

Diary No. 228/DDC/DLPS
Date 05/4/24
Computer Division (DUSIB)
Govt. of NCT of Delhi

दिल्ली शहरी आश्रय सुधार बोर्ड
राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार
(स्थापना शाखा)

No.GA/1076(1)/Admn.-II/DUSIB/2016/D- 288

Date: 05/4/24

ENDORSEMENT

The copies of under mentioned office Memorandum is circulated herewith for information and necessary action by all concerned.

| S.No. | Name of the Ministry/Deptt. | O.M. No. and Date | Subject |
|-------|---|--|--|
| 1 | Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training, Personnel Policy A-IV | F.No. 31011/01/2024- Pers.Policy A-IV dated 12 th January, 2024 | Clarification regarding admissibility of Travel by Tejas Trains while availing of LTC- regarding |

U. Mahesh Raw
उमा महेश राव

उप. निदेशक (प्रशासन/स्थापना)

Encl:- As above .

Distribution :-

1. PS to CEO (DUSIB) for kind information please.
2. A.O.(HQ)
3. All DDO's
4. Notice Board/Web - Site of DUSIB.
5. Office Copy.

उप. निदेशक
अ. लक्ष्मी
DD (IT)
Prjannar

U. Mahesh Raw
05/4/24

303/C

R-560/Ps-Di(A)/24

28/02/24

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
 FINANCE (POLICY) DEPARTMENT
 4TH LEVEL, 'A WING' DELHI SECRETARIAT
 I.P. ESTATE, NEW DELHI 110002
 CD No:- 012674965

(LPS)
 R-686/DD(A)/24
 28/02/24

(W)
 R-303/Est/24
 04/3/24

No. F. 20/25/2021/PD/Jstinal/227-235

Dated: 23/02/2024

ENDORSEMENT

The copy of under mentioned Office Memorandum is forwarded herewith for information and necessary action to the following: -

1. All Heads of Department, Govt. of NCT of Delhi.
2. All Pay & Accounts Officers through Principal Accounts Office, Vikas Bhawan, Govt. of NCT of Delhi.
3. All Heads of Autonomous Bodies, Govt of NCT of Delhi.
4. The Commissioner, Municipal Corporation of Delhi, Civic Centre, Minto Road, New Delhi.
5. Chairperson, NDMC, Pallka Kendra, New Delhi.
6. Chief Executive Officer, Delhi Cantonment Board, Delhi.
7. CEO, Delhi Urban Shelter Improvement Board, I.P. Estate, New Delhi.
8. Sy. Analyst with the request to upload the same on Website of Finance Department and all the Departments are requested to download the same from Website of Finance Department (No hardcopy of enclosures will be dispatched to any Organisation/Deptt.)
9. Guard File.

Handwritten signature/initials

(LPS)
 R-1075-M(A)/24
 27/2/24
 28/02/24

(Manoj Kumar V.M.)
 23/02/2024

Joint Secretary (Finance-Policy)

List of O.M forwarded

| S.No | Name of the Ministry/ deptt. | OM. No. and date | Subject |
|------|---|---|--|
| 1. | Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training, Personnel Policy A-IV | F.No.31011/01 /2024-Pers.Policy A-IV dated 12 th January, 2024 | Clarification regarding admissibility of Travel by Tejas Trains while availing of LTC-regarding. |

(LPS)
 Diary No. R-48
 Date 28/02/2024
 O/o the C.E.O. (DUSIB)

AD (Admin)

HQ @ M/13

M.O. 1/3/24

AD (Est)

stul sapra, ur

(Signature)
 4/3/24

Diary No.
 Date
 O/o the C.E.O. (DUSIB)
 G.N.C.T. of Delhi

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F.No. 31011/01/2024 - Pers. Policy A-IV
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(Pers. Policy A-IV Section)

North Block, New Delhi.
Dated: 12th January, 2024

OFFICE MEMORANDUM

Subject:- Clarification regarding admissibility of travel by Tejas trains while availing of LTC - reg.

The undersigned is directed to refer to this Department's O.M. No. 31011/8/2017-Estt. A.IV dated 19.09.2017 on the subject noted above, which *inter-alia* provides that the travel entitlements of Government servants for the purpose of LTC shall be the same as that of TA entitlements, as notified vide Department of Expenditure (DoE), MoF's OM No. 19030/1/2017-E.IV dated 13.07.2017, except the air travel entitlement for Level 6 to Level 8 of the Pay Matrix, which is allowed in respect of TA only and not for LTC.

