

दिल्ली शहरी आश्रय सुधार बोर्ड  
राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार  
पुनर्वास शाखा , पुनर्वास भवन  
आईपी इस्टेट, नई दिल्ली-110002

No.DD(Rehab)/HQ/DUSIB/2024/D- 176

Date: 19-2-2024

**Updated information in r/o Rehabilitation Branch of DUSIB as per 17 manuals under Section-4 (1)(b) of RTI Act-2005.**

In order to compliance of the Section 4(1)(b) of the RTI Act-2005, please find enclosed the updated information in r/o Rehabilitation Branch of DUSIB as per 17 manuals under Section-4 (1)(b) of RTI Act-2005 for uploading the same under the Head of RTI in DUSIB website, with the request to replace this information from already uploaded in the year 2016.

This issued with the approval of the CEO, DUSIB.

Encl: As above.

Dy. Director (IT)

Dy. Director (Rehab)

AD/IT) as 'A'

21/2/24

For needful pl.

21/2/24

Programmer

Diary No. 174 00121 SP  
Date. 20/2/24  
Computer Division (DUSIB)  
Govt. of NCT of Delhi

DELHI URBAN SHELTER IMPROVEMENT BOARD  
GOVT. OF N.C.T. OF DELHI  
REHABILITATION BRANCH

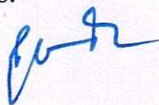
Updated information in r/o 17 manuals under Section-4 (1) (b) of RTI Act-2005.

- (I) **Particulars of organization, function and duties:-** Rehabilitation Branch is dealing with the implementation of Delhi Slum & JJ Rehabilitation and Relocation Policy-2015 (renamed as Mukhya Mantri Awas Yojna-- MMAY) and the Draft Protocol for removal of jhuggis and JJ Bastis in Delhi.
- (II) **The powers and duties of it's officers & employees:-** Rehabilitation Branch is dealing with the implementation of Delhi Slum & JJ Rehabilitation and Relocation Policy-2015 (renamed as MMAY) and the Draft Protocol for removal of jhuggis and JJ Bastis in Delhi. The office of the Rehabilitation Branch is situated at Raja Garden, Opposite Shivaji College Sports Complex, New Delhi-110027.

Besides, routine official work, each Deputy Director and Assistant Director posted in Rehabilitation Branch is the Member of Eligibility Determination Committee (EDC) which determines the eligibility of JJ dwellers alongwith member of Land Owning Agency. EDC determines the eligibility as per provisions of Delhi Slum & JJ Rehabilitation and Relocation Policy-2015 (MMAY) and the provisions of the Draft Protocol for removal of jhuggis and JJ Bastis in Delhi which was approved by the Urban Shelter Improvement Board in its 16<sup>th</sup> Board Meeting held on 11.04.2016. The said policy amended in the 18<sup>th</sup> Board Meeting held on 06.02.2017. The Delhi Slum & JJ Rehabilitation and Relocation Policy-2015 issued on 11.12.2017 by the Urban Development Department, GNCTD. The copy of the Policy and Protocol are available on the DUSIB's website (delhishelterboard.in).

EDC issues eligibility or ineligibility letter on the same day. In case a JJ dweller is declared eligible by the EDC, eligible JJ dweller has to deposit the beneficiary share money amount mentioned in the eligibility letter in the given time. However, in case a JJ dweller is declared ineligible by the EDC, it gives reasons of ineligibility in the ineligibility letter. In case a JJ dweller is declared ineligible he/she may file an Appeal against the order of EDC in the office of the Principal Director (Rehabilitation) within one month of issuance of ineligibility letter.

Deputy Director and Assistant Director posted in Rehabilitation Branch are also responsible for processing cases with Land Owning Agency for relocation of JJ basti including issuing demand notice to the Land Owning Agency, holding draw of flats and removal of JJ basti and all other works assigned to them by the Seniors.



**(III) The procedure followed in the decision making process:-** As per above said Policy, Delhi Urban Shelter Improvement Board (DUSIB) is the Nodal Agency for implementation of this policy as per the mandate given to it under the provisions of Delhi Urban Shelter Improvement Board Act, 2010.

As per said Policy, JJ Bastis which have come up before 01.01.2006 shall not be removed (as per NCT of Delhi Laws (Special Provisions) Second Act, 2011) without providing them alternate housing. Jhuggis which have come up in such JJ Basti before 01.01.2015 shall not be demolished without providing alternate housing: (this is in supersession of the earlier cut-off date of 04.06.2009 as notified in the guidelines of 2013).

As per Clause 2(i) of the said Policy, DUSIB shall provide alternative accommodation to those living in JJ Bastis, either on the same land or in the vicinity within a radius of 5 Kilometres. However, in rare cases DUSIB may relocate a JJ basti.

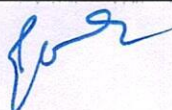
Further, any Land Owning Agency will not demolish any Jhuggi Jhopri Basti which is eligible as per Para 2(i) of the Policy unless:

1. There is any Court order
2. That basti has encroached a street, road, footpath, Railway safety zone or a park
3. The encroached land is required by the land owning agency for specific public project as envisaged in The National Capital Territory of Delhi Laws (Special Provisions) Second Act, 2011, which is extremely urgent and can't wait.

