

DELHI URBAN SHELTER IMPROVEMENT BOARD
OFFICE OF THE ACCOUNT OFFICER (H.Q.)

Room No. E-3A

Vikas Kutir,

I.P. Estate, New Delhi-02

No. D-217/A0114/24

Dated: 15-7-24

NOTICE INTIVITING QUOTATIONS

Sub.: Calling quotations from professionals including Chartered Accountants on retainership for filing periodical filing of Income Tax / GST returns , assessment cases & other work as per I.Tax Rules / GST Rules.

DUSIB is a Government Department, hence, there is no need to get its assessment under Income Tax Act. However, some agencies have deducted TDS on payments released in favour of DUSIB Department and issued Form 16A. As such, all eligible professionals (including Chartered Accountants) are hereby requested to give their Quotations for filing income tax return for financial year 2018-19 to 2023-24 amount of TDS is lying with Income Tax Department which requires to be refunded to DUSIB department as per the provisions of Income Tax Act. Also quote your annual fee for retainership for two years i.e. 2024-25 & 2025-26 for the above mentioned work .

Scope of work.

1. To file the income tax return for the F.Y 2018-19 to 2023-24 for refund of TDS amount deducted from the DUSIB department by agencies after collecting the information from the portal and on the basis of Form 16A.
2. To process / pursue the payment with Income Tax department for refund of TDS.

The schedule of payment will be :

1. Payment for filling of Income Tax return for the F.Y 2018-19 to 2023-24.
2. Payment for pursuing the matter with Income Tax department for getting the refund processed (payment of professional under this clause will be released only when the refund is credited in the bank account of DUSIB department).

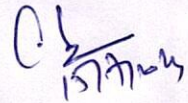
AGAIN as mentioned in the above schedule, the interested eligible working professionals with DUSIB Department (including Chartered Accountants) are hereby requested to quote their fee for the above work along with schedule of payments

ADC/IT) Amu
16/7/24

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OP
16/7/24
Programmer

Diary No. 653 DDC/IT 2P
Date 16/7/24
Computer Division (DUSIB)
Govt. of NCT of Delhi

The payment of eligible listed quotationer/firm will be released in the manner as mentioned above and final payment will be released on receipt of full refund from the Income Tax Department. The sealed quotations should be received on or before 25.07.24 at 3.00 P.M. & the quotations will be opened on the same day i.e. 25.07.24 at 3.30p.m. in the presence of intending quotationers in the room of BFO(DUSIB) Room no. 09 Vikas Bhawan Annexe , I P Estate, New Delhi-110002. For any further clarifications please contact Accounts Officer (HQ) DUSIB Room No. E-3A Vikas Kutir, I.P. Estate, New Delhi-02.



Accounts Officer (H.Q.)
Phone No.98682 86309

1. Notice Board
2. Chartered Accountants of India, I.P. Estate, New Delhi for placing it at their notice board.
- ✓ 3. Dy. Director(System) with the request to upload the same on the DUSIB website.