

**DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF NCT DELHI
OFFICE OF THE SUPERINTENDING ENGINEER (PLANNING)**

No. *SE(P)/2025/D-250*.

Date: *1/10/25*

CIRCULAR

1. All Executive Engineers (Civil/Elect.) are hereby directed to ensure that write off approval from the competent authority be taken for any asset like Jan Suvidha Complex (JSC), Basti Vikas Kendra (BVK) etc. which has out lived its service life and is in dilapidated condition or needs to be re-constructed for which estimate for re-construction has been initiated by division. This will be applicable to all the assets of DUSIB and to all the cases wherein, tender has already been called, work awarded and work is in progress.
2. Further directed that all the major renovation/reconstruction/ modification of JSCs shall be done on latest circulated drawings, plans, elevations, interior, exterior and specifications.

This circular is issued for necessary compliance at the respective end of all Executive Engineers (Civil/Elect.), DD (Night Shelter/Hort.).

[Signature]
1/10/25
SE (Planning)

Distribution:

1. PS to CEO, DUSIB for kind information please.
2. Member (Admn.) for kind information please.
3. Chief Engineer, DUSIB for kind information please.
4. Pr. Director (Admn.) for kind information please.
5. All Superintending Engineers (Civil/Elect.)
6. All Executive Engineers (Civil/Elect.)
7. All Dy. Directors
8. Office copy