In these circumstances, the land owning agency shall bring the proposal before DUSIB. If DUSIB is satisfied and permits demolition, then DUSIB shall make all efforts to relocate the jhuggis in that JJ Cluster, clear the land and hand it over to land owning agency within next six months after the date of DUSIB resolution. In such circumstances, the land owning agency shall pay such amount to DUSIB in advance, which meets the cost of construction of alternate dwelling units, cost of the land at Circle Rate which will be on institutional rate at which DUSIB has purchased and cost of relocation. However, the beneficiary contribution as well as the contribution made by the Government of India if any, towards the cost of construction of dwelling units, will be deducted from the aforementioned cost of rehabilitation.

Under this Policy the steps of rehabilitation/relocation of JJ Basti would be as under:

(a)	Land Owning Agency to send proposal for removal of the JJ Basti to DUSIB, sufficiently in advance alongwith commitment to make payment towards cost of rehabilitation.	As per Protocol, proposal will be examined by DUSIB. If JJ Basti was in existence prior to 01.01.2006, DUSIB will notify said JJ Basti under Section 2(g) of the DUSIB Act, if not earlier notified, proposal will be placed before the Board for in-principle approval for rehabilitation.
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(b)	To conduct joint survey with the Land Owning Agency by Sociology Branch.	Joint survey may be conducted even before in-principle approval of the Board in case to case basis with the approval of CEO, DUSIB.
(c)	Holding camp for Eligibility Determination by the Committee	Members of the Committee: (i)Deputy Director- Chairman (ii)Assistant Director- Member (iii)Representative of Land Owning Agency- Member  The EDC is assisted by the HCs/UDCs/LDCs/DEOs
(d)	Computerized Draw of flats	Computerized draw by the Committee constituted and approved by the CEO, DUSIB.

**(IV) The norms set by it for the discharge of its function:-**

All the functions are discharged as per Delhi Slum & JJ Rehabilitation and Relocation Policy-2015 (renamed as MMAY) and the Draft Protocol for removal of jhuggis and JJ Bastis in Delhi

**(V) The rules, regulations, instructions, manual and records, held by it or under it's control or used by its employees for discharging its function:-**

All the functions are discharged as per Delhi Slum & JJ Rehabilitation and Relocation Policy-2015 (renamed as MMAY) and the Draft Protocol for removal of jhuggis and Bastis in Delhi and on the basis of instruction/order/approval of Competent Authority & Senior Officers.

**(VI) A statement of the categories of documents that are held by it or under its control:**

All files relating to the relocation of JJ bastis.

**(VII) Particulars if any arrangement that exists for consultation with or representations of the members of the public in relation to the formulation of its policy of implementation:- Not applicable.**

**(VIII) A statements of boards, council, committee and other bodies constituted:- The details of statement of boards, council, committee and other bodies constituted is available in the DUSIB Act, available on the DUSIB website [www.delhishelterboard.in](http://www.delhishelterboard.in)**

**(IX) Directory of officers is available on DUSIB website.**

**(X) The monthly remuneration received by each of the officers and employees, in closing the system of compensation as provided in the regulation: Not Applicable.**

**(XI) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and report on disbursement made:- Not applicable.**

(XII) The manner of execution of subsidy programme:- Not Applicable.

(XIII) Particulars of recipients of concessions, permits or authorizations granted:-  
Not applicable.

(XIV) Information available in an electronic form:- The notification of DUSIB Act including Policy/Protocol etc. is available on its website.

(XV) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:- NIL

(XVI) Name, Designation and other particulars of public information officers:-

S.No.	Name, Designation of the officer designated as PIO/APIO	Postal Address	Telephone No.
1.	Sh. Rajeev Kumar Dutta Dy. Director (Rehab/Sociology)/PIO	Office of Dy. Director (Rehabilitation), Delhi Urban Shelter improvement Board, Rehab Section, Punarvas Bhawan, I.P. Estate, New Delhi-110002	011-23370455
2.	Smt. Sunita Singla, Asstt. Director (Rehab)/APIO	Office of Asstt. Director (Rehabilitation), Delhi Urban Shelter improvement Board, Adjacent to Transport Authority, Raja Garden, New Delhi-110027	011-20853043
2	Sh. Rakesh Kumar Kanojia, Asstt. Director (Sociology/Rehab)/APIO	Room No D-8, Vikas Kutir, I.P. Estate, New Delhi	9717999288
3	Sh. Subhash Chand, Asstt. Director (Sociology/Rehab)/APIO	Room No D-8, Vikas Kutir, I.P. Estate, New Delhi	9717999327

**List of First appellate authority:-**

Sr. No.	Name, Designation of the officer designated as appellate authority.	Postal address	Telephone No.
1	Principal Director (Rehab)	Office of Principal Director (Rehabilitation), Delhi Urban Shelter Improvement Board, Punarvas Bhawan, I.P. Estate, New Delhi-110002	011-23370463

(XVII) Other information as may be prescribed:- NIL