2. This Department has been receiving a number of references including RTI applications regarding admissibility of Tejas trains on LTC.
3. The matter has been examined in consultation with Department of Expenditure (DoE) wherein the DoE has informed that Tejas Rajdhani Express Trains are covered under DoE's OM No. 19030/1/2017-E.IV dated 13.07.2017. Accordingly, it is clarified that in addition to trains mentioned in the DOPT's OM No. 31011/8/2017-Estt.A-IV dated 19.09.2017 only Tejas Rajdhani Express Trains are covered. Further, it is also clarified that the reimbursement of ticket fare of Tejas Express trains is not allowed under LTC.
4. The claim of reimbursement in respect of LTC journey is to be settled as per the above instructions, however the cases which have already been settled, need not be reopened.
5. Hindi version will follow.

12/1/24
(Satish Kumar)
Under Secretary to the Government of India
Tel: 2304 0341

To
All Secretaries of Ministries/ Departments of the Government of India
(As per the standard list)

Copy to:

1. Comptroller & Auditor General of India, New Delhi.
 2. Union Public Service Commission, New Delhi.
 3. Central Vigilance Commission, New Delhi.
 4. Central Bureau of Investigation, New Delhi.
 5. Parliament Library, New Delhi.
 6. All Union Territory Administrations.
 7. Lok Sabha/ Rajya Sabha Secretariat.
 8. All Attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
 9. Hindi Section for Hindi version.
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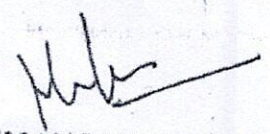
F.(24)/FIN.(ESTT.-III)/07CPC/2016/ds2/1144
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE (Estb.-III) DEPARTMENT
4TH LEVEL, 'A WING' DELHI SECRETARIAT
I.P. ESTATE, NEW DELHI-110002.
(CD:- 012400830)

Dated: 27/8/17

ENDORSEMENT

The copies of the under mentioned papers are forwarded herewith for information and necessary action to the following:-

1. All Heads of Department, Govt. of NCT of Delhi.
2. All Pay & Accounts Officers, Pay and Accounts Office, Vikas Bhawan, Govt. of NCT of Delhi.
3. All Heads of Autonomous Bodies, Govt of NCT of Delhi.
4. Commissioner M.C.D(North, East & South), Town Hall, Chandni Chowk, Delhi.
5. Chairperson, NDMC, Palika Kendra, New Delhi.
6. Chief Executive Officer, Delhi Cantonment Board, Delhi.
7. CEO, Delhi Urban Shelter Improvement Board, I.P. Estate, New Delhi.
8. Asstt. Programmer with the direction to upload the same on Website of Finance Department.
9. Guard File.



(MANOJ KUMAR)
 DY. SECRETARY-V(FINANCE)

List of paper forwarded

| S No | Name of the Ministry/Deptt. | Resolution/O.M No. and Date | Subject |
|------|---|---|--|
| 1. | Department of Personnel & Training, Ministry of Personnel, Public Grievances & Pensions | O.M. No. 31011/8/2017- Estt.A-IV dated 19.09.2017 | Travel entitlements of Government employee for the purpose of LTC post Seventh Central Pay Commission-clarification reg. |
| 2. | Department of Pensions & Pensioners' Welfare, Ministry of Personnel, Public Grievances & Pensions | O.M. No.4/34/2017-P & PW(D) dated 19.07.2017 | Grant of Fixed Medical Allowance (FMA) to the Central Government Pensioners residing in areas not covered under COHS. |

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F. No. 17/27/231

No. 31011/8/2017-Estt.A-IV

Government of India

Ministry of Personnel, Public Grievances & Pensions

Department of Personnel & Training

Establishment A-IV Desk

North Block New Delhi.
Dated September 19, 2017

OFFICE MEMORANDUM

Subject: Travel entitlements of Government employees for the purpose of LTC post Seventh Central Pay Commission-clarification reg.

