

DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF NCT OF DELHI
OFFICE OF THE CHIEF ENGINEER (NIGHT SHELTER)
H-11, VIKAS KUTEER, I.P. ESTATE, NEW DELHI-110002

No: F-06/NS/DUSIB/2025-26/D-115

Dated: 02.06.2025

Subject: Minutes of the Meeting under the chairmanship of Worthy Chief Executive Officer, DUSIB to review the Operations and Action Plan of the Night Shelters/ Shelter Homes.

A meeting was convened on 30.05.2025 under the chairmanship of the Worthy Chief Executive Officer, DUSIB, at the 'DUSIB Conference Hall, Punarwas Bhawan, I.P. Estate, New Delhi-110002, to review the Operations and Action Plan of the Night Shelters/Shelter Homes. The meeting was attended by the Director (Night Shelter), Deputy Director (Night Shelter), concerned Executive Engineers (Civil/Electrical), and other officials. The list of attendees is annexed

At the outset, the CEO, DUSIB, welcomed all officials and participants to the meeting and underscored the critical importance of intensifying efforts to improve the Night Shelters and Shelter Homes under DUSIB's management.

The Director (Night Shelter) briefed the Worthy CEO, DUSIB, on the nature and scope of activities undertaken by the Night Shelter Branch. The comprehensive update encompassed key areas such as the Winter and Summer Action Plans, the status of pending court cases, the functioning of Monitoring Committees, operations of the Centralized Control Room, utilization of the Night Shelter Inspection App, conduct of rescue drives, the tendering process for the operation and management of shelter homes, and the provision of three daily meals, along with other significant responsibilities.

A comprehensive discussion was conducted on the following key agenda items:

1. Enhancement of the Rain Basera App Functionality:

The IT Section of DUSIB was directed to update the 'Rain Basera App' to ensure that it accurately reflects the number of homeless individuals rescued as well as those who refused to move to the Night Shelters. This update aims to strengthen the monitoring mechanism and improve real-time data transparency. Furthermore, it was emphasized that necessary safeguards and verification measures must be incorporated within the system to prevent Shelter Management Agencies from misrepresenting or providing misleading information regarding rescue operations.

Action: Dy. Director (IT)

2. Preparation of Mechanism for Winter Action Plan:

The Director (Night Shelter) was directed to formulate a comprehensive mechanism for the upcoming Winter Action Plan. As part of this, the Director (Night Shelter) must ensure that approval files for the erection of approximately 250 Pagoda Tents across Delhi are prepared and submitted well in advance. This proactive approach is intended to avoid any potential delays or administrative hurdles during the winter season, ensuring that shelter infrastructure is in place and fully operational to meet seasonal demands.

Action: Director (NS)

3. Inspection and Readiness of Electrical Fixtures for Summer Action Plan:

The Electrical Divisions were directed to conduct a thorough inspection of all electrical equipment within the shelter homes, including desert coolers, ceiling fans, water coolers, water dispensers, exhaust fans, and other relevant appliances. This exercise is critical to ensuring the effective implementation of the Summer Action Plan, with a specific focus on safeguarding the residents against extreme heat conditions. The directive also emphasized the need to prevent any heatwave-related fatalities by ensuring all cooling and ventilation systems are fully functional and promptly maintained.

Action: All Executive Engineers (Electrical)

4. Mandatory Daily Inspections and Monitoring via Night Shelter Inspection App:

All concerned Engineering Divisions (Civil/Electrical) were directed to carry out daily inspections of at least 10% of the Night Shelters falling under their respective jurisdictions. It was further instructed that the observations and findings from these inspections must be uploaded on the Night Shelter Inspection App (NSIA) without fail on the same day.

To ensure effective monitoring, the Director (Night Shelter) shall oversee this inspection activity through the respective Deputy Directors (Night Shelter). The Deputy Directors shall coordinate with the Engineering Divisions to guarantee that inspections are conducted diligently and that all data is submitted in a timely manner. Moreover, the Night Shelter Section has been assigned the responsibility of addressing and resolving any deficiencies or shortcomings reported through the NSIA.

Action: Dy. Director (IT) and Director (NS)

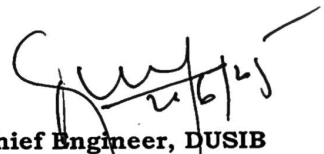
5. Public Awareness and Promotion of Night Shelters through Social Media:

The IT Section was directed to develop and implement effective social media strategies to enhance public awareness and visibility of DUSIB's Night Shelters. The objective is to ensure that the general public is well-informed about the availability and purpose of these shelters. Additionally, the campaign should encourage public participation in supporting the homeless, particularly by promoting donation initiatives. By leveraging digital platforms, DUSIB aims to broaden outreach and foster community involvement in assisting vulnerable populations.

Action: Dy. Director (IT)

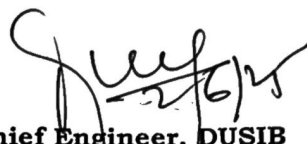
The meeting ended with a vote of Thanks to the chair.

This issues with the approval of the competent authority.


Chief Engineer, DUSIB
Chief Engineer (DUSIB)
Punarwas Bhawan
New Delhi-110 002

Copy to: -

1. PS to CEO (DUSIB) for kind information of CEO (DUSIB) please.
2. PS to Member (Admin.) for kind information of Member (Admin.) please.
3. Director (Night Shelter).
4. All S.E.s (Civil/Electrical).
5. Dy. Directors (N.S).
6. Dy. Director (IT).
7. All Executive Engineers (Civil/Electrical).
8. Executive Engineer (Coordination).
9. Office Copy.


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