

DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF N.C.T. OF DELHI
(ADMINISTRATION BRANCH)

NO: GA/1076/27/Admn/Misc/2020/D-42

Date: 08/01/26

ENDORSEMENT

The copy of under mentioned letter is forwarded herewith for information and further necessary action:-

S. No	Name of Deptt.	Letter No. and Date	Subject
1.	Govt. of NCT of Delhi, Information Technology Department, 9 th Level, B-Wing, Delhi Secretariat, New Delhi-110002	No. F.6(457)/IT/e-office/2015/Part File-4/CD No. 042672655/9088-9147 dated 24-12-2025	Login into the Government / NIC Email Account-Reg.

[Signature]
Dy. Dir.(Admn)

Copy to:

- 1 PS to CEO (DUSIB) for kind information of the latter.
- 2 PS to Member (Admn) for kind information of the latter.
- 3 Chief Engineer, DUSIB
- 4 All SEs/EEs/Coordn.
- 5 Pr. Director (Admn.)/Dy. Directors
- 6 Dy.CA- 1& 11
- 7 Competent Authority, Tis Hazari Court
- ✓ 8 Dy. Director (IT)- upload on DUSIB website portal.
- 9 Guard file
- 10 Office Copy.

ASOCIT

[Signature]
9/1/26

[Signature]
9/1/2026

programme

Diary No. 18
Date: 8/01/26
Computer Division (DUSIB)
Govt. of NCT of Delhi

Diary No. P-2663 JP
Date 24/12/25
O/o the D.E.O. (DUSIB)
G.N.C.T. of Delhi

423/c

Government of NCT of Delhi
Information Technology Department
9th Level, B-Wing, Delhi Secretariat, New Delhi-110002

<https://it.delhi.gov.in/>

F.6(457)/IT/e-office/2015/Part File-4/CD No. 042672655/9088-9147 Date: 24/12/25

ADVISORY

Subject: Login into the Government/NIC Email Account- Reg.

With reference to subject cited, it is noticed that officers/officials, working in Govt. of NCT of Delhi, are not using their government/ NIC email accounts on a regular basis. In some cases the period of non-login is more than 3 months.

As you are aware that most of the government services and portals are linked with the Government /NIC email account. Non usage of the account may lead to deactivation of the email account thereby disabling official from accessing that service and portal.

Hence, it is advised that Government/ NIC email account holders should regularly access their accounts to avoid in disruption in accessibility of the same.

This issues with the approval of Principal Secretary (IT).

Dy. Dir. (Admn.) DUSIB
No. R-4741 (JP)
Date 24/12/25

(JP)
24/12/25
(Ved Kashyap)
Deputy Director (IT)

To: Addl. Chief Secretaries/Pr. Secretaries/Secretaries/HODs
All Departments of GNCTD

Copy for information to:

1. SO to Chief Secretary, GNCTD
2. PS to Secretary, Hon'ble LG, GNCTD
3. PS to Secretary, Hon'ble Chief Minister (IT)
4. PS to Secretary, Hon'ble Minister (IT)
5. PS to Secretary (IT), GNCTD.
6. PA to Special Secretary (IT), GNCTD.
7. Guard File.

Circulate to

JP

AD (Admn.)

Post Prgm. or / SA / M3h

DO (Admn.)

R-161/B.D.M(A)/25-
26/12/25

circulate to all

CC to
MCE
ZE (IT)

To: In Dir (Admn.)