The undersigned is directed to refer to this Department's O.M. No. 31011/4/2008-Estt.A-IV dated 23.09.2008, which inter-alia provides that travel entitlements for the purpose of official tour/transfer or LTC, will be the same but no daily allowance shall be admissible for travel on LTC. Further, the facility shall be admissible only in respect of journeys performed in vehicles operated by the Government or any Corporation in the public sector run by the Central or State Government or a local body.

2. Consequent upon the decisions taken by Government on the recommendations of Seventh CPC relating to Travelling Allowance entitlements of Central Government employees, TA Rules have undergone changes vide Ministry of Finance's O.M. No. 19030/1/2017-E.IV dated 13.07.2017.

3. In this regard, it is clarified that the travel entitlements of Government servants for the purpose of LTC shall be the same as TA entitlements as notified vide Ministry of Finance's O.M. dated 13.07.2017, except the air travel entitlement for Level 6 to Level 8 of the Pay Matrix, which is allowed in respect of TA only and not for LTC.

4. Further, the following conditions may also be noted:

- i. No daily allowance shall be admissible for travel on LTC.
- ii. Any incidental expenses and the expenditure incurred on local journeys shall not be admissible.
- iii. Reimbursement for the purpose of LTC shall be admissible in respect of journeys performed in vehicles operated by the Government or any Corporation in the public sector run by the Central or State Government or a local body.
- iv. In case of journey between the places not connected by any public/Government means of transport, the Government servant shall be allowed reimbursement as per his entitlement for journey on transfer for a maximum limit of 100 Kms covered by the private/personal transport based on a self-certification from the Government servant. Beyond this, the expenditure shall be borne by the Government servant.

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From pre-page:

- v. Travel by Premium trains/Premium Tatkal trains/Suvidha trains is now allowed on LTC. Further, reimbursement of tatkal charges or premium tatkal charges shall also be admissible for the purpose of LTC.
 - vi. Flexi fare (dynamic fare) applicable in Rajdhani/Shatabdi/Duronto trains shall be admissible for the journey(s) performed by these trains on LTC. This dynamic fare component shall not be admissible in cases where a non-entitled Government servant travels by air and claims reimbursement for the entitled class of Rajdhani/Shatabdi/Duronto trains.
5. This O.M. will take effect from July 1, 2017.
 6. Hindi version will follow.

Surya Narayan Jha
17.7.17
(Surya Narayan Jha)

Under Secretary to the Government of India

To

The Secretaries
All Ministries/Departments of Government of India
(As per the standard list)

Copy to:-

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigations, New Delhi.
5. Parliament Library, New Delhi.
6. All Union Territory Administrations.
7. Lok Sabha/Rajya Sabha Secretariat.
8. All attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
9. ✓ NIC, DoP&T with the request to upload this OM on Department's website
(Notifications << OMs/Orders << Establishment << LTC Rules).
10. Hindi section for Hindi version.

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No 19030/1/2017-E.IV
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, the 13th July 2017


OFFICE MEMORANDUM

Subject: Travelling Allowance Rules - Implementation of the Seventh Central Pay Commission

Consequent upon the decisions taken by the Government on the recommendations of the Seventh Central Pay Commission relating to Travelling Allowance entitlements to civilian employees of Central Government, President is pleased to decide the revision in the rates of Travelling Allowance as set out in the Annexure to this Office Memorandum.

2. The 'Pay Level' for determining the TVDA entitlement is as indicated in Central Civil Service (Revised Pay) Rules 2016.
3. The term 'Pay in the Level' for the purpose of these orders refer to Basic Pay drawn in appropriate Pay level in the Pay Matrix as defined in Rule 3(8) of Central Civil Services (Revised Pay) Rules, 2016 and does not include Non-Practising Allowance (NPA), Military Service Pay (MSP) or any other type of pay like special pay, etc
4. However, if the Travelling Allowance entitlements in terms of the revised entitlements now prescribed result in a lowering of the existing entitlements in the case of any individual, groups or classes of employees, the entitlements, particularly in respect of mode of travel, class of accommodation, etc., shall not be lowered. They will instead continue to be governed by the earlier orders on the subject till such time as they become eligible, in the normal course, for the higher entitlements.
5. The claims submitted in respect of journey made on or after 1st July, 2017, may be regulated in accordance with these orders. In respect of journeys performed prior to 1st July, 2017, the claims may be regulated in accordance with the previous orders dated 23.09.2008.
6. It may be noted that no additional funds will be provided on account of revision in TVDA entitlements. It may therefore be ensured that permission to official travel is given judiciously and restricted only to absolutely essential official requirements.
7. These orders shall take effect from 01st July, 2017.
8. Separate orders will be issued by Ministry of Defence and Ministry of Railways in respect of Armed Forces personnel and Railway employees, respectively.
9. In so far as the persons serving in the Indian Audit & Accounts Department are concerned, these orders issue in consultation with the Comptroller & Auditor General of India.

