

दिल्ली शहरी आश्रय सुधार बोर्ड
राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार
(स्थापना शाखा)

NO: Estt. Sec./DUSIB/2025/D- 901

Dated:- 30/9/25

CIRCULAR

As per the information received from respective DDOs till date in response to this office circular No. Estt.Sec/DUSIB/2025/D-759 dated 04.08.2025, the following officers/officials are going to be retire from the services of Delhi Urban Shelter Improvement Board, during the period w.e.f. January 2026 to December 2026

S. No.	Name with Parentage	Designation	Section from which Drawing Salary	Date of Retirement
1	Sh. Bhuwan Chandra Arya S/o Sh. Pani Ram Arya	Asstt. Section Officer	AO (HQ)	31.01.2026
2	Sh. Ramvir Singh S/o Sh. Ved Ram	Sr. Secretariat Assistant	AO (HQ)	31.01.2026
3	Sh. Aman Singh S/o Late Sh. Lakhi Ram	EPABX Operator	EE-E-I	28.02.2026
4	Sh. Satyawar S/o Sh. Gyani Ram	RWC W/Man	EE- E-I	28.02.2026
5	Sh. Ram Awadh Yadav S/o Sh. Sita Ram Yadav	RWC Helper	EE- E-4	28.02.2026
6	Sh. Firtoo Ram S/o Lt. Sh. Jhuri Ram	RWC Wireman	EE- E-4	31.03.2026
7	Sh. Sunil Kumar S/o Sh. Ram Prakash Sharma	Despatch Rider	AO (HQ)	31.03.2026
8	Sh. Rajeev Kumar Dutta S/o Sh. Jagdish Chander	Dy. Director	AO (HQ)	31.03.2026
9	Sh. Suresh Kumar S/o Lt. Sh. Parsa Ram	Ferro Printer	AO (HQ)	31.03.2026
10	Sh. Arun Kumar Singh S/o Sh. Shyam Bahadur Singh	RWC Chowkidar	EE- C-2	31.03.2026
11	Sh. Om Prakash S/o Sh. Babu Lal	RWC W/Man	EE- E-I	30.04.2026
12	Smt. Nirmla W/o Late Sh. Om Prakash	RWC Coolie	EE- C-11	30.04.2026
13	Smt. Anju Rai W/o Lt. Sh. M. Rai	Asstt. Director	AO (HQ)	30.04.2026
14	Sh. Rajender Kumar S/o Sh. Girvar	Peon	AO (HQ)	30.04.2026
15	Sh. Kartar Singh S/o Sh. Pyare Lal	RWC Chowkidar	EE- C-2	30.04.2026
16	Sh. V.P. Manoharan S/o Sh. V.A. Prabhakaran	Asstt. Section Officer	AO (HQ)	31.05.2026
17	Sh. Veer Singh Panwar S/o Sh. Chander Singh Panwar	Sr. Secretariat Assistant	AO (HQ)	31.05.2026
18	Sh. T.R. Meena	SE (Civil) CDC	EE- C-1	31.05.2026
19	Smt. Krishna Sharma W/o Sh. Krishan Kant Sharma	Asstt. Director	AO (HQ)	30.06.2026
20	Smt. Suchinta Gupta W/o Sh. Sanjay Gupta	Asstt. Section Officer	AO (HQ)	30.06.2026
21	Ms. M. Geetha Kumari D/o Sh. M. Rangaiah	Asstt. Section Officer	AO (HQ)	31.07.2026
22	Smt. Sushma Rani W/o Sh. Om Parkash	D/Man (Civil) Gr-II	EE- C-09	31.07.2026
23	Sh. Lalit Kishore S/o Sh. Roop Narain	Peon	AO (HQ)	31.07.2026
24	Sh. Rajesh Sharma S/o Sh. Dharam Vir	Asstt. Director	AO (HQ)	31.08.2026
25	Smt. Sunita Singla W/o Sh. Om Prakash Gupta	Dy. Director	AO (HQ)	31.08.2026
26	Sh. Surender Singh S/o Sh. Prem Singh	RWC Chowkidar	EE- C-10	31.08.2026
27	Sh. Manoj Verma S/o Sh. Ram Prakash Verma	AAO	AO (HQ)	31.08.2026
28	Sh. Virender Kumar S/o Sh. Ran Singh	Dy. Director (Survey) (CDC)	AO (HQ)	31.08.2026
29	Sh. Sanjiv Handa S/o Sh. Jagmohan Handa	Asstt. Director	AO (HQ)	30.09.2026
30	Sh. Takdir Singh S/o Sh. Chandan Singh	Asstt. Section Officer	EE- E-4	31.10.2026
31	Smt. Meera Bai	LWA	AO (HQ)	31.10.2026
32	Sh. Ajay Kumar S/o Sh. Desh Raj Singh	AAO	EE- C-6	31.10.2026
33	Sh. Chaman Lal Ranot S/o Sh. Sohan Lal	Asstt. Director	AO (HQ)	31.10.2026
34	Sh. Om Prakash S/o Sh. Sultan Singh	Despatch Rider	AO (HQ)	30.11.2026
35	Sh. Jai Prakash S/o Sh. Mawasi Ram	Photographer	AO (HQ)	31.12.2026
36	Sh. V.S. Fonia	Chief Enigneer (CDC)	EE- C-3	31.12.2026
37	Sh. Dalel Singh Rathee S/o Sh. Jai Chand	Sr. Secretariat Assistant	AO (HQ)	31.12.2026

Diary No. 1016
Date 30/9/25
Computer Division (DUSIB)
Govt. of NCT of Delhi

ASG (IT)

30/9

30/9

Programmer

In order to timely release of Pensionary dues to the retire Officers/Officials, the following codal formalities are to be completed:

1. Vigilance Clearance Report from DUSIB as the case may be.
2. Reports with regard to the Advances, if taken by the retire Officers/Officials from respective Accts. Officers.
3. No Dues Certificates from the respective Head of Section or Divisional Offices.
4. Reports with regard to the staff quarter if allotted to the retiree Officers/Officials, no dues certificate from Delhi Jal Board and BSES etc. and copy of the same be endorse to the AO (HAU) so that the necessary recovery may be made from the Officers/Officials.
5. No. Dues Certificate from Accounts Officer (Medical).
6. Verification of Service of the retiree Officers/Officials by the respective DDOs.
7. Verification of Leave Accounts of the retiree Officers/Officials by the respective DDOs.
8. All the Head of Department are requested to issue the office order with regard to the handing over/taking over of the charge of the retiree Officer/Official and the retiree Officers/Officials has to obtained a certificate from his/her head of section that the charge of his/her seat has been handing over by him/her before 3 days of his/her retirement.
9. All DDOs are requested to complete the codal formalities before the 6 month of his/her retirement and process their cases for timely payment of pensionary dues and forward to the respective section.

19/2/25
उप. निदेशक (प्रशासन/वापना)

Copy to:

1. PS to CEO, DUSIB for kind information of latter.
2. Member (Admn/Finance/Engineering/CVO).
3. Chief Engineer.
4. Pr. Director (Admn.).
5. All Directors.
6. All SEs.
7. All Dy. Directors.
8. All Ex. Engineers.
9. Account Officer (P & PF)/HQ/HAU/Medical.
10. Care Taker.
11. Notice Board/Website of DUSIB.
12. Asstt. Director (Admn./Estt.)
13. Staff Welfare Officer.
14. Secretary, DUSIB Employees Credit and Thrift Society (Regd./President).
15. Office copy.

Note: All Concerned are also hereby requested to go through the list and bring left out name/discrepancy if any, to the notice of the Establishment Branch.