

दिल्ली शहरी आश्रय सुधार बोर्ड
राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार
(स्थापना शाखा)

NO: Estt. Sec./DUSIB/2026/D- 1173

Dated:-

08/9/26

CIRCULAR

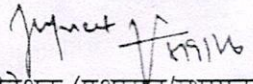
As per the information received from respective DDOs till date in response to this office circular No. Estt.Sec/DUSIB/2026/D-996 dated 01.07.2026, the following officers/officials are going to be retire from the services of Delhi Urban Shelter Improvement Board, during the period w.e.f. January 2027 to December 2027.

S. No.	Name with Parentage	Designation	Section from which Drawing Salary	Date of Retirement
1	Sh. Krishan Pal Singh S/o Sh. Roshan Lal	Suptd. Engineer (CDC)	EE-C-10	31.01.2027
2	Smt. Veena Sharma W/o Sh. Rajesh Sharma	Asstt. Director	AO (HQ)	31.01.2027
3	Sh. Sanjay Kumar S/o Sh. Vijay Singh	Asstt. Director	AO (HQ)	28.02.2027
4	Smt. Urmila Rani W/o Late. Sh. Manji Ram	Asstt. Director	EE-C-11	31.03.2027
5	Smt. Kalpna W/o Late Sh. Kundan Lal	JSA	EE-C-10	30.04.2027
6	Sh. Virendar Kumar S/o Sh. Om Prakash	Asstt. Director	AO (HQ)	30.04.2027
7	Sh. Prem Chand S/o Sh. K. M. Kashyap	Ex. Engineer (Civil) CDC	EE-C-05	30.04.2027
8	Sh. Belam Singh S/o Sh. Chakardhar Singh	Dy. Director	AO (HQ)	31.05.2027
9	Smt. Nirmala Mishra W/o Late Sh. Inderdev Mishra	Sr. Secretariat Assistant	EE-C-07	31.05.2027
10	Sh. Surender Pal S/o Sh. Rishal Singh	Head Security Guard	AO (HQ)	30.06.2027
11	Sh. Tejvir Singh S/o Sh. Bhagwan Sahay	R-WC Driver	EE-C-2	31.07.2027
12	Sh. Bal Krishan Kapoor S/o Sh. Harbans Lal Kapoor	Asstt. Director	AO (HQ)	30.09.2027
13	Sh. Dalbir Singh S/o Sh. Ram Saroop	R-WC Mate (Chowkidar)	EE-C-12	30.09.2027
14	Sh. Munawar Ali S/o Late Sh. Sabir Ali	R-WC Wireman	EE-E-03	30.09.2027
15	Sh. Harish Kumar Gulati S/o Sh. C.S. Gulati	Account Officer	AO (HQ)	31.10.2027
16	Sh. Bharat Bhushan S/o Sh. Moti Ram	A.A. O.	EE-C-7	31.10.2027
17	Sh. Jagat Pati Prasad	Suptd. Engineer (CDC)	EE-C-02	31.12.2027
18	Sh. Sughar Singh S/o Late Sh. Surman Singh	R-WC Telephone Mechanic	EE-E-03	31.12.2027
19	Sh. Gopal Krishna S/o Sh. Nathi Lal	Sr. Secretariat Assistant	AO (HQ)	31.12.2027

Diary No. 7556
Date 9/9/2026
Computer Division (DUSIB)
Copy of N.T. of Delhi

In order to timely release of Pensionary dues to the retire Officers/Officials, the following codal formalities are to be completed:

1. Vigilance Clearance Report from DUSIB as the case may be.
2. Reports with regard to the Advances, if taken by the retire Officers/Officials from respective Accts. Officers.
3. No Dues Certificates from the respective Head of Section or Divisional Offices.
4. Reports with regard to the staff quarter if allotted to the retiree Officers/Officials, no dues certificate from Delhi Jal Board and BSES etc. and copy of the same be endorse to the AO (HAU) so that the necessary recovery may be made from the Officers/Officials.
5. No. Dues Certificate from Accounts Officer (Medical).
6. Verification of Service of the retiree Officers/Officials by the respective DDOs.
7. Verification of Leave Accounts of the retiree Officers/Officials by the respective DDOs.
8. All the Head of Department are requested to issue the office order with regard to the handing over/taking over of the charge of the retiree Officer/Official and the retiree Officers/Officials has to obtained a certificate from his/her head of section that the charge of his/her seat has been handing over by him/her before 3 days of his/her retirement.
9. All DDOs are requested to complete the codal formalities before the 6 month of his/her retirement and process their cases for timely payment of pensionary dues and forward to the respective section.


उप. निदेशक (प्रशासन/स्थापना)

Copy to:

1. PS to CEO, DUSIB for kind information of latter.
2. Member (Admn/Finance/Engineering/CVO).
3. Chief Engineer.
4. Pr. Director (Admn.).
5. All Directors.
6. All SEs.
7. All Dy. Directors.
8. All Ex. Engineers.
9. Account Officer (P & PF)/HQ/HAU/Medical.
10. Care Taker.
11. Notice Board/Website of DUSIB.
12. Asstt. Director (Admn./Estt.)
13. Staff Welfare Officer.
14. Secretary, DUSIB Employees Credit and Thrift Society (Regd./President).
15. Office copy.

Sh. Ashish

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10/9/26

Note: All Concerned are also hereby requested to go through the list and bring left out name/discrepancy if any, to the notice of the Establishment Branch.

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