Hindi version is attached.


(Nirjala Dev)
Deputy Secretary to the Government of India

To,
All Ministries and Departments of the Govt. of India etc. as per standard distribution list.
Copy to: C&AG and U.P.S.C., etc. as per standard endorsement list.

Annexure to Ministry of Finance, Department of Expenditure
O.M.No.19030/1/2017-E.IV dated 10th July 2017.

In supersession of Department of Expenditure's O.M. No. 19030/3/2008-E.IV dated 23.09.2008, in respect of Travelling Allowance the following provisions will be applicable with effect from 01.07.2017.

2. Entitlements for Journeys on Tour or Training

A.(i) Travel Entitlements within the Country

| Pay Level in Pay Matrix | Travel entitlement |
|-------------------------|---|
| 14 and above | Business/Club class by air or AC-I by train |
| 12 and 13 | Economy class by air or AC-I by train |
| 8 to 11 | Economy class by air or AC-II by train |
| 5 and below | First Class/AC-III/AC Chair car by train |

(ii) It has also been decided to allow the Government officials to travel by Premium Trains/Premium Talkal Trains/Suvidha Trains. The reimbursement to Premium Talkal Charges for booking of tickets and the reimbursement of Dynamic/Flexi-fare in Shatabdi/Rajdhani/Duronto Trains while on official tour/ training. Reimbursement of Talkal Seva Charges which has fixed fare, will remain continue to be allowed. Travel entitlement for the journey in Premium/Premium-Talkal/Suvidha/ Shatabdi/Rajdhani/ Duronto Trains will be as under :-

| Pay Level in Pay matrix | Travel Entitlements in Premium/Premium Talkal/Suvidha/ Shatabdi/ Rajdhani/ Duronto Trains |
|-------------------------|--|
| 12 and above | Executive/AC 1 st Class (In case of Premium/Premium Talkal/Suvidha/Shatabdi/Rajdhani Trains as per available highest class) |
| 8 to 11 | AC 2 nd Class/Chair Car (In Shatabdi Trains) |
| 5 & below | AC 3 rd Class/Chair Car |

(iii) The revised Travel entitlements are subject to following

- In case of places not connected by rail, travel by AC bus for all those entitled to travel by AC II Tier and above by train and by Deluxe/ordinary bus, for others is allowed
- In case of road travel between places connected by rail, travel by any means of public transport is allowed provided the total fare does not exceed the train fare by the entitled class.
- All mileage points earned by Government employees on tickets purchased for official travel shall be utilized by the concerned department for other official travel by their officers. Any usage of these mileage points for purposes of private travel by an officer will attract departmental action. This is to ensure that the benefits out of official travel, which is funded by the Government, should accrue to the Government
- In case of non-availability of seats in entitled class, Govt. servants may travel in the class below their entitled class.

B. International Travel Entitlement

| Pay Level in Pay Matrix | Travel entitlement |
|-------------------------|---------------------|
| 17 and above | First class |
| 14 to 16 | Business/Club class |
| 13 and below | Economy class |

C. Entitlement for journeys by Sea or, by River Steamer

(i) For places other than A&N Group of Islands and Lakshadweep Group of Island :-

| Pay Level in Pay Matrix | Travel entitlement |
|-------------------------|---|
| 9 and above | Highest class |
| 8 to 8 | Lower class if there be two classes only on the steamer |
| 4 and 5 | If two classes only, the lower class. If three classes, the middle or second class. If there be four classes, the third class |
| 3 and below | Lowest class |

(ii) For travel between the mainland and the A&N Group of Islands and Lakshadweep Group of Island by ships operated by the Shipping Corporation of India Limited :-

| Pay Level in Pay Matrix | Travel entitlement |
|-------------------------|------------------------|
| 9 and above | Deluxe class |
| 6 to 8 | First/ A' Cabin class |
| 4 and 5 | Second/ B' Cabin class |
| 3 and below | Bunk class |

