

DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF NCT OF DELHI
(ADMINISTRATION BRANCH)
F-04, VIKAS KUTEER, ITO, DELHI-110002

F. No.: GA/1076/27/Admn./Misc./2020/D-1340

Date: 11/12/24.

CIRCULAR

It has come to the notice of Higher Authorities, that services of outsourced/ contractual employees are being used even after expiry of contract period. Such extended engagement without proper approval of Competent Authority lead to multiple court cases causing diversion of a lot of physical and financial resources of the department. Also, these engagements are made without prior financial concurrence resulting in salary issues at a later stage. Further, the right of the department to review the work performance of these employees is violated.

Therefore, all the HOOs/DDOs/Section Heads/Division Heads are directed to not utilize the services of any contractual/outsourced staff without the prior approval of extension of engagement or contract period. Non-compliance will be dealt seriously.

This issues with the approval of competent authority.

18
11/12/24

U. M. Rao

Dy. Director (Admin.)

Distribution:

1. PS to CEO(DUSIB) for kind information.
2. PS to Member (Admin) for kind information.
3. Chief Engineer, DUSIB.
4. All SEs/EEs/Coordn.
5. All Directors/Dy. Directors/Ads.
6. B&FO/DCA.
7. Dy. Director(IT)- with the request to get it uploaded on the DUSIB website.
8. Office copy/guard file.

DD(IT)
ADCA

16/12/24

Programmer
16/12/24

Diary No. 1128 DD(IT)
Date 13/12/24
Computer Division (DUSIB)
Govt. of NCT of Delhi