the same be endorse to the AO (HAU) so that the necessary recovery may be made from the officer/officials.
5. No. Dues Certificate from Accounts Officer (Medical).
6. Verification of Service of the retiree officer/officials by the respective DDOs.
7. Verification of Leave Accounts of the retiree officer/officials by the respective DDOs
8. All the Head of Department are requested to issue the office order with regard to the handing over/taking over of the charge of the retiree officer/official and the retiree officials/officers has to obtained a certificate from his/her head of section that the charge of his/her seat has been handing over by him/her before 3 days of his/her retirement.
9. All DDOs are requested to complete the codal formalities before the 6 month of his/her retirement and process their cases for timely payment of pensionary dues and forward to the respective Section.

  
20/10/23  
उप निदेशक (प्रशासन/स्थापना)

Copy to :

1. PS to C.E.O. DUSIB for kind information of latter.
2. Member (Admn/Finance/Engineering/Power).
3. Chief Engineer.
4. All Directors/CVO.
5. Financial Advisors/CVO.
6. All SEs.
7. All Dy. Directors. - DDC System Web Site
8. All Ex. Engineers.
9. Account Officer (P & PF)/HQ/HAU/Medical.
10. Care Taker.
11. AD (Admn)/Esstt.
12. Staff Welfare Officer.
13. Secretary, DUSIB Employees Credit and Thrift Society (Regd.)/President).
14. Office Copy.

**Note: All Concerned are also hereby requested to go through the list and bring left out name/discrepancy if any, to the notice of the Administration branch.**

  
23.10.23  
  
25/10/23  
Programma