D. Mileage Allowance for Journeys by Road

(i) At places where specific rates have been prescribed :-

| Pay Level in Pay Matrix | Entitlements |
|-------------------------|--|
| 14 or above | Actual fare by any type of public bus including AC bus OR At prescribed rates of AC taxi when the journey is actually performed by AC taxi OR At prescribed rates for auto rickshaw for journeys by auto rickshaw, own car, scooter, motor cycle, mopod, etc |
| 6 to 13 | Same as above with the exception that journeys by AC taxi will not be permissible. |
| 4 and 5 | Actual fare by any type of public bus other than AC bus OR At prescribed rates for auto rickshaw for journeys by auto rickshaw, own car, scooter, motor cycle, mopod, etc |
| 3 and below | Actual fare by ordinary public bus only OR At prescribed rates for auto rickshaw for journeys by autorickshaw, own scooter, motor cycle, mopod, etc. |

(ii) At places where no specific rates have been prescribed either by the Directorate of Transport of the concerned State or of the neighboring States:

| | |
|---|---------------|
| For journeys performed in own car/taxi | Rs 24/ per Km |
| For journeys performed by auto rickshaw, own scooter, etc | Rs 12/ per Km |

At places where no specific rates have been prescribed the rate per km will further rise by 25 percent whenever DA increases by 50 percent.

E(i). Daily Allowance on Tour

| Pay level in pay matrix | Entitlement |
|-------------------------|--|
| 14 and above | Reimbursement for hotel accommodation/guest house of up to ₹7,500/- per day. Reimbursement of AC taxi charges as per actual expenditure commensurate with official engagements for travel within the city and Reimbursement of food bills not exceeding ₹1200/- per day. |
| 12 and 13 | Reimbursement for hotel accommodation/guest house of up to ₹4,500/- per day. Reimbursement of AC taxi charges of up to 50 km per day for travel within the city. Reimbursement of food bills not exceeding ₹1000/- per day. |
| 9 to 11 | Reimbursement for hotel accommodation/guest house of up to ₹2,250/- per day. Reimbursement of non-AC taxi charges of up to ₹338/- per day for travel within the city. Reimbursement of food bills not exceeding ₹900/- per day. |
| 6 to 8 | Reimbursement for hotel accommodation/guest house of up to ₹750 per day. Reimbursement of non-AC taxi charges of up to ₹225/- per day for travel within the city. Reimbursement of food bills not exceeding ₹500/- per day. |
| 5 and below | Reimbursement for hotel accommodation/guest house of up to ₹450 per day. Reimbursement of non-AC taxi charges of up to ₹113/- per day for travel within the city. Reimbursement of food bills not exceeding ₹300/- per day. |

(ii) Reimbursement of Hotel charges :- For levels 8 and below, the amount of claim (up to the ceiling) may be paid without production of vouchers against self-certified claim only. The self-certified claim should clearly indicate the period of stay, name of dwelling, etc. Additionally, for stay in Class 'X' cities, the ceiling for all employees up to Level 8 would be ₹1,000 per day, but it will only be in the form of reimbursement upon production of relevant vouchers. The ceiling for reimbursement of hotel charges will further rise by 25 percent whenever DA increases by 50 percent.

(iii) Reimbursement of Travelling charges :- Similar to Reimbursement of staying accommodation charges, for levels 8 and below the claim (up to the ceiling) may be paid without production of vouchers against self-certified claim only. The self-certified claim should clearly indicate the period of travel, vehicle number, etc. The ceiling for levels 11 and below will further rise by 25 percent whenever DA increases by 50 percent. For journeys on foot, an allowance of Rs. 12/- per kilometer travelled on foot shall be payable additionally. This rate will further increase by 25% whenever DA increases by 50%.

(iv) Reimbursement of Food charges :- There will be no separate reimbursement of food bills. Instead, the lump sum amount payable will be as per Table E(i) above and, depending on the length of absence from headquarters, would be regulated as per Table (v) below. Since the concept of reimbursement has been done away with, no vouchers will be required. This methodology is in line with that followed by Indian Railways at present (with suitable enhancement of rates) i.e. Lump sum amount payable. The lump sum amount will increase by 25 percent whenever DA increase by 50 percent.

