

DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF NCT OF DELHI
OFFICE OF THE CHIEF ENGINEER
PUNARWAS BHAWAN, I.P. ESTATE, NEW DELHI-110002

No. CE/DUSIB/2025-26/D- 51

Date: 23/06/25

Minutes of the Meeting held under the Chairpersonship of the Chief Executive Officer, DUSIB in the Conference Hall, Punarwas Bhawan I P Estate, New Delhi

A meeting was convened under the chairpersonship of the Chief Executive Officer, DUSIB on 16th June 2025 at 4:00 PM in the Conference Hall of Punarwas Bhawan to review and deliberate upon key departmental matters with senior officers of the Department.

The Chief Executive Officer welcomed all participants and emphasized the importance of coordinated efforts across departments to ensure timely implementation of ongoing projects and effective resolution of critical issues.

A comprehensive discussion was conducted on the following key agenda items:

Sr. No.	Issues	Concerned Branch	Discussion/Directions issues
1	Survey of Vacant Lands	All EEs (Civil) Director (Land)	The Chief Executive Officer directed all Executive Engineers to carry out a detailed survey of all vacant lands under their jurisdiction. The report must include key details such as: • Size on land parcel in SQM • Whether the land is currently encroached or not, • Availability and condition of boundary walls, • Latitude and longitude coordinates, • Present land use status (e.g., being used for parking, marriage functions, or lying vacant), and • The land Use of the land as per the approved Layout Plan (LOP). This comprehensive assessment will help in identifying viable land parcels for future housing development initiatives/monetization.

2	Assessment of Cancelled Plots	All EEs (Civil) Director (SUR)	All Executive Engineers were directed to undertake a comprehensive assessment of cancelled plots falling under their respective jurisdictions. The assessment report shall clearly indicate: • Whether the plot is encroached or free from encroachment, • Availability and condition of the boundary wall, • Present utilization status of the land, and • Any other site-specific observations deemed relevant.
3	District-wise Mapping of JJ Clusters	All EEs (Civil) Director (Rehab)	The Chief Executive Officer directed all Executive Engineers to carry out district-wise mapping of all JJ Clusters falling under their jurisdiction. The mapping shall include key details such as existing land use, number of households, and the total area of each cluster. The Coordination Section shall compile the information received from all divisions and present a consolidated report for the perusal of the Chief Executive Officer.
4	Resolution of Data Access Issue with GSDL	DD(System)	Deputy Director (IT) apprised the Chief Executive Officer that although DUSIB's data has been mapped on the GSDL (Geo Spatial Data Limited) platform, the agency has not shared the data with DUSIB due to certain pending payment issues. The Chief Executive Officer directed the Deputy Director (IT) to immediately coordinate with GSDL and fix a meeting with the CEO, DUSIB, to resolve the matter and ensure timely access to the mapped data.

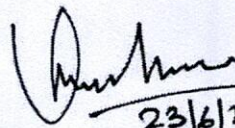
5	Appointment of Nodal Officer for 6 Hourly Report on Civic Management during Heavy Rains, Thunderstorms etc.	EE(Coordin)	In reference to the directions received from the Hon'ble Chief Minister's Office, wherein it has been communicated that all concerned agencies must furnish updated information every 6 hours in case of heavy rains, thunderstorms, or any other incident affecting civic services, as per the format shared by DDMA/Divisional Commissioner. Sh. Naveen Malik, Deputy Director (Horticulture) has been designated as the Nodal Officer for the same. He has been directed to ensure timely and accurate filling of the designated Google Sheet, as and when required, for effective coordination and management of post-incident response.
6	Streamlining of Replies to VIP References and Rule 280 Questions	All EEs(Civil/Elect.) Director (PC)	The Chief Executive Officer expressed serious displeasure over the delays in submission of replies to VIP references and Parliament Rule 280 questions. To ensure timely and coordinated response, Sh. P.K. Jha, Principal Director, was designated as the Nodal Officer for monitoring and disposal of VIP references and Rule 280 queries. A structured mechanism was directed to be implemented wherein all such references/questions shall be routed through the CEO Cell and M(A), who shall forward it to Coordination Section (if the matter pertains to the Engineering Wing) else to the Concerned Section. The Coordination Section will then route the file to the concerned division(s). The division(s) and section(s) shall draft the reply and submit it to CEO through M(A) for approval and after approval the reply shall be given to the concerned VIP under signature of concerned Pr. Director/ Director/ CE.

7	Handover of Services in EWS Housing to Concerned Agencies	EE/C-01,C-02,C-03,C-11, E-01 & E-04	Referring to the directions issued during the recent meeting chaired by the Secretary to the Hon'ble Chief Minister; the Chief Executive Officer instructed all Executive Engineers to initiate necessary action for handing over the services of EWS housing complexes to the respective service-providing agencies for long-term operation and maintenance. A joint survey shall be conducted to assess the existing deficiencies in essential services, including: - Water supply/Sewer – to be handed over to Delhi Jal Board (DJB) - Cleaning and sanitation – to be handed over to Municipal Corporation of Delhi (MCD) - Street lighting and electricity – to be handed over to the concerned DISCOMs Based on the findings of the joint survey, a one-time maintenance and deficiency rectification charge shall be determined to facilitate formal handover. All Executive Engineers were directed to ensure timely compliance and submit status reports to the Coordination Section.
8	Formulation of Protocol for Timely Award of Works	EE(Coordn)	During the meeting, the Executive Engineers raised the concern that a considerable delay approximately six months occurs between the initiation of a file and the award of work. Taking serious note of this, the Chief Executive Officer directed the Executive Engineer (Coordination) to constitute a committee comprising Sh. Mukesh Pal Singh, P K Jha, Ashwani Kumar, Tarun Gaur and Ashish Kumar. The Committee shall be tasked with formulating a comprehensive protocol to streamline the file routing process, with the objective of minimizing and rationalizing the time taken from file initiation to the award of work including final payment to agency with necessary Geo tagging at each stage. The protocol should clearly define roles,

			responsibilities, and timelines at each stage to ensure expeditious execution of projects.
9	Concern Regarding Shortage of Executive-Level Staff	Director (Admn)	Sh. Mukesh Pal Singh, Superintending Engineer, apprised the Chief Executive Officer of the acute shortage of officers at the executive level across various divisions. He further suggested that, as a temporary stop-gap arrangement, look-after charges may be assigned to suitable officers to ensure continuity of essential functions until regular appointments are made. The CEO acknowledged the concern and assured that the matter would be taken up on priority upon the joining of the Member (Administration).

Meeting ended up with thanks to the Chair.

This issues with the approval of CEO, DUSIB.


23/6/2025
EO to Chief Engineer, DUSIB

Pl upload on DUSIB website.

DP(IT)
Bog.


24/6/2025

Ashish
EAO CE, DUSIB