

**DELHI URBAN SHELTER IMPROVEMENT BOARD  
OFFICE OF THE BUDGET AND FINANCE OFFICER  
PUNARWAS BHAWAN, NEW DELHI**

No. D-180/B.F.O/DUSIB/2024

Dated: 06.02.2024


Consequent upon joining of Sh. Harsh Kumar Arora, as Dy. CA after taking on the strength of DUSIB, the distribution of work in between DCAs is made as under with immediate effect:-

S. No.	Name of DCAs	Work assigned
1	Sh. Harsh Kumar Arora, DCA-I	1 All PF/GPF Proposals, 2 Budget and Compilation and Double Entry System 3 Audit and Accounts of DUSIB 4. Medical Reimbursement 5 Housing Account Unit Including Parkings, Land etc. 6. Any other work Assigned by Higher Authorities from time to time.
2	Sh. Rakesh Kumar Sharma, DCA-II	1 Procurement of goods and services 2 Night Shelter (All works) 3 GIA to NGOs and works (Plan) 4 PE/Tender/Concurrence 5 Pay Fixation and other related services matters 6 Pay and Allowances (H.Q.) 7 Investment of fund 8 Any other works Assigned by the Higher Authorities from time to time.

The above officers at S.No.(1) & (2) shall also act as a "Link Officer" to each other.

Further, Sh. Harish Kumar Gulati, AO is entrusted with the work of Smt. Madhu Malti Modi, AO(Since Retd.) in addition to his own duties till further orders & will be Cheque Signing Authority for the work assigned to Smt. Madhu Malti Modi, AO(Since Retd.) for which no extra remuneration shall be paid.

This issues with the approval of Competent Authority-(DUSIB)

  
 (Budget and Finance Officer)

Distribution to -

1. Individual Concerned

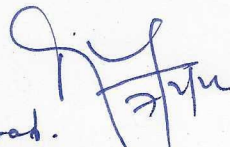
Copy for information to-

1. PS to CEO, DUSIB
2. PS to Member (Admn.)/Fin./Engg.), DUSIB
3. All Directors/SEs/B&FO
4. Law Officer/All EES/All DDs/DCAs
5. Officers concerned.
6. A.O. (H.Q.)/HC(Estt.)
7. Office copy /Guard file.

~~DD (System)~~ DD (System)

An (HP)

al. involved.



Diary No. 113/0001721P  
Date 7/2/24  
Computer Division (DUSIB)  
Govt. of NCT of Delhi