(v) Timing restrictions

| Length of absence | Amount Payable |
|---|-------------------------|
| If absence from headquarters is < 6 hours | 30% of Lump sum amount |
| If absence from headquarters is between 6 to 12 hours | 70% of Lump sum amount |
| If absence from headquarters is > 12 hours | 100% of Lump sum amount |

Absence from Head Quarter will be reckoned from midnight to midnight and will be calculated on a per day basis.

(vi) In case of stay/journey on Government ships, boats etc. or journey to remote places on foot/mules etc. for scientific/data collection purposes in organization like FSI, Survey of India, GSI etc., daily allowance will be paid at rate equivalent to that provided for reimbursement of food bill. However, in this case, the amount will be sanctioned irrespective of the actual expenditure incurred on this account with the approval of the Head of Department/controlling officer.

Note: DA rates for foreign travel will be regulated as prescribed by Ministry of External Affairs.

3. T.A. on Transfer

TA on Transfer includes 4 components: (i) Travel entitlement for self and family, (ii) Composite Transfer and packing grant (CTG), (iii) Reimbursement of charges on transportation of personal effects, (iv) Reimbursement of charges on transportation of conveyance.

(i) Travel Entitlements:

- (a) Travel entitlements as prescribed for tour in Para 2 above, except for International Travel, will be applicable in case of journeys on transfer. The general conditions of admissibility prescribed in S.R.114 will, however, continue to be applicable.
- (b) The provisions relating to small family norms as contained in para 4(A) of Annexure to M/o Finance O.M. F.No. 10/2/98-IC & F No. 19030/2/97-EIV dt. 17.1. April 1998, shall continue to be applicable.

(ii) Composite Transfer and Packing Grant (CTG):

- (a) The Composite Transfer Grant shall be paid at the rate of 80% of the last month's basic pay in case of transfer involving a change of station located at a distance of or more than 20 kms from each other. However, for transfer to and from the island territories of Andaman, Nicobar & Lakshadweep, CTG shall be paid at the rate of 100% of last month's basic pay. Further NPA and MSP shall not be included as part of basic pay while determining entitlement for CTG.
- (b) In cases of transfer to stations which are at a distance of less than 20 kms from the old station and of transfer within the same city, one third of the composite transfer grant will be admissible, provided a change of residence is actually involved.
- (c) In cases where the transfer of husband and wife takes place within six months, but after 60 days of the transfer of the spouse, fifty percent of the transfer grant on transfer shall be allowed to the spouse transferred later. No transfer grant shall be admissible to the spouse transferred later, in case both the transfers are ordered within 60 days. The existing provisions shall continue to be applicable in case of transfers after a period of six months or more. Other rules precluding transfer grant in case of transfer at own request or transfer other than in public interest, shall continue to apply unchanged in their case.

(iii) Transportation of Personal Effects

| Level | By Train/Steamer | By Road |
|--------------|--|-----------------|
| 12 and above | 6000 Kg by goods train/4 wheeler wagon/ 1 double container | Rs. 50/- per km |
| 6 to 11 | 6000 Kg by goods train/4 wheeler wagon/ 1 single container | Rs. 50/- per km |
| 5 | 3000 kg | Rs. 25/- per km |
| 4 and below | 1500 kg | Rs. 15/- per km |

The rates will further rise by 25 percent whenever DA increases by 50 percent. The rates for transporting the entitled weight by Steamer will be equal to the prevailing rates prescribed by such transport in ships operated by Shipping Corporation of India. The claim for reimbursement shall be admissible subject to the production of actual receipts/ vouchers by the Govt. servant. Production of receipts/vouchers is mandatory in the transfer cases of North Eastern Region, Andaman & Nicobar Islands and Lakshadweep also.

Transportation of personal effects by road is as per kilometer basis only. The classification of cities/towns for the purpose of transportation of personal effects is done away with.

(iv) Transportation of Conveyance.

| Level | Reimbursement |
|-------------|---|
| 6 and above | 1 motor car etc. or 1 motor cycle/scooter |
| 5 and below | 1 motorcycle/scooter/moped/bicycle |

The general conditions of admissibility of TA on Transfer as prescribed in S.R. 116 will, however, continue to be applicable.

4 T.A. Entitlement of Retiring Employees

TA on Retirement includes 4 components (i) Travel entitlement for self and family (ii) Composite Transfer and packing grant (CTG) (iii) Reimbursement of charges on transportation of personal effects (iv) Reimbursement of charges on transportation of conveyance

(i) Travel Entitlements

Travel entitlements as prescribed for tour/transfer in Para 2 above, except for International Travel, will be applicable in case of journeys on retirement. The general conditions of admissibility prescribed in S.R. 147 will, however, continue to be applicable.

(ii) Composite Transfer Grant(CTG)

(a) The Composite Transfer Grant shall be paid at the rate of 80% of the last month's basic pay in case of those employees, who on retirement, settled down at places other than last station(s) of their duty located at a distance of or more than 20 km. However, in case of settlement to and from the Island territories of Andaman, Nicobar & Lakshadweep, CTG shall be paid at the rate of 100% of last month's basic pay. Further, NPA and MSP shall not be included as part of basic pay while determining entitlement for CTG. The transfer incidentals and road mileage for journeys between the residence and the railway station/bus stand etc. at the old and new station, are already subsumed in the composite transfer grant and will not be separately admissible.

(b) As in the case of serving employees, Government servants who, on retirement, settle at the last station of duty itself or within a distance of less than 20 kms may be paid one third of the CTG subject to the condition that a change of residence is actually involved.

(iii) Transportation of Personal Effects :- Same as Para 3(iii) above.

(iv) Transportation of Conveyance :- Same as Para 3(iv) above.

The general conditions of admissibility of TA on Retirement as prescribed in S.R. 147 will, however, continue to be applicable.

292/C

SAE
S/A

No.4/34/2017-P&PW(D)
Government of India
Ministry of Personnel, Public Grievances & Pensions
(Department of Pension & Pensioners' Welfare)

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110 003,
Dated the 19th July, 2017

OFFICE MEMORANDUM

Subject: Grant of Fixed Medical Allowance (FMA) to the Central Government Pensioners residing in areas not covered under CGHS.

The undersigned is directed to say that at present Fixed Medical Allowance (FMA) is granted to the Central Government pensioners/family pensioners residing in areas not covered under Central Government Health Scheme administered by the Ministry of Health & Family Welfare and corresponding health schemes administered by other Ministries/Departments for their retired employees for meeting expenditure on their day-to-day medical expenses that do not require hospitalization. Orders were issued vide this Department's O.M. No. 4/25/2008-P&PW(D) dated 19-11-2014 for enhancement of the amount of Fixed Medical Allowance from Rs. 300/- to Rs. 500/- per month w.e.f. 19.11.2014.

2. Consequent upon the decision taken by the Government on the recommendations of the 7th Central Pay Commission on Allowances (with modifications), sanction of the President is hereby conveyed for enhancement of the amount of Fixed Medical Allowance from Rs.500/- to Rs.1000/- per month. The other conditions for grant of Fixed Medical Allowance shall continue to be as contained in this Department's OMs No. 45/57/97-P&PW(C) dated 19.12.1997, 24.8.1998, 30.12.1998, 18.8.1999 and OM No. 4/25/2008-P&PW(D) dated 19.11.2014.

3. These orders will take effect from 01.07.2017.

4. In their application to the persons belonging to the Indian Audit and Accounts Department, these orders issue in consultation with the Comptroller and Auditor General of India vide their UO No. 169-Staff (Rules)/A.R/01-2016 dated 18.07.2017.

5. These orders are issued with the concurrence of the Ministry of Finance (Deptt. of Expenditure) vide their OM No. 11-1/2016-IC dated 11.07.2017.

6. Hindi version will follow.

Sanjay Wadhawan
(Sanjay Wadhawan)

Deputy Secretary to the Govt. of India
Tel. No.24655523

To
All Ministries/ Departments of Government of India (As per standard mailing list)

Copy to :

- (1) Comptroller and Auditor General of India, Pocket-9, Deen Dayal Upadhyaya Marg, New Delhi-110 124.
- (2) Controller General of Accounts, Mahalekha Niyantarak Bhawan, GPO Complex, Block E, Aviation Colony, INA Colony, New Delhi-110003 .
- (3) Chief Controller (Pension), Central Pension Accounting Office, Trikot-II, Bhikaji Cama Place, New Delhi - 110 066.
- (4) CMDs of All Pension Disbursing Banks.
- (5) NIC, DaP&PW for uploading on the Website.

2/10/20