

**DELHI URBAN SHELTER IMPROVEMENT BOARD  
GOVT. OF NCT OF DELHI  
(CARE-TAKING BRACH)**

No.F/1388/66/CTB/Misc./DUSIB/2014/ D-38

Dated: 24/02/26

**NOTICE INVITING QUATITION**

Sealed quotations are invited for "NIQ for Rubber/Pharma stamps and Name Plates of DUSIB department for one year".The quotations will be received upto 3.00P.M on dated. 12.03.2026 and shall be opened on the same day at 4.00.PM in the presence of Pr.Director (Admn), Dy.Director (CT), AO (HQ) and Asstt. Dir.(CT) in Room No 06 ,Punarwas Bhawan O/o Pr. Director (Admn) DUSIB ,I.P.Estate,New Delhi -110002 and the quatationer or their authorised representative, who wish to be present in the above said room .the terms & conditions for the same are attached.

.Work : Name of items :-

S.No.	Description	Unit	Rate
1.	Computerized Nylon Stamp		
2.	Self Inking Stamp		
3.	Flash Pharma Stamp self inking with cover		
4.	Dater Stamp		
5.	Dater Stamp with matter		
6.	Name Plate Plastic		
7.	Stainless Steel Name Plate		
8.	Brass Name Plate		
9.	Brass Letter Name Plate		
10.	Commen Seal		
11.	Flex Board		

**Copy to:-**

1. Pr. Director (Admn) for kind information.
2. Dy. Dir. (CT) with request to presence in the chamber of Pr.Dir.(Admn) on time.
3. AO (HQ) with request to presence in the chamber of Pr. Director(Admn) on time.
- ✓ 4. Dy. Dir.(IT) with request to **UPLOAD this NIQ to DUSIB WEBSITE**
5. Notice Board
6. Office Copy

*Jyoti J*  
Dy.Director (CT)

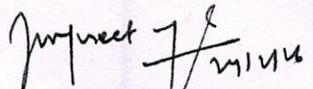
*Jyoti J*  
Dy.Director (CT)

*ASOC(IT)*  
*Admn*  
*24/2*  
*25/2/26*  
*Programme*

Diary No. 150 99017  
Date 25/02/26  
Computer Division (DUSIB)  
Govt. of NCT of Delhi

Terms & Conditions:-

1. The contractor shall submit the bill in duplicate every month for payment after completion of work.
2. The Contractor shall be responsible for entire satisfaction of the indenting Officer. **The successful bidder has to deposit an amount of Rs. 2500/- as security in DUSIB A/C in the shape of FDR as performance guarantee.**
3. In case of any damage or loss by the contractor will be responsible for it. Failing which the amount/cost shall be recovered from his bill.
4. In case the job done by the contractor is found to be unsatisfactory or not according to the desired requirement, the same case be rejected by indenter where upon the contractor will be asked to make again failing which DUSIB shall have the right to cancel the contract and get the work done from the open Market at his own risk and Security/Performance money shall be forfeited.
5. Conditional quotationers shall not be accepted.
6. The contractor shall have to submit the agreement on Indian non judicial stamp paper worth Rs. 50/- within one week's time after the receipt of this Award Letter.
7. The agreement may be extended for further 02 years with the consent of Agency & Department, if work done found satisfactory.

  
Dy. Director (CT)