

दिल्ली शहरी आश्रय सुधार बोर्ड
राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार
(प्रशासन शाखा)
एफ-04, विकास कुटीर, आई.पी. इस्टेट, दिल्ली-110002

No. GA/1030/10/88/D-24

Date-06.01.26

CIRCULAR

Sub: Submission of Annual Immovable Property Return for the year 2025 (as on 31-12-2025) by the officers of Group 'A' & 'B' -reg.

In accordance with the provisions of **Rule-18(1) (ii)** of the **CCS (Conduct) Rule-1964**, every Government Servant belonging to any service or holding any post included in **Group 'A'** and **Group 'B'** shall submit an "**Annual Immovable Property Return**" in such form as may be prescribed by the Government in this regard giving full particulars regarding the Immovable Property inherited by him/her or owned or acquired by him/her or held by him/her on lease or mortage either in his/her own name or in the name of any member of his/her family or in the name of any other person dependent on him.

Further, it is pertinent to mention that as per DoP&T O.M. No. 11012/11/2007-Esrtt.A dated 27-09-2011 which states that "**Vigilance clearance shall be denied to an officer if he/she fails to submit his/her annual Immovable Property Return of the previous year by 31" January of the following year.**

Hence, all Group 'A' & 'B' officers as well as on deputation are, therefore, requested to submit their statement of Annual Immovable Property Return for Year 2025 to this office, by on or **before 31.01.2026** positively.

Jyoti
15/1/26

उप. निदेशक
(प्रशासन)

Encl: As above

Distribution:

1. P.S to CEO (DUSIB)
2. P.S. to Member (Admn/Fin.)
3. P.S. to Chief Engineer (DUSIB)
4. All S.E.s/Directors/B&FO/Architect
5. All Dy. Director/Dy. CA/Ex.Eng.
6. All Head of Branches with the request to circulate among the aforesaid officers/ officials working under them for compliance.
7. Dy. Director (IT) with request to upload this circular on official website of the department please.
8. Office Copy/Guard file.

ASO (IT)
15/1/26

Om
9/1/26

Programme

STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR ENDING

1. Name of Officer (in full) and Service to which the officer belongs				2. Present post Held			
3. Date of Birth				4. Present Pay			
Name of districts, sub- Division, Taluk and village in which property is situated	Name and details of Property		@Present Value	If not in own name, state in whose name held and his/her relationship to the members of the Service	How acquired whether by purchase, lease, mortgage, inheritance, gift or of otherwise with date of acquisition and name with details of person/ persons from whom acquired.	Annual income from property	Remarks
1	2	3	4	5	6	7	8

Signature

Date

In-applicable clause to be struck out.

In cases where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated. Include short term lease also.

Note-- The declaration form is required to be filled in and submitted by every member of the Class-I and II (Group 'A' and 'B') Services under rule 18(1) of the CCS (Conduct) Rules, 1964, on first appointment to the Service, and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own or in the name of any member of his family or in the